



City of Lawrence

CITY MANAGER'S OFFICE

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CITY COMMISSION

MAYOR
STUART BOLEY

COMMISSIONERS
LISA LARSEN
JENNIFER ANANDA, JD, MSW
MATTHEW J. HERBERT
LESLIE SODEN

January 16, 2018

The Board of Commissioners of the City of Lawrence met in regular session at 4:30 p.m., in the City Commission Chambers in City Hall with Mayor Boley presiding and Vice Mayor Larsen, Commissioner Ananda, Commissioner Herbert and Commissioner Soden present.

A. EXECUTIVE SESSION:

1. Consider a motion to recess into executive session as set forth below.

Moved by Commissioner Ananda, seconded by Vice Mayor Larsen, to recess into executive session for 60 minutes for the purpose of discussing the performance of a non-elected employee, pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1). The justification for the executive session is to keep non-elected personnel matters confidential at this time. At the conclusion of the executive session the City Commission will resume its regular meeting at approximately 5:30 p.m. in the Commission room. Motion carried unanimously.

The City Commission recessed into executive session at 4:30 p.m.

The City Commission resumed its regular meeting at 5:30 p.m. in the City Commission Room and had nothing to report.

B. RECOGNITION/PROCLAMATION/PRESENTATION:

1. Proclaim the month of January 2018 as Human Trafficking Awareness Month.
2. Proclaim February 10 – March 17, 2018 as Read Across Lawrence.

C. CONSENT AGENDA:

Vice Mayor Larsen requested removal of item 7 for a separate vote.

Mayor Boley requested removal of item 6 for a separate vote.

A member of the public requested removal of item 10 for a separate vote.

Moved by Commissioner Herbert, seconded by Vice Mayor Larsen, to approve the consent agenda as below. Motion carried unanimously.

1. Approve City Commission meeting minutes from 01/08/18 and City Commission Orientation meeting from 01/10/18.



2. Approve claims and payroll in the amount of \$4,498,258.45 to 219 vendors.
3. Approve licenses as recommended by the City Clerk's Office.

| Drinking Establishment | Expires |
|--|----------------|
| Shaun & Sons Artisan Pub & Coffeehouse Shaun & Sons LLC 2228 Iowa St | New |
| West Coast Saloon PAC LTD 2222 Iowas St | 01/11/18 |
| Louises West Louises West LTD 1307 W 7 th St | 01/12/18 |

4. Bid and purchase items:
 - a) Award Bid No. B1763 for one (1) roll off container truck for the Solid Waste Division, to the low bidder, American Equipment Co., in the amount of \$112,145, as part of the 2018 CIP (PW 18F5CIP) replacement schedule.
 - b) Award Bid No. B1762 for one (1) rear load refuse truck for the Solid Waste Division, to the low bidder, Downing Sales and Service, in the amount of \$107,224.00, as part of the 2018 CIP (PW 18F2CIP) replacement schedule.
 - c) Approve the purchase of nine (9) new paratransit vehicles (T-Lift) from Kansas Truck Equipment, Co., in the amount of \$621,000, utilizing the existing Kansas Department of Transportation State bid.
5. Adopt the following resolution(s):
 - a) Resolution No. 7236, setting a public hearing date of March 6, 2018, pursuant to K.S.A 12-1750 et. seq., to consider ordering the structures at 1512 Oak Hill Avenue to be repaired or demolished.
 - b) **DEFERRED UNTIL 02/06/18.** Resolution No. 7237, adopting the City of Lawrence, Kansas Non-motorized Project Prioritization Policy.
8. **DEFERRED.** Authorize the City Manager to execute a license agreement for the use of right-of-way with the property owner of 1052 W. 24th Street for the connection of a side yard drainage pipe, i.e., a French drain system to a manhole that is part of the existing public storm sewer.
9. Authorize the City Manager to execute an Engineering Services Agreement, in the amount of \$224,516, with George Butler Associates, Inc. for Project No. UT1804 - City of Lawrence 2018 Flow Monitoring Program.

ITEMS REMOVED FOR A SEPARATE VOTE:

6. Approve T-Hangar lease rates of \$225.00 for Hangars A and \$250.00 for Hangars B and C per month for 2018 and for future years increase the rental rates by three percent (3%) annually.

Jason Stowe, Building & Structures Manager, presented the staff report.

Moved by Mayor Boley, seconded by Vice Mayor Larsen, to approve T-Hangar lease rates of \$225.00 for Hangars A and \$250.00 for Hangars B and C per month for 2018 and for future years increase the rental rates by three percent (3%) annually. Motion carried unanimously.

7. Authorize the City Manager to execute a Design Engineering Services Agreement, in the amount of \$169,030, with PEC, P.A. for Project No. PW1722 and UT1720 – 23rd Street Geometric and Waterline Improvements Project.

Zach Baker, Public Works Project Engineer, presented the staff report.

Moved by Vice Mayor Larsen, seconded by Commissioner Ananda, to authorize the City Manager to execute a Design Engineering Services Agreement, in the amount of \$169,030, with PEC, P.A. for Project No. PW1722 and UT1720 – 23rd Street Geometric and Waterline Improvements Project. Motion carried unanimously.

10. Authorize a change to the agenda language regarding general public comment to clarify that the public may comment on items, except those which appear on the consent or regular agenda portion of the meeting agenda, during general public comment.

Moved by Commissioner Herbert, seconded by Commissioner Ananda, to authorize a change to the agenda language regarding general public comment to clarify that the public may comment on items, except those which appear on the consent or regular agenda portion of the meeting agenda, during general public comment; and, to allow public comment after city managers report. Motion carried unanimously.

D. PUBLIC COMMENT:

The Commission heard public comment on items and issues not scheduled on the agenda.

E. REGULAR AGENDA ITEMS:

1. **Continue public hearing from December 5, 2017, to consider a vacation request, submitted by Larry Wedman, to vacate a pedestrian easement designation, located with "Tract A" of Landon Court Addition, a minor subdivision in Block One, Westwood Hills.**

David P. Cronin, P.E., City Engineer, presented the staff report.

Moved by Commissioner Herbert, seconded by Vice Mayor Larsen, to continue the public hearing. Motion carried unanimously.

Moved by Commissioner Herbert, seconded by Vice Mayor Larsen, to close the public hearing. Motion carried unanimously.

Moved by Commissioner Hebert, seconded by Commissioner Soden, to deny the request to vacate a pedestrian easement designation. Motion carried unanimously.

2. **Continue public hearing from December 19, 2017, to consider a request for vacation of utility easements in Fairfield Farms East Addition No. 1, an Addition to the City of Lawrence, Douglas County, Kansas.**

David P. Cronin, P.E., City Engineer, presented the staff report.

Moved by Vice Mayor Larsen, seconded by Commissioner Herbert, to continue the public hearing. Motion carried unanimously.

Moved by Commissioner Herbert, seconded by Commissioner Ananda, to close the public hearing. Motion carried unanimously.

Moved by Commissioner Herbert, seconded by Vice Mayor Larsen, to approve the request for a vacation of utility easements. Motion carried unanimously.

3. **Consider options for revenues collected in 2017 as a result of the miscellaneous accounts receivable review.**

Casey Toomay, Assistant City Manager, presented the staff report.

Moved by Mayor Boley, seconded by Vice Mayor Larsen, to use \$49,000 of the revenues collected in 2017 as a result of the miscellaneous accounts receivable review to offset the cost of the review; and, preserve the balance of the revenues collected for the 2019 budget discussion; and, direct staff to evaluate Vice Mayor Larsen's proposal after the 2017 fund balance is known. Motion carried unanimously.

4. **Consider the following recommendations from the Affordable Housing Advisory Board:**

- a) **Receive recommendations for 2017 and 2018 Housing Trust Fund applications from the Affordable Housing Advisory Board. Consider authorizing staff to draft agreements with Tenants to Homeowners, Lawrence Habitat for Humanity and Bert Nash Community Mental Health Center for 2017 and 2018 Housing Trust Fund projects, subject to the contingencies recommended by the Affordable Housing Advisory Board.**

Diane Stoddard, Assistant City Manager, presented the staff report.

Moved by Commissioner Herbert, seconded by Commissioner Ananda, to receive recommendations and authorize staff to draft agreements with Tenants to Homeowners, Lawrence Habitat for Humanity, and Bert Nash Community Health Center for 2017 and 2018 Housing Trust Fund projects; and, include the recommendation from Assistant City Manager Diane Stoddard to extend funds awarded to Tenants to Homeowners through June 30th, 2018. Motion carried unanimously.

- b) **Consider adopting on first reading, Ordinance No. 9427, amending Chapter 1, Article 18, Section 1-1802 of the Code of the City of Lawrence, increasing**

the number of members on the Affordable Housing Advisory Board to 12, and changing the term limits that members can serve, and repealing existing section 1-1802.

Diane Stoddard, Assistant City Manager, presented the staff report.

Moved by Commissioner Vice Mayor Larsen, seconded by Commissioner Herbert, to adopt on first reading, Ordinance No. 9427, amending Chapter 1, Article 18, Section 1-1802 of the Code of the City of Lawrence, regarding the Affordable Housing Advisory Board. Motion carried unanimously.

5. Receive staff report on Commercial Single-Stream Recycling Pilot Program and consider approving the proposed business plan.

Kathy Richardson, Solid Waste Division Manager, presented the staff report.

Moved by Vice Mayor Larsen, seconded by Commissioner Herbert, to receive report and approve the proposed business plan. Motion carried unanimously.

6. Consider adopting on first reading, Charter Ordinance No. 45, specifically enabling the City to utilize alternative construction methods, and repealing Charter Ordinance No. 19. This item was deferred from December 5, 2017.

Melinda Harger, Utilities Engineer, presented a staff report.

Brian Lines, Ph.D., FMP, the University of Kansas, and Chad Foster, Johnson County Kansas, Project Management Specialist, presented reports.

Toni R. Wheeler, City Attorney, presented a staff report.

Moved by Commissioner Herbert, seconded by Commissioner Ananda, to adopt on first reading, Charter Ordinance No. 45, specifically enabling the City to utilize alternative construction methods and repealing Charter Ordinance No. 19; and, direct staff to replace 'may' in Section 3 of the ordinance with 'shall' before the second reading of the ordinance. Aye: Mayor Boley, Vice Mayor Larsen, Commissioner Ananda, Commissioner Herbert. Nay: Commissioner Soden. Motion carried 4-1.

F. COMMISSION ITEMS:

Commissioners recognized staff, citizens and outside agencies that were impacted by the large motel fire at 515 McDonald Dr.

Commissioner Soden asked staff to report on the City's salt supply.

G. CITY MANAGER'S REPORT:

Tom Markus, City Manager, presented information on the following items: December 2017 Sales and Use Tax Distribution, December 2017 Monthly and 2017 Annual Utility Billing Report, Lawrence Humane Society Grant/Fund Raising Update, Pavement Management Program Update and 2018 Comprehensive Street Maintenance Program, Planning & Development Services Monthly Project Report, December 2017 Monthly Building Permit


Reports, Assessment of Fair Housing Submittal, North Lawrence Tree Inventory and Assessment, Lawrence Douglas County Fire Medical November Monthly Activity Report, Sedgwick County Lawsuit Regarding Opioid Addiction, Local Food Recognition Coverage, Future Agenda Items and Future Work Session Items.

H. CALENDAR:

The Commission reviewed calendar items.

Moved by Commissioner Herbert, seconded by Vice Mayor Larsen, to adjourn at 9:35 p.m. Motion carried unanimously.

MINUTES APPROVED BY THE CITY COMMISSION ON FEBRUARY 6, 2018.



Sherril Riedemann, City Clerk