

Advisory Board Work Session

August 8, 2017



City of Lawrence

Strategic Plan Initiative

- *Inventory and evaluate the role of existing advisory boards and commissions and identify opportunities to consolidate or sunset as appropriate, and adopt consistent operating guidelines.*
- No action this evening, but provide direction regarding possible future action

Matrix

- Provides information and background on advisory boards, boards to which the City Commission makes appointments, governing boards, joint boards and steering committees

Advisory Board Name	Board type (City/county, etc.)	City Code	Ord/Res	Req'd by Statute OR Rat'l Code	# of members	Term	Meeting Occurrence	Residency	Staff Liason	City Employee Board members	City Commission Representation	Persons on multiple boards
Affordable Housing Advisory Board (AHAB)	City	Chapter 1	Ord. 9129	NO	9	3 years; no term limit	Monthly	Certain entities represented, specified in code	Cosey Toomey	NO	Stuart Boley (CC Rep)	Dano Ortiz (HAC)
Aviation Advisory Board (AAB)	City	Chapter 2	Ord. 6956	NO	5 to 7	3 years; no term limit	Quarterly	Must be a city resident (one must represent KU)	Chuck Soules; Jason Stowe	NO	NO	N/A
Board of Zoning Appeals / Sign Code Board of Appeals (BZA)	City	Chapter 20, Article 14, Section 20-1402	Ord. 6287	YES - KSA 12-759	7	3 years; two term limit	Monthly	City Residency	Jeff Crick	NO	NO	Patrick Wilbur (CDAC) Jonathan Holey (CDAC)
Building Code Board of Appeals (BCBOA)	City	Chapter 5	N/A	YES - KSA 12-3009 and 12-708	5	3 years; no term limit	Monthly (or as needed)	Not Stated	Janet Smalter; Lee Queen	NO	NO	Greg Rau (CLB); Sean Reardon (LCAC)
Citizen Advisory Board for Fair and Impartial Policing (CABFIP)	City	Chapter 1	Ord. 9124	NO	7	3 years; no term limit	Bi-Monthly	City Residency	Amy Rhoads	Adrian Jones (PDS)	NO	Baha Safadi (LA); Laura Canelos (LA)
Community Development Advisory Committee (CDAC)	City	Chapter 1	Ord. 8335	NO	11	3 years; two term limit	Twice Monthly	City Residency	Dani Dresslar	NO	NO	Patrick Wilbur (BZA); Jonathan Holey (BZA)
Contractor Licensing Board (CLB)	City	Chapter 5	Ord. 7871	YES - KSA 12-3009 and 12-708	9	4 years; two term limit	As needed	Certain entities represented, specified in code	Barry Walthall	Barry Walthall (BO), Voting Member	NO	Daniel Poull (FCBOA), Greg Rau (BCBOA), Verlon Myers (ECBOA)
Electrical Code Board of Appeals (ECBOA)	City	Chapter 5	N/A	YES - KSA 12-3009 and 12-708	7	3 years; no term limit	Monthly (or as needed)	Not Stated	Adrian Jones	NO	NO	Verlon Myers (CLB)
Fire Code Board of Appeals (FCBOA)	City	2015 JFC - Chapter 1, Section 108	N/A	YES - KSA 12-3009 and 12-708	5	4 years; no term limit	As needed	Not Stated	Jim King	Dennis Leslie (F/M Rep)	NO	N/A
Historic Resources Commission (HRC)	City	Chapter 22	Ord. 5950	K.S.A. 75-2715	7	3 years; two term limit	Monthly	City Residency	Lynne Zollner	NO	NO	N/A

Policy

- Diversity goal
- Partial term will not count toward term limits
- Orientation
- Bylaws require Commission approval
- Boards should have email list and post agendas ahead of meetings
- Regular full and part-time employees cannot serve as voting members on boards to avoid potential conflict of interest
- Opportunity for public comment should be provided at advisory board meetings

Term Limits

- Lack of consistency with term limits
- Pros: help promote diversity of opinions and ideas and maximize number of people involved with local government
- Cons: Loss of experience and possible challenge finding qualified board members

Recommended Consolidations

- Joint Economic Development Council (JEDC) and the Public Incentives Review Committee (PIRC)
- Lawrence Alliance and the Human Relations Commission
- Funding Recommendation Boards - Social Service Funding Advisory Board and Transient Guest Tax Program Advisory Board.

Recommended Consolidations (continued)

- Code Appeals Boards – Building Code Board of Appeals, Electrical Code Board of Appeals, Mechanical Board of Appeals, Plumbing Code Board of Appeals, Fire Code Board of Appeals, and Contractor Licensing Board.
- Parks and Recreation Advisory Board and Lawrence Cultural Arts Commission

Recommended Eliminations

- Sister City Advisory Board
- Community Development Advisory Committee
- Homeless Issues Advisory Committee
- Sales Tax Audit Committee

Obsolete Boards

- Lawrence Advisory Board on University Student Issues
- Downtown Parking Advisory Board
- ECO2 Commission

Boards for Further Study

- Public Transit Advisory Committee
- Airport Advisory Board