



# City of Lawrence

## CITY MANAGER'S OFFICE

THOMAS M. MARKUS  
CITY MANAGER

City Offices  
PO Box 708 66044-0708  
www.lawrenceks.org

6 East 6<sup>th</sup> St  
785-832-3000  
FAX 785-832-3405

**CITY COMMISSION**

**MAYOR**  
STUART BOLEY

**COMMISSIONERS**  
LISA LARSEN  
JENNIFER ANANDA, JD, MSW  
MATTHEW J. HERBERT  
LESLIE SODEN

February 6, 2018

The Board of Commissioners of the City of Lawrence met in regular session at 5:45 p.m., in the City Commission Chambers in City Hall with Mayor Boley presiding and Vice Mayor Larsen, Commissioner Herbert and Commissioner Soden present.

**A. RECOGNITION/PROCLAMATION/PRESENTATION:**

1. None.

**B. CONSENT AGENDA:**

Vice Mayor Larsen requested removal of item 8(b) for a separate vote.

Mayor Boley requested removal of items 8(a) and 22 for a separate vote.

**Moved by Commissioner Soden, seconded by Commissioner Herbert,** to approve the consent agenda as below except for items 8(a), 8(b) and 22. Motion carried unanimously.

1. Approve City Commission meeting minutes from 01/16/18.
2. Receive minutes from various boards and commissions:
  - Affordable Housing Advisory Board meeting of 12/11/17
  - Community Development Advisory Committee meeting of 11/09/17
  - Homeless Issues Advisory Committee meeting of 10/10/17
  - Lawrence Douglas County Advocacy Council on Aging meeting of 12/19/17
  - Lawrence Douglas County Housing Authority meeting of 12/18/17
  - Mechanical Board of Appeals meeting of 10/22/15
  - Mental Health Board meeting of 12/06/17
  - Parks and Recreation Advisory Board meeting of 12/12/17
  - Public Transit Advisory Committee meeting of 11/13/17
  - Senior Resource Center for Douglas County Board of Directors meeting of 12/19/17
  - Sustainability Advisory Board meeting of 12/13/17
3. Approve claims and payroll in the amount of \$9,671,291.19 to 441 vendors including a payment to Lawrence Public Library for \$1,954,045.19.
4. Approve licenses as recommended by the City Clerk's Office.

Drinking Establishment	Expires
Hampton Inn Magers Lodgings Inc	New



2300 W 6 <sup>th</sup> St	
McLains Market McLains Markets Inc 1420 Crescent Rd	New
El Matador Café Tiburcio J Reyes 444-446 Locust St	01/17/18
Bayleaf Indian Restaurant & Bar IK Onkar Enterprises Inc 947 New Hampshire Street, Ste 120	01/21/18
Morningstars New York Pizza Colokan LLC 4931 W 6 <sup>th</sup> St, Ste 106	01/24/18
El Potro Mexican Café 2 El Potro Mexican Café 2 LLC 3333 Iowa	02/09/18
Limestone Pizza Kitchen Bar Limestone PK&B LLC 814 Massachusetts St	02/15/18
<b>Drinking Establishment/Caterer</b>	<b>Expires</b>
Eldridge Hotel Eldridge Hotel Partners LLC 701 Massachusetts Street	01/31/18
<b>Retail Liquor</b>	<b>Expires</b>
Ten Ten Krishna LLC 1010 N 3 <sup>rd</sup> St	02/24/18
<b>Street Vendor</b>	<b>Location</b>
Jacks Franks	NE Corner 9 <sup>th</sup> and Mass

5. Approve appointments as recommended by the Mayor.

Lawrence Cultural Arts Commission: Reappoint Kate Dinneen to an additional term that expires 01/31/21. Appoint Mary Doveton and Clint Paugh to terms that expire 01/31/21.

6. Bid and purchase items:

- a) Authorize the purchase of one (1) Super Products Camel 1200 combination sewer cleaner truck, in the amount of \$345,178.73, from Elliott Equipment Co., utilizing the National Joint Powers Alliance cooperative purchasing contract, as part of the 2018 CIP (PW 18F7CIP) replacement schedule.
- b) Award Bid No. B1751, Project PW1505 - Kasold Drive, 6th Street to Bob Billings Parkway - Street, Storm and Waterline Improvements, to R.D. Johnson Excavating, in the amount of \$5,869,920.85 as part of the 2018 CIP, PW17E1CIP.
- c) Award Bid No. B1757 to Westland Construction, Inc. and authorize the City Manager to execute the construction contract in the amount of \$650,474.00 for

the Arkansas Street, W 24th Street to W 27th Street; W 24th Street, Missouri Street to Alabama Street Waterline Replacement Project UT1715.

7. Adopt Resolution No. 7240, declaring the City's intent to issue general obligation bonds in the amount of \$520,000.00 for the design, construction, reconstruction, repair, replacement and/or equipping certain public buildings and facilities of the City of Lawrence, Kansas.
8. Adopt on second and final reading, the following ordinance(s):
  - a) **REMOVED FOR SEPARATE VOTE:** Ordinance No. 9427, amending Chapter 1, Article 18, Section 1-1802 of the Code of the City of Lawrence, regarding the Affordable Housing Advisory Board.
  - b) **REMOVED FOR SEPARATE VOTE:** Charter Ordinance No. 45, specifically enabling the City to utilize alternative construction methods, and repealing Charter Ordinance No. 19.
9. Accept easements and rights-of-way associated with Final Plat, PF-17-00684, for Cedar Grove Subdivision, located in the 1100 Block of Biltmore Drive and Research Park Drive. Submitted by BG Consultants, for WE 1929, LLC, property owner of record.
10. Approve the following items related to the Kansas Food Truck Festival:
  - a) Adopt on first reading Ordinance No. 9432, allowing the sale, possession and consumption of alcohol on the 800 block of Pennsylvania Street and the 600 block of E. 8th Street on Saturday, May 5, 2018, from 4:00 p.m. to 10:00 p.m. during this event for the Kansas Food Truck Festival.
  - b) Approve a Special Event Permit, SE-17-00705, for the Kansas Food Truck Festival at 810 Pennsylvania Street on May 5, 2018. Submitted by Cider Gallery LLC, property owner of record.
11. Receive recommendation from the Affordable Housing Advisory Board and direct staff to revise certain codes and practices related to the building codes and practices in order to reduce the cost of developing housing. Any code amendments would be considered by the City Commission at a future regular meeting.
12. Authorize the submission of a National Park Service National Underground Railroad Network to Freedom Application for Grover Barn located at 2819 Stone Barn Terrace.
13. Approve travel request for two Planning Commissioners to attend the 2018 National American Planning Association conference in New Orleans, April 20-24, 2018.
14. Concur with the following recommendations from the Transportation Commission:
  - a) Deny request for traffic calming on Monterey Way, from 6th Street to Bob Billings Parkway (TC Item #4; denied 9-0 on 12/04/17).
  - b) Deny request for traffic calming on Cambridge Road from Avalon Road to High Drive (TC Item #7; denied 9-0 on 12/04/17).

15. Authorize the Mayor to execute Supplemental Agreement No. 1 to the Federal Fund Exchange Master Agreement with the Kansas Department of Transportation.
16. Receive the Planning and Development Services 2017 Year End Revenue and Expenditure Report for the Regulation of Building Permit Activity, pursuant to Chapter V, Article 5-174 of the City Code.
17. Receive Bert Nash Community Mental Health Center 2017 3rd Quarter Performance Report.
18. Receive Hillary's (DEW- Drink Eat Well) application and letter requesting an expansion assistance grant, funded equally from the City, County, and EDC/Network Kansas, and refer to the Public Incentives Review Committee for review and recommendation.
19. Authorize the Chief of Police to execute a Memorandum of Understanding related to the Lawrence Police Department's collaboration with U.S.D. 497 to establish a guide for relevant stakeholders to refer to in determining how to reduce the number of school-based referrals for disciplinary action to law enforcement or the juvenile justice system.
20. Authorize the Fire Chief to execute a Memorandum of Understanding between the Douglas County Sheriff's Office and the Lawrence-Douglas County Fire and Medical Department to grant limited Special Deputy status to department fire investigators.
21. Receive letter from the Sustainability Advisory Board regarding the City of Lawrence Sustainability Building Policy.
22. **REMOVED FOR SEPARATE VOTE:** Authorize publication of the 2018 amended budget summary for the Housing Trust Fund and establish February 20, 2018 as the public hearing date.
23. Authorize the Mayor to sign Releases of Mortgage for the following:
  - a) Virginia L. Thomas, 937 LaSalle Street
  - b) Juanita Nunez, 728 New York Street.
24. Receive request from Lawrence Memorial Hospital to issue up to \$65,000,000 in hospital revenue bonds for the purpose of financing the new hospital facility to be located northeast of the intersection of 6th Street and K-10, and to finance expenditures relating to hospital facilities at 1112 W. 6th Street, 404 Maine Street, and its main campus. Refer the request to the Public Incentives Review Committee for a recommendation.

**ITEMS REMOVED FOR A SEPARATE VOTE:**

8. Adopt on second and final reading, the following ordinance(s):
  - a) Ordinance No. 9427, amending Chapter 1, Article 18, Section 1-1802 of the Code of the City of Lawrence, regarding the Affordable Housing Advisory Board.  
6:00

**Moved by Mayor Boley, seconded by Vice Mayor Larsen,** to approve on second and final reading Ordinance No. 9427. Motion carried unanimously.

- b) Charter Ordinance No. 45, specifically enabling the City to utilize alternative construction methods, and repealing Charter Ordinance No. 19.

**Moved by Commissioner Soden** to defer adoption on second and final reading of Charter Ordinance No. 45 until procedures for selecting the delivery method and for the conduct of the alternative project delivery process are in place. Motion died for lack of a second.

**Moved by Vice Mayor Larsen, seconded by Mayor Boley,** to defer on second and final reading approval of Charter Ordinance No. 45. Aye: Mayor Boley, Vice Mayor Larsen, Commissioner Herbert. Nay: Commissioner Soden. Motion carried 3-1.

- 22. Authorize publication of the 2018 amended budget summary for the Housing Trust Fund and establish February 20, 2018 as the public hearing date.

**Moved by Vice Mayor Larsen, seconded by Mayor Boley,** to increase the amount in the notice of hearing for the Revised 2018 budget from the staff recommendation of \$600,000 by \$200,000 to a total of \$800,000. Motion carried unanimously.

**Moved by Vice Mayor Larsen, seconded by Mayor Boley,** to authorize publication of the 2018 amended budget summary for the Housing Trust Fund and establish February 20, 2018 as the public hearing date. Motion carried unanimously.

**C. PUBLIC COMMENT:**

The Commission heard public comment on items and issues not scheduled on the agenda.

**D. REGULAR AGENDA ITEMS:**

- 1. **Conduct a public hearing, consider recommendations from the Historic Resources Commission, and consider adopting the following ordinances on first reading to designate properties as Landmarks on the Lawrence Register of Historic Places:**

- a) **Ordinance No. 9433, Landmark designation (L-17-00533) for 413 E. 7th Street**
- b) **Ordinance No. 9434, Landmark designation (L-17-00062) for 801 Alabama Street**
- c) **Ordinance No. 9435, Landmark designation (L-17-00122) for 1645 Kentucky Street**
- d) **Ordinance No. 9436, Landmark designation (L-17-00147) for 2127 Barker Street**
- e) **Ordinance No. 9437, Landmark designation (L-17-00123) for 1655 Mississippi Street**

Lynne Braddock Zollner, Historic Resources Administrator, presented the staff report.

**Moved by Mayor Boley, seconded by Vice Mayor Larsen,** to open the public hearing. Motion carried unanimously.

**Moved by Mayor Boley, seconded by Commissioner Soden,** to close the public hearing. Motion carried unanimously.

**Moved by Commissioner Herbert, seconded by Vice Mayor Larsen,** to adopt on first reading Ordinance No. 9433, Ordinance No. 9434, Ordinance No. 9435 and Ordinance No. 9436. Motion carried unanimously.

**Moved by Vice Mayor Larsen, seconded by Commissioner Herbert,** to defer adoption of Ordinance No. 9437 and requesting additional input from staff. Motion carried unanimously.

The commission took a 5-minute break at 7:15 p.m.

2. **Consider adopting procedures for Parachute Operations at the Lawrence Municipal Airport and consider approving the Minimum Standards for Commercial Aeronautical Operators.**

Charles F. Soules, Director of Public Works, presented the staff report.

**Moved by Commissioner Herbert, seconded by Vice Mayor Larsen,** to adopt procedures for Parachute Operations at the Lawrence Municipal Airport with the following amendments: item 4 regarding night parachute operations shall be amended to reflect FAA and USPA guidelines, item 5 shall be amended to include specific language defining the intent of the two-mile radius, item 11 shall be amended to allow for electronic submittal of the release of liability form and item 19 shall be amended to allow for electronic submittal of parachute operations log; and, approve the Minimum Standards for Commercial Aeronautical Operators with the following amendments to the. Motion carried unanimously.

The commission took a 5-minute break at 8:47 p.m.

3. **Consider staff recommendation to deny a request for Traffic Calming on Kingston Drive from North Iowa Street to Princeton Boulevard (TC item #5; approved 9-0 on 12/4/17).**

Amanda Sahin, Transportation Engineer, presented the staff report.

**Moved by Commissioner Herbert, seconded by Vice Mayor Larsen,** to deny request for Traffic Calming on Kingston Drive, from North Iowa Street to Princeton Boulevard. Motion carried unanimously.

4. **Consider authorizing distribution of a Request for Proposals for the Downtown Master Plan.**

Amy Miller, Assistant Director - Planning, presented the staff report.

**Moved by Commissioner Soden, seconded by Vice Mayor Larsen,** to authorize distribution of a Request for Proposals for the Downtown Master Plan with the following changes: add c. Residential uses to item 2, add e. Public safety to item 7 and modify 2 (b) to Economic Development – including review of business types (small, local, national, etc.). Motion carried unanimously.

**5. Receive 2017 report of Capital Improvement Program expenditures.**

Bryan Kidney, Finance Director, presented the staff report.

**6. Consider appointing and authorizing a City Commissioner to participate in the Walkability Action Institute, April 9-12, 2018 in Atlanta, GA and accept the travel stipend for the City's interdisciplinary team.**

Jessica Mortinger, Senior Transportation Planner, presented a staff report.

**Moved by Commissioner Herbert, seconded by Vice Mayor Larsen,** to appoint and authorize Mayor Boley to participate in the Walkability Action Institute, and accept the travel stipend. Motion carried unanimously.

**E. COMMISSION ITEMS:**

1. Discussion of Commissioner Ananda's and Commissioner Soden's attendance at the National League of Cities Congressional City Conference, March 11 – 15, in Washington D.C.

**Moved by Mayor Boley, seconded by Commissioner Herbert,** to approve Commissioner Ananda's and Commissioner Soden's attendance at the National League of Cities Congressional City Conference, March 11 – 15, in Washington D.C. Motion carried unanimously.

2. Discussion of Commissioner Soden's attendance at the International Making Cities Livable 55th Conference, May 14 – 18, in Ottawa, Canada.

**Moved by Vice Mayor Larsen, seconded by Mayor Boley,** to approve Commissioner Soden's attendance at the International Making Cities Livable 55th Conference, May 14 – 18, in Ottawa, Canada. Motion carried unanimously.

The commission directed staff to add Board and Committee Assignments to next week's agenda.

**Moved by Mayor Boley, seconded by Vice Mayor Larsen,** to add Neighborhood Infill and Development to a future work session agenda. Motion carried unanimously.

**F. CITY MANAGER'S REPORT:**

Tom Markus, City Manager, presented information on the following items: Housing Study Getting Underway, January 2018 City Population Estimates and Projections, Building Permit and Plan Review Calculators Added to Planning & Development Services Web Pages, Lawrence Santa Fe Depot Listed on National Register of Historic Places, Transportation 2040 (T2040) Public Comment Period, 2018 Wage Floor, 2019 Budget Calendar, Advisory Board

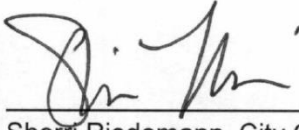
Membership Voluntary Demographic Survey to be distributed in February, Future Agenda Items and Future Work Session Items.

**G. CALENDAR:**

The Commission reviewed calendar items.

**Moved by Commissioner Herbert, seconded by Vice Mayor Larsen,** to adjourn at 9:41 p.m. Motion carried unanimously.

**MINUTES APPROVED BY THE CITY COMMISSION ON FEBRUARY 13, 2018.**



Sherril Riedemann, City Clerk