



City of Lawrence

CITY MANAGER'S OFFICE

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INTERIM CITY MANAGER

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CITY COMMISSION

MAYOR
MIKE AMYX

COMMISSIONERS
LESLIE SODEN
STUART BOLEY
MATTHEW J. HERBERT
LISA LARSEN

March 1, 2016

The Board of Commissioners of the City of Lawrence met in regular session at 5:45 p.m., in the City Commission Chambers in City Hall with Mayor Amyx presiding and Commissioner Boley, Commissioner Herbert, Commissioner Larsen and Vice Mayor Soden present.

A. RECOGNITION/PROCLAMATION/PRESENTATION:

1. Proclaim Thursday, March 17, 2016 as the day for the 29th Annual St. Patrick's Day Parade.
2. Proclaim the week of March 1 – 8, 2016 as Social Justice Week.
3. Recognition of the City of Lawrence receiving notice of a Class 1 Community Protection Class from the Insurance Services Office, Inc.

B. CONSENT AGENDA

It was moved by Vice Mayor Soden, seconded by Commissioner Larsen, to approve the consent agenda as below. Motion carried unanimously.

1. Approve City Commission meeting minutes from 01/26/16, 02/02/15, 02/09/16, and 02/16/16.
2. Receive minutes from various boards and commissions:

Bicycle Advisory Committee meeting of 01/11/16
Historic Resources Commission meetings of 12/17/15 and 01/21/16
Human Relations Commission meeting of 12/03/15
Parks & Recreation Advisory Board meeting of 02/09/16
3. Approve claims to 171 vendors in the amount of \$1,046,977.98 and payroll in the amount of \$2,617,016.03, totaling \$3,663,994.01.
4. Approve licenses as recommended by the City Clerk's Office.

Drinking Establishment

Painted Kanvas
Painted Kanvas LLC
1540 Wakarusa Drive, Suite H

Expiration

February 3, 2016



El Sol
El Sol Lawrence LLC
1520 Wakarusa Drive, Suite F

February 13, 2016

5. Approve appointments as recommended by the Mayor.

Parks & Recreation Steering Committee:

Appoint the following people:

- Sue Hack (LPRD Advisory Board /Chamber Rep)
- Chris Tilden (Lawrence Douglas County Health Department)
- Ray Petty (KS Coordinator Great Plains ADA Center)
- Tonia Salvini (VP of University Services for Haskell Indian Nations University)
- Patricia Phillips (at large)
- Kevin Loos (at large)
- Pat Weaver (Bike Pedestrian Task Force, KU)
- Colby Wilson (Boys & Girls Club)
- Kelly Calvert (DGCO Senior Services Board Member, World Company)
- Kristina Walker (Lawrence Cultural Arts Commission/Spencer Museum of Art)
- Ernie Shaw (Staff Liaison)
- Mark Hecker (Staff Liaison)
- Bryan Kidney (Staff Liaison)
- Eileen Horn (City/County Administration Liaison)
- Lisa Larsen (City Commission Rep)

Public Library Board:

Reappoint Joan Golden (785.842.7544) to an additional term that would expire 04/30/20. Appoint Sarah Goodwin-Thiel (785.917.0689), beginning 05/01/16 and would expire 04/30/20.

Transient Guest Tax Grant Program Advisory Board:

Appoint the following people:

- Katherine Simmons (Lawrence Cultural Arts Commission)
- Derek Felch (eXplore Lawrence)
- Courtney Shipley (at large)
- Tim Metz (at large)
- Linda Honeymoon (Hotelier)
- Stephen Horton (Hotelier)
- Matthew Herbert (City Commission Rep)
- Megan Gilliland (Staff Liaison)
- Porter Arneill (Staff Liaison)

6. Bid and purchase items:

- a) Set a bid date of March 15, 2016 for Bid No. B1605 - 6th Street and Champion Lane Traffic Signal Improvements, Project No. PW1507.
- b) Set a bid date of March 22, 2016 for the Harvard Street Waterline Replacement, Crestline to Wellington, Project No. UT1515.

- c) **REMOVED FROM THE CONSENT AGENDA FOR SEPARATE DISCUSSION.** Set a bid date of March 22, 2016 for the repair of the Holcom Park Center HVAC system.
 - d) Authorize the Interim City Manager to execute Change Order No. 1 with Crossland Heavy Contractors for the Clinton Water Treatment Plant Phase 1 Taste and Odor Improvements Project, increasing the construction contract by \$86,783.
7. Adopt on first reading, Ordinance No. 9204, prohibiting the possession of glass bottles and other glass containers in the downtown district during specified hours.
8. Adopt on second and final reading, the following ordinances:
- a) Ordinance No. 9200, authorizing the possession and consumption of alcoholic liquor on the 100 block of E 8th Street, and the intersection of 8th Street and New Hampshire Street, from 12:00 p.m. – 11:00 p.m. on Friday, April 22, 2016 for the 2016 Downtown Shot Put Event.
 - b) Ordinance No. 9167, amending Chapter V, Article 1 of the City of Lawrence Code (Administrative Provisions).
 - c) Ordinance No. 9168, adopting the International Building Code, 2015 edition and Ordinance No. 9203, adopting the International Property Maintenance Code, 2015 edition.
 - d) Ordinance No. 9169, adopting the International Residential Code, 2015 edition.
 - e) Ordinance No. 9170, adopting the National Electrical Code, 2014 edition.
 - f) Ordinance No. 9171, adopting the International Plumbing Code, 2015 edition.
 - g) Ordinance No. 9172, adopting the International Mechanical Code, 2015 edition.
 - h) Ordinance No. 9173, adopting the International Fuel Gas Code, 2015 edition.
 - i) Ordinance No. 9174, adopting the International Energy Conservation Code, 2015 edition.
 - j) Ordinance No. 9175, adopting the International Existing Building Code, 2015 edition.
 - k) Ordinance No. 9176, amending Chapter V, Article 12 of the City of Lawrence Code to increase demolition permit fees.
 - l) Ordinance No. 9199, adopting the International Fire Code, 2015 edition.

9. **REMOVED FROM THE CONSENT AGENDA FOR SEPARATE DISCUSSION.** Authorize the Interim City Manager to execute a Professional Services Agreement with Nelson/Nygaard Consulting Associates, Inc., in an amount not to exceed \$200,000, to conduct a Transit Comprehensive Operations Analysis for the City of Lawrence on behalf of the Lawrence-Douglas County Metropolitan Planning Organization.
10. **REMOVED FROM THE CONSENT AGENDA FOR SEPARATE DISCUSSION.** Approve three locations for Downtown Bike Corrals (30 bike parking spaces) and removal of two associated parking spaces.
11. Approve a Street Event Temporary Use of Public Right-of-Way Permit for use of various city streets, including the rolling closure of the northbound lane of Massachusetts Street downtown from 8:00 a.m. – 8:25 a.m., on Monday, May 30, 2016, for The Home Run 5K.
12. **REMOVED FROM THE CONSENT AGENDA FOR SEPARATE DISCUSSION.** Approve a Street Event Temporary Use of Public Right-of-Way Permit for the Kansas Food Truck Festival, allowing the closure of the 800 block of Pennsylvania Street from 8th to 9th Streets, the 600 block of E. 9th Street and the 600 block of E. 8th Street on Saturday, May 7, 2016. Adopt on first reading, Ordinance No. 9186, allowing the possession and consumption of alcohol on the 800 block of Pennsylvania, the 600 block of E. 9th Street, and the 600 block of E. 8th Street on Saturday, May 7, 2016, from 12:00 p.m. to 11:59 p.m. during this event.
13. Approve a Street Event Permit for the 2016 Lawrence St. Patrick's Day Parade to close various streets downtown on March 17, 2016, from 9:00 a.m. to 3:00 p.m., for the 2016 St. Patrick's Day Parade.

Commissioner Boley removed for separate discussion Consent Agenda Item No. 6 c); regarding setting a bid date of March 22, 2016 for the repair of the Holcom Park Center HVAC system.

Commissioner Boley: I think we need to set the bid date of March 22nd. What caught my eye, when I read the memo, was the part about project funding. It says the engineers estimate to this project is \$70,000. The project will be funded using the funds budgeted in the 2016 sales tax reserve fund for the repairs and maintenance of Parks and Recreational facilities and when I read that, I had to pull out my 2016 budget. What I found there was that on page 95, we've budgeted \$3,582,765 out of the general operating fund for Parks and Recreation. On page 101, we budgeted \$234,614 out of the guest tax fund. On page 117, we budgeted \$5,886,846 from the recreation fund. On page 133, we budgeted \$920,515 from the special recreation fund and on page 189, we budgeted \$1,121,780 from the public golf course fund. So the budgeted total for Parks and Recreation is \$11,746,520. So do we budget additional funds to the repairs and maintenance of Parks and Recreation Facilities in the 2016 Budget?

Diane Stoddard: Commissioner, the term "budgeted" probably should have been

Interim City Manager a better term to be used would have been "planned". We plan a lot of maintenance expenses related to Parks and Recreation out of that fund or utilize that fund in case of certain unplanned expenditures which is what this one was.

Commissioner Boley: I guess, so we really didn't budget out of the sales tax reserve fund in our 2016 budget?

Diane Stoddard:
Interim City Manager Commissioner as we've discussed that is not a formal budgeted fund in the budget, but in fact is a fund that the City maintains and we talked about having that...

Commissioner Boley: But we didn't budget it for 2016?

Diane Stoddard:
Interim City Manager Correct

Commissioner Boley: Okay. Have we spent the \$11,746,520 that we budgeted for Parks and Recreation for 2016?

Diane Stoddard:
Interim City Manager Certainly no Commissioner.

Commissioner Boley: Okay. So you're asking us to spend money that we haven't budgeted, even though we haven't used the money that we did budget for this \$70,000 expenditure. That just doesn't seem right. I don't want to spend any money out of this sales tax reserve fund until this Commission has a discussion of the City's priorities for 2016. I think we need to have that discussion and I think we need to go ahead and set the bid date. I'm okay with that, but let's use some money that we actually budgeted for Parks and Rec, rather than a fund that we haven't talked about yet.

Mayor Amyx: Okay, so do you have a recommendation of which one of those funds it ought to come from or are you going to suggest that staff make a recommendation?

Commissioner Boley: I think we can go ahead and set the bid date and they can come back with a fund that they would like to pay for it.

Mayor Amyx: Okay, so we need to have this discussion sooner than later about this priority because there's going to be, I'm going to guess, need to be expenditures made from each one of the account that you just mentioned.

Commissioner Boley: I brought this up two weeks ago.

Mayor Amyx: I understand.

Commissioner Boley: You weren't here. So we need to have that talk.

Mayor Amyx: Okay.

Diane Stoddard:
Interim City Manager What we're planning on Commissioner is as part of the budget discussions and you have an item on your agenda this evening related to the 2017 budget that that be one of the top discussion as part of the discussion in April, related to Capital Improvements.

Commissioner Boley: And I understand that, but we're talking about spending money in 2016 out of this fund, when the Commission, this Commission has not talked about the City's priorities for these funds.

Vice Mayor Soden: So you want to hold those funds, unused until we have that discussion.

Commissioner Boley: Now, if we've got to make bond payments out of there, I'm okay with that, but we need to talk about the priorities of our community and what we can do with the funds that are in that sales tax fund before we start spending money and we budgeted adequate resources, \$11,746,520. I think you can find \$70,000 quite frankly. So let's set the bid date.

Casey Toomay:
Assistant City Manager I think Commissioner, it would be helpful as Diane mentioned, and we planned on spending those funds for Parks and Rec that happened every year. I think it would be helpful if it's the direction of the majority of the Commission to not spend those dollars that we planned for 2016 to provide that direction now because I think typically that has been a source that the department has planned out there a year to spend, operating dollars and those reserve fund dollars so if they need to know right now that they don't have access to those dollars until we've had that conversation, I think that would be good for you all to discuss now. Otherwise, there are other items that they have planned to spend those reserve funds. I believe over the course of this summer as we've talked about the budget and we shared the fund projection of all of our different funds, we talked about what we typically spend those dollars out of. I think we also, as we had conversations about funding the police facility, explained that we have historically planned on spending \$500,000 every year for routine maintenance. We might not know exactly what the item is, if it comes up in a given year, but we plan on spending on that amount of money on routine maintenance items from that reserve fund, related to Parks and Recreation. So while it wasn't an adopted budget, I do think we had the conversation with you all through that budget process, about out plan to spend that. We didn't formally adopt a budget, but I think we did talk about prioritizing those dollars in terms of our plan to spend them.

Commissioner Boley: Well, I said my peace. You know where I stand on this.

Mayor Amyx: I'll be honest with you Stuart, I don't believe we can stop at this point, but one of the things that I can promise you is we'll put that item on the agenda as soon as we have a full Commission again in a couple of weeks, we'll look at it that way. I'm under the impression that as suggested by Casey, we went through a number of these items and suggested last summer. In fact, a lot of the priorities we put funds, maybe not to everybody's liking and levels, in the budget.

Commissioner Boley: We passed this budget, we did not vote on the plan that has been put in front of us. If we did, show me.

Diane Stoddard:
Interim City Manager I don't believe that there is a formal vote about that. Correct Commissioner.

Commissioner Boley: That's what I'm saying. This Commission needs to have a discussion about how these resources are going to be used in 2016, before we spend them when we've already budgeted \$11,746,520 to Parks and Rec which includes future projects which this could be one.

Mayor Amyx: Okay.

Mark Hecker:
Assistant Director
Parks & Recreation I see your point, but traditionally that's our only capital budget. So in other words, if you look through those other budgets, you won't find much in the capital lines. There're a few pieces of equipment, but traditionally this is where we paid for fences or heaters that go out, or parking lot repair, or any of that type of capital improvement Parks and Rec, this has been the traditional funding source for. So we don't go out and do bond issues or mill levy increased or anything such as that to come back with our capital improvement, so this is how we've been funding, so diverting away from that is a pretty major change of pace that we would really have to look at where those budgets are appropriated, if we're going to start pulling capital back into those budgets.

Mayor Amyx: Okay. So make sure that I understand this. The sales tax reserve, you want to have a discussion on how the Commission comes up with a plan on how those funds are going to be spent or allocated.

Commissioner Boley: There are roughly a dozen funds that are not included in our City budget.

Mayor Amyx: Okay.

Commissioner Boley: The beginning balances in 2014 of those funds, was about \$30,000,000. There's about \$15,000,000 in 2014 of revenues and expenditures going through those funds. The ending

balance from the financial statement in 2014 is there's about \$29,000,000 in those funds. What I'm saying is that we need to budget everything. If we haven't budgeted, we need to talk about how we're going to spend it. I don't feel like we had that discussion with regard to the sales tax reserve in a meaningful way. This Commissioner had no votes on that topic. I think we need to talk more about it. Specifically, the sales tax reserve because we've been spending money out of that. We paid \$70,000 for the Parks and Rec Master Plan. We've got an issue later on this evening of \$238,000. I don't want to do it in dribs and drabs; I want to talk about the fund itself. How we're going to use it? Do we want to stay with the traditional practice or do we want to change?

Commissioner Larsen: Yeah, Mike I think I'd agree with that. I would like to see a comprehensive approach to a discussion as to how we should manage those funds because when we see just parts and pieces coming in, weekly or monthly, it's difficult to know if it's being spent efficiently and for the priorities that we want. I really appreciate having that conversation sooner rather than later.

Mayor Amyx: Okay.

Vice Mayor Soden: I agree.

Commissioner Herbert: Mark, on the HVAC system out of Holcom was this planned repair or was this just like a sudden break down?

Mark Hecker:
Assistant Director
Parks & Recreation

No, that went down last fall and we've been trying to look at options on what's the best way to replace it. Basically, the system that's in there is old. It's some of the 1980's equipment from when the building was built. So we can't really buy parts anymore so we need to replace a portion of the system and really the whole total system needs to be replaced, but we're going to replace just what's broke.

Commissioner Herbert: I guess the concern I see with a shift in the way that we do this, is if we move Parks and Rec, and I understand the point you make, that we need to make sure the monies that we spent have been budgeted by the Commission to be spent, but if we make a shift away from allowing Parks and Rec to use sales tax reserve funds for repairs, particularly repairs that are unplanned, what we're going to ask them to do essentially, is every year to come up with a budget where they tell us all of the unplanned repairs there going to need to make. That's frankly an unrealistic expectation and so the unintended consequence that I foresee happening, if I'm Mark or Ernie, as I come before the Commission next year with a monstrous ask, because frankly, I know that every single thing that goes wrong, I need to now have budgeted to be covered and I think in an effort to save dimes, we're going to spend quarters.

Mayor Amyx: I agree. Okay, well we have 3 people that want to look at this as a comprehensive deal. How do you all suggest that we pay for things that are going to come along in the next couple of weeks?

Commissioner Boley: Let's go ahead and set the bid date. As I say, there's \$900,000 in future projects in that \$11,000,000. I think we can find \$70,000.

Commissioner Herbert: Who's going to bid a project that doesn't have money?

Commissioner Boley: I'm saying we budgeted \$11,746,520. There are future projects in there, say this is a future project.

Mayor Amyx: Okay

Commissioner Larsen: Are the future project monies, are those all dedicated?

Mark Hecker:
Assistant Director
Parks & Recreation

There's very little capital money in any of those funds. So recreation goes specifically towards recreation program. Golf Course is golf course. In the general fund there's almost no capital money. There's like \$28,000 for equipment.

Casey Toomay:
Assistant City Manager

Sorry Mark. The future projects that Commissioner Boley is talking about, is where we budget our fund balance. Basically, we have a requirement that we don't budget more than a 5% fund balance forward for a fund where we have significant amount of personnel expenses. That 5% isn't enough. So we typically want to keep more fund balance in reserve so what we do, to meet the statutory requirement is budget future projects so that that fund balance stays at the fund, but we have authority to spend it, if we need it.

Commissioner Boley: There's \$487,000 of future projects available in fund 211, recreation.

Casey Toomay:
Assistant City Manager

So that's an example of where we have additional budget authority where we don't have projects planned for that fund balance forward. So we could go back and look at that.

Mayor Amyx: Okay. Let's see. We're going to have to take care of this because you can't have a building that doesn't have an HVAC system to it. Okay, here's the deal. We're going to set the bid date on the March 22nd meeting. That will be the first meeting that we're all back together. Let's go ahead and place this discussion again, back on that agenda. Okay? If items come forward, you know, I'm going to direct our staff to bring those items forward. I mean if we have emergency things that we have to repair. I mean we need to know what they are and we'll figure out how we're going to pay for these things. Okay? So don't let them slide. Okay?

Mark Hecker:
Assistant Director
Parks & Recreation

Thanks.

Mayor Amyx:

Any other questions or comments on this item.

Moved by Commissioner Boley, seconded by Commissioner Larsen, to set a bid date of March 22, 2016 for the repair of the Holcom Park Center HVAC system; place this item on a future agenda and if things breakdown, bring those items forward. Motion carried unanimously.

Mayor Amyx removed Consent Agenda Item No. 9, for separate discussion, authorizing the Interim City Manager to execute a Professional Services Agreement with Nelson/Nygaard Consulting Associates, Inc., in an amount not to exceed \$200,000, to conduct a Transit Comprehensive Operations Analysis for the City of Lawrence on behalf of the Lawrence-Douglas County Metropolitan Planning Organization.

Mayor Amyx:

I got a lot of questions today about the free fare portion of this. I went through the staff report. This is only a part.

Jessica Mortinger:
Transportation Planner

That's a very small portion of this Transit Comprehensive Operations Analysis. Let me detail a little bit more what that's going to include because there's extensive data collection required with this. Part of operations planning and what we expect to get out of our consultant in this service is having them put people on the buses to count boarding and lighting on all of our routes so we have a passenger/ridership counts. They'll look at all the transfer analysis to see where people are coming and going from. That will then produce for each route, a route productivity analysis that will give you the peaks and valley's kind of where that route is performing to its efficiencies, looking at origins and destinations along that route. The study will also do a para-transit service analysis and look at some of the latten and future demand estimations for where our services may be aren't currently being met or where there could be additional services with different additional service frequencies. It will look at a fare structure analysis comparing us to what our fare box revenues are bringing in comparted to kind of what the national standard is and how other people are financing their transit systems. It will include some customer satisfaction survey work so on para transit vehicles and some public engagement meetings around all of these things. It will work with stakeholders that are regional para transit and human service transportation providers so Cotton Wood, Douglas County Senior Services, Independence Inc. and work in terms of looking at exploring ways for efficiencies with para transit and human service transportation coordination. It will look at a financial analysis to assess the cost and revenues for the future and you don't have a pending sales tax expiration in 2018 so kind of putting us in the playing field to look at where we stand with that

service and then we'll make overall service recommendations and a service improvement plan, both for short term, medium term, and long term and they'll have some options in that whether some of the other stuff that you'll be exploring in the next few weeks and that Bob can talk about in a little more detail would be things about what happens with the transit center and where making some recommendations on routes because we know that restructuring will be a likely possibility and so looking at some of those efficiencies and having those route performance analysis will help us be able to do that. One of the last few things will be a government structure analysis, looking at how our coordinated transit systems are governed and if there is a more efficient or better way to govern the system. Their fare is a very small part of that. It's at the end of the sentence and it's just what got picked up.

Mayor Amyx:

Okay. Why is it important for KDOT to put \$150,000 up on this?

Jessica Mortinger:
Transportation Planner

So KDOT has a competitive process that the MPO applied for this and it's really important because they see the value of transit in Lawrence and the value of our multi-model improvements that we've made overtime and the coordination between the University of Kansas and Lawrence Transit in improving transit services in our community and so them buying into this study is of great importance because they realize the value we're going to get out of it, in terms of being able to continue to operate in an efficient and growing system.

Jessica Mortinger:
Transportation Planner

In every recommendation that may come from this particular study as it comes back, will be made by this governing body somewhere along the way after extensive public comment and discussion. Correct?

Jessica Mortinger:
Transportation Planner

Yeah. The value of this really is it takes all these things out to the public and there's a huge public process around having the conversation about what the future of our transit system looks like. I think then the final decision is obviously PTAC will weigh in on that before it comes back to you for some of the bigger decisions that we're looking at.

Jessica Mortinger:
Transportation Planner

Okay. Other questions?

Vice Mayor Soden:

Does this include the Johnson County Connector?

Jessica Mortinger:
Transportation Planner

I think some of that conversation will be included in probably in some of the regional coordination portion of it, but it doesn't include their service in terms of that frequency because it's run by Johnson County and KCATA.

Vice Mayor Soden:

So it's just Lawrence. So it won't be looking at Greyhound and

our bus stop problems with that at all.

Jessica Mortinger:
Transportation Planner

No.

Vice Mayor Soden:

Okay. Thank you.

Jessica Mortinger:
Transportation Planner

Bob, did you have anything additional?

Bob Nugent:
Public Transit Administrator

To your initial question, I think Jessica did a great job, but there were 7,000 words in that RFP, 20 of them spoke about our food fair.

Jessica Mortinger:
Transportation Planner

Got it. Any other public comment on this item? (None) I appreciate the work and the information provided. I think that there's a lot of discussion that will happen on this item over time and everybody's going to have the opportunity to be able to chime in at multiple steps throughout this process. Any other questions or comments?

Moved by Commissioner Herbert, seconded by Commissioner Boley, to authorize the Interim City Manager to execute a Professional Services Agreement with Nelson/Nygaard Consulting Associates, Inc., in an amount not to exceed \$200,000, to conduct a Transit Comprehensive Operations Analysis for the City of Lawrence on behalf of the Lawrence-Douglas County Metropolitan Planning Organization. Motion carried unanimously.

John Thornburg removed for separate discussion Consent Agenda Item No. 10, approving three locations for Downtown Bike Corrals (30 bike parking spaces) and removal of two associated parking spaces.

John Thornburg

I would support this proposal except for the part of the location at the Library.

Mayor Amyx:

Except at the location of the library?

John Thornburg

Right. If you'd like to set that aside, I'd be happy to come back next week and discuss that at length, but your welcomed to approve it without that. I think Jessica will tell you that it's not critical that that location be a part of that at this time.

Mayor Amyx:

Okay. Diane, do you have a comment or Jessica, do you have a comment on that?

Jessica Mortinger:
Transportation Planner

We brought before you tonight the three locations that were approved and recommended by the Bicycle Advisory Committee which includes the location at 8th and Massachusetts, the 100 East block of 9th Street and in front of 707 Vermont, in front of the Lawrence Public Library. Those were the recommendations, the final recommendations after the public comment that were recommended by the Bicycle Advisory Committee and that were

proposed as part of that process, in that public process. Mr. Thornburg is unsatisfied with the location at the library and has expressed that in public comment during the process to the Bicycle Advisory Committee and they didn't feel the same way about his comments and based on his feedback with that concern and so we brought this recommendation from their consideration. So you'll have to ask Mr. Thornburg more in detail about his concerns about the library location.

Commissioner Herbert: Jessica, the spot in front of the library that's being used for bikes is not currently automobile parking. Correct?

Jessica Mortinger:
Transportation Planner Correct. It currently is a no parking zone, between spaces between some handicapped parking spaces and between some metered parking.

Commissioner Herbert: So essentially it is unused.

Jessica Mortinger:
Transportation Planner Correct.

Vice Mayor Soden: Is that the spot that the library perhaps thought about having a bus stop there, right in front of the building? I feel like I remember that area being proposed for some kind... I remember something.

Jessica Mortinger:
Transportation Planner Bob, maybe you can speak to that. I've never heard of that part of the discussion.

Bob Nugent:
Public Transit Administrator No, I haven't heard anything about any bus stop. As a matter fact we operate on the other side of the street.

Vice Mayor Soden: Right

Bob Nugent:
Public Transit Administrator So we couldn't put a bus stop there anyway. It could be for our students and stuff, maybe you're looking for a bus stop or a loading zone to be put in for students, for student activities and stuff.

Mayor Amyx: Mr. Thornburg, question. You came to us a couple of years ago with the same concern in that area.

John Thornburg Thank you. I'm glad that you remembered that. This is the 4th attempt to do something about bicycle parking. A brand new library, \$19,000,000 and the bike parking plan was so failed opening day that those that were involved recognized the failure immediately. This is the 3rd attempt to do something about it. What you're doing is you're putting kids in the street when there are better alternatives.

Mayor Amyx: Okay.

John Thornburg

In talking with the Commission before, I was dismayed to find that one of the Commissioner's sitting right there asked me why the bike parking as it was on opening day, was a failure. That disclosed an utter unawareness of the 3 fundamental principles of bike parking. The initial bike parking ignored the worst of them and that was to avoid conflict with vehicles. The first attempt to do something about it was to bring the bike rack over from the senior center which multiplied that problem. At that point, as I said to the Commission, if you wanted to design conflict, between bicycles and cars, that's what you do, right there.

Mayor Amyx:

Okay

John Thornburg

On opening day there were 3 bike racks. There was no bike parking at the library. If you recall when the site plan was developed, at some point they added another layer of parking to the garage. By variance, they pulled the bike parking from the library itself. So there was only bike parking at the garage. Two-thirds of that was as far away from the front door as could be. Those sets of racks don't get used now and don't let anybody tell you they do. They were a waste of time, even dangerous so that left just 5 racks. The next set of recommendations which came from the bicycle advisory board, made recommendations that included putting 5 more, with the 5 that are used now, but it's still inadequate. They suggested putting loops on the meters, that's been done, but they create big mud holes. So now the latest, rather than do a good job of putting good secure and convenient bike parking, especially for children, they want to put it in the street and they call it quality parking. Go over to the library right now and you'll see two bikes, one of them has been there 3 months. It's fallen down and it's taking up 2 spots. There's another one that's been there 2 months. It took 6 months to get an answer to what's done about abandon bikes. You don't have a policy for it. They take up space and that's the same thing that's going to happen with these so called quality racks that are going on the street. There not quality racks. If you want to see a quality rack, look at the bus, or someone get on Google and go to the library in Iowa City. Look at those racks, right in front of the library.

Mayor Amyx:

Okay

John Thornburg

This has gone on way to long. It's costing too much time and money and trust. If you approve this, you're going to sanction what the last Commission did with this whole matter. It's been more than a year and a half. You didn't see that at Rock Chalk Park. Convenient, adequate in quantity and quality, here we are a year and a half later with the library putting kids in the street.

Mayor Amyx: Okay. Thanks' John. Here's what we got. We can either proceed with the other locations and give the gentleman the opportunity to present an idea back to us in a couple of weeks and look at that or we can proceed with what we have. This is going to be done all in-house, right Chuck? We're doing all the work so we could make this the last deal. Do we jeopardize our grant or anything by waiting a couple of weeks on the last deal?

Jessica Mortinger:
Transportation Planner I don't think timeline is an issue in terms of the grant. I would just more point out that the grant that we proposed is for bike corrals and so we would need to find an alternative bike corral location rather than being able to solve the separate bicycle parking or funding some other bicycle parking system. Maybe on that site what we promised was, three bike corrals. So we would need to find another location which possibly might not be at the library, but could be somewhere else downtown.

Mayor Amyx: But the library is a pretty utilized area for kids, adults and everybody else. It only makes sense to have a corral at that location that works. I do have some concern about them being in the street, especially little kids.

Jessica Mortinger:
Transportation Planner What I would remind you of something which is this is kind of a pilot project. This is the first time we're trying these bike corrals and so one of the things we're committee to is staff is coming back and evaluating how there used, the locations we've chosen, some of the operation characteristics of how we sited them to be able to say, we could always come back and say after we report that back after summer and fall when we've been through a season of bicycling to say, this one was affective, this one wasn't and then look at other options if we need to move them or if they're not going to be a realistic solution for the long term.

Mayor Amyx: Okay

Commissioner Herbert: In terms of their ability to be moved, is that a relatively easy process.

Jessica Mortinger:
Transportation Planner I would ask Chuck that question, but the way I understand it, yeah.

Commissioner Larsen: The one that's being built by the library, are there going to be bollards with some sort of safety guard around it, towards the street side or how's that? They have a picture here of the one's in the angled parking, but not on the street by the library.

Jessica Mortinger:
Transportation Planner We just only displayed one, but similarly the will all have delineators so these sorts of visual delineators and/or parking block barriers around them. So the ones that are along the parallel street will look differently in terms of they'll either have

more delineators or bollards, or parking blocks to prevent people from running over into the rack area.

Vice Mayor Soden: I'm concerned about the library location because sitting here remembering a good friend of mind that drives the senior bus for Meadowlark which is a senior center and I think she was mentioning that we should consider some kind of more property stop in front of the library for seniors for their buses or even school buses so will there be any space left over for buses to pull over on that side of the street, right in front of the library.

Jessica Mortinger:
Transportation Planner I don't know how much existing spaces that are there that's even adequate for a full size bus at this point in time.

Mayor Amyx: There's not.

Jessica Mortinger:
Transportation Planner There would have to be additional parking removed and I know that site had challenges finding the accessible parking on the street so I think that was a limitation to being able to remove that parking there.

Vice Mayor Soden: I am concerned about not having a crosswalk for all of the buses that are across the street because I do see people darting across that street all the time.

Mayor Amyx: Are you talking about mid-block?

Commissioner Larsen: I have one more questions. Do you know why the BAC decided that the gentleman's comments weren't enough to not put it here?

Jessica Mortinger:
Transportation Planner Sure. Well, our Chair and a member are here and they could probably speak to that and answer that directly.

Lisa Hallberg:
Chair
Bicycle Advisory Committee As adult cyclist we feel like having more on street parking and more visibility as cyclist is a benefit for everyone. We are additionally bound by the fact that bicycling on the sidewalks is illegal in the downtown area so both adults and children aren't supposed to bicycle, at least in terms of transporting themselves to the library, on the streets. Having bicycles in a roadway, slows all traffic down and makes it easier for everyone to utilize that facility as a cyclist, as a pedestrian, as a driver. Additionally, I absolutely empathize with Mr. Thornburg's frustration with the way bicycle parking has been delivered to cyclist related to the library, but unfortunately, that's what happened and the only thing I feel that we can do at this point is to go forward and this opportunity to try out bike corrals in front of the library seemed to address, at least the fact that we do have not enough bicycle parking at the library. Better to get something and try and move forward than not because this is, as Jessica said, bike corrals.

Jacki Becker: I think part of the reason when we walked the City and all the streets in downtown Lawrence, we chose that space was because (A) It wasn't taking any parking spaces (B) It's in the street because we're supposed to be biking on the street; and, (C) because it was a close as we could possibly get to the library, actual front doors. We walked around with Brad, the head of the library. We looked at parks and places in the grass, places on the side and where is the safest spot? So if you're biking with your kids, you can make an easy turn on 7th Street, you're coming through, you can get right in and pull there and that tends to work. There's also a handicapped area right there so when you park your bikes you can then get up easily onto the curb and whatnot. So it seemed to be the safest possible spot we could potentially put it because right now, the other bike racks that we have that tend to be pretty full, are right next to the parking garage and that's just a cluster. You know cars are turning in and out and kids are trying to park there so this seemed like on the road to even the safest space we could possibly find that could maximize the most bicycle parking without also removing a parking space from the car traffic also.

Commissioner Herbert: I think we've got to be real careful about where we put it in proximity to any parking garage. I think one of the most dangerous locations is going to be near an entrance or an exit of a parking garage. You think about the experience of walking downtown, walking past an entry or exit point of the parking garage across from the Arts Center, that's a gamble every time you cross.

Mayor Amyx: Yeah That's True.

Vice Mayor Soden: I'd be happy to help find a better spot around the library and getting it by the library is a priority.

Jacki Becker: Like I said, we met with the library. We walked the whole block of the library to look for any place we could possibly put a rack that could be the best one on that, to us seemed to be the safest and best place we could do it, in terms of maximizing. It's away from the parking garage, that's what I'm trying to tell you. It's as close to the front door as we could get basically.

Mayor Amyx: I was going to say its proximity is far enough to the north that it gets out of the throat within any of that turning radius going in and out of the garage.

Commissioner Herbert: I didn't mean it as a cut.

Mayor Amyx: No, I understand what you're talking about.

Commissioner Herbert: I was trying to think of the reasons why we would want to put it on the street to begin with and you put it on the sidewalk or the

grass, and you're parking it right next to the garage.

Diane Stoddard:
Interim City Manager

Mayor, I was just going to provide a suggestion to the Commission. I think under the circumstances as Jessica indicated, part of this is looking at what the usage will be with these corrals. I would suggest that the Commission move forward with placing this there. Perhaps that particular location being contingent on a report that comes back to evaluate that particular location in an appropriate amount of time, at the end of the year or next year.

Jessica Mortinger:
Transportation Planner

We're committed to doing that for all of the locations, to come back with a report about all of them. If you want to change the timeline of that, we were thinking all, but if you wanted a different timeline, we'd be happy to accommodate that as well.

Mayor Amyx:

If we'd be talking fall, it would be like August 1st or August 15th, that would be fine. One of the things, you know Vice Mayor, if you want to go over and look and see if there are alternatives that you'd like to bring back. I think that that would be fine. If you find a better location, we could do that one last, but your suggestion is good, but if the Vice Mayor wanted to meet with John and others to see if another location maybe fits better.

Vice Mayor Soden:

Well, I'd like to look at the crosswalk there too, for people that are riding the bus and going to the library. I'm kind of just worried about the safety of that block in general. You know I live two blocks away from it so I walk to the library probably at least twice a week so I'm personally a little concern about safety on that street. I think it's a valid concern. Vermont doesn't have the heavy bus traffic so yeah, I'd be happy to work with you.

Mayor Amyx:

Here's what we can do. Let's go ahead, take Diane's suggestion. If you come up with another location, look at the crosswalk, that's fine. You could meet with John and others that will be fine and we can do this one last. Okay? Is that fair enough?

Commissioner Larsen:

I do think they make a good point about, we'll bikes are supposed to be on the street.

Mayor Amyx:

No, they do and I appreciate that. Was there any other comment on this item? (None)

Moved by Commissioner Herbert, seconded by Commissioner Larsen, to approve three locations for Downtown Bike Corrals (30 bike parking spaces) and removal of two associated parking spaces; and direct the Vice Mayor to look at other locations as well as the crosswalk idea. Motion carried unanimously.

Vice Mayor Soden, removed from the consent agenda, Consent Agenda Item No. 12 for separate discussion regarding a Street Event Temporary Use of Public Right-of-Way Permit for the Kansas Food Truck Festival

Mark Thiel:
Assistant Public Works
Director

The applicant for this street event, I think this is their third year of doing this event at this location and each year we kind of added a few things, or they've added a few things and we've asked them to do some additional things. Just real quick, I'll go through some of the steps that they went through that are required by our permit process. They're required to do some public notifications. The City also sent out notice. This item was originally scheduled several weeks so a notice went out for that meeting. It was pulled. It was deferred from that agenda so another notice went out. So there had been two notices on this particular event. The applicant also attended the February East Lawrence Neighborhood Association meeting to discuss some of their concerns with I believe related mostly to parking for the event in the area because this event will actually, I'll bring up the map for you, the footprint for the event there so it's kind of backwards from orientation of what you're looking at. If you flip it around, 8th Street would be on the north end, 9th would be on the south end. So, they met with that group. I also followed up with the East Lawrence Neighborhood Association President with an email and then with two different phone conversations over the last week, a week in and half. I wasn't aware that the feedback I got from the applicant and the feedback that I got from Aaron Paden was that they had worked out the issues related to the concerns that the neighborhood had with this event, at least from the association prospective. Then today the City received an email from the Vice President, Phil Collison and then from a resident, Arch Naramore. I was able to speak with Phil today over the phone and assure him that some of his concerns were how the traffic was going to maneuver, get around in the area. Some of the things that aren't necessarily mentioned in this package, but that we are doing as part of the event, that the City is doing as part of the event, and not so much for the applicant, but for the neighborhood, we're putting message boards at 11th and Delaware. By the way, it's pretty typical what we do any time there's an event downtown or in one of the neighborhoods around downtown. We use the message boards that we have in our Street Division. So we have message boards set at 11th and Delaware to notify people that there is an event coming up at 9th and Delaware so that they know that there in the area if they're coming to the event, but also if they're not going to the event, it's kind of a notice to avoid that area or take a different route. Also, there will be a message board at 9th and Connecticut. During my conversation with Phil today, he was also concerned about a couple of other locations so what I told him was that, I would schedule a meeting. I'm here, but I'm out of the office today and tomorrow at a class, but I told him that I would set up a meeting with the

organizers, with him and with Aaron Paden and with any of the other residents that want to talk about traffic control in general and work through those details if additional signage or other things are needed to accommodate the event traffic, but also people getting in and out of the neighborhood safely. The applicant also reached out to the affected property owners directly adjacent and they have their, I wouldn't say permission, but they have their agreement for the event and their business will work around the schedule. They've also talked to the water department because of the treatment plant and also Penny's Concrete, who's down there. The way that the plan is laid out, this is a revised map that you see tonight. Originally, they had asked to go from Delaware, by the way Delaware will remain open to traffic. They have asked to go all the way to New Jersey Street. They pulled that back to allow access through the alley between New Jersey and Pennsylvania. I think that was a compromise that the neighborhood association had asked for. They also on the south end; you see the green dotted line that goes back to the alley, from the alley to Pennsylvania, to allow one-way access out onto 9th Street to New Jersey, to help. So those were some of the concerns that were raised at that. Also, as part of this process and recently is in this year, well, towards the end of last year and this year, we've also been notifying Lawrence Association of Neighborhoods of all of our street events. We haven't heard anything from that group. I think maybe all leave it with that because you probably have some questions that I may not address if I cover some of the other things. The applicants are here, Mike Logan is here, Jennifer Letner is here, as well as Elizabeth Keever to answer questions that you have, but they did go through the normal typical process for working through the issues with the surrounding property owners, working through the City's requirements to make sure that this event has the lowest amount of impact to the associated neighborhoods. With that I'll stand for questions along with the applicants.

Mayor Amyx:

Vice Mayor, did you ask to have this item pulled?

Vice Mayor Soden:

Mm-hmm (affirmative). What's the attendance supposed to be? Is it on the permit?

Mark Thiel:
Assistant Public Works
Director

It is. I have that here. I'm glad to share it with you. Their anticipated attendance is 2,000 local and 1,500 out of town, so 3,500 are what they're anticipating for attendance.

Vice Mayor Soden:

One of the things that I want to look at with our special even permit process is that we better target the attendance to a location that can support that. I mean those are great people. I like all those people standing behind you, but when we're getting into blocking off streets, I mean now its three streets from what I can tell. It's time to move the event to a location that

can support that.

Mark Thiel:
Assistant Public Works
Director

Right. The dotted green line is not necessarily for parking as much as to separate the event attendees from traveling public so one of the things, you're earlier item you talked about, separation between pedestrian and motorist, that's what we try to do with these events as well. I'm not a fan of one way, for example, people want to close Massachusetts Street through North Park. A lot of times they asked if they can close the two south bound lanes and leave the north bound open. Our department is not a big fan of that and neither is the Police Department because then you have pedestrians and motorist really that are just separated by sometimes cones or orange snow fencing which really doesn't provide a safety barrier and then you add kids in those types of things through the mix. That's what the footprint for this event is. I understand that you're concerned about the parking Commissioner.

Vice Mayor Soden:

Yeah, I mean there's the parking and just the basic infrastructure to support that many people. I mean South Park actually has more things that can support that or I mean I suggested Watson Park, perhaps we could just close off 7th Street between Kentucky and Tennessee and then we have two parks that we can have a huge crowd. The Lawrence Arts Center, they just close off the 900 Block of New Hampshire. I mean how many thousands of people they put in there. I just think we need to, in our Special Event Permit Process, when someone says, they're going to have this many attendees, that we work a little harder to put them in those larger locations that can support that, instead of trying to squeeze them in to the dead end part of a town that also is part of a truck route and has Penny's and of course Penny's works which feels like non-stop. We just need to put these things in better locations. I'm hoping that we do more about the streets right now, but in the future, that perhaps gets moved to a better place, but those people behind you are still awesome. It's still a great festival. Nothing personal.

Mayor Amyx:

Thank you. Any other questions of staff?

Commissioner Boley:

Do you know how many cars you're anticipating for this event?

Mark Thiel:
Assistant Public Works
Director

I would defer that question to one of the applicants. I know they've talked to us about how they plan to park all the vehicles.

Mike Logan:
Just Foods member

I don't have a specific number of cars, but I can tell you once or if this event is approved, our marketing is really going to focus on directing folks to parking garages. We've got Allen Press, has given us permission to use their entire parking lot. Penny's has given us their blessing to park one side of 8th Street, east of

Delaware, all the way to the cul-de-sac. The Ride Share, the Uber, the Taxi, Safe Ride, all of those modes of transportation to get to this location will be aggressively marketed. I can tell you our experience last year, we have two entrances down 8th and 9th Street, the number of people that walk to this event, typically from downtown and people are very used to going to events in or around the general downtown area so we're only talking 4 or 5 blocks away to walk to the event. In our request on 9th Street we wanted to go to New Jersey and that was not necessarily to enlarge the footprint that was really a safety issue with the number of people that were walking to the event. There's no sidewalk on that block so we had a lot of people walking in the street. The thought is not to mix foot traffic with vehicular traffic.

Mayor Amyx:

Questions? Anything else?

Elizabeth Keever:
Just Foods

I just want to quickly say how important this event is for our organization. It's such a substantial fundraiser for us and last year we saw a 10% increase in the number of people we served. We served 11,577 unique individuals across Douglas County which is a 10% increase. So this fundraiser and fundraisers that we hold are so valuable to being able to ensure that we were able to provide the food for people in need. So I really thank you for your consideration.

Mayor Amyx:

Thank you. Congratulation

Vice Mayor Soden:

So are you guys looking at having a better location next year?

Mike Logan:
Just Foods member

I can address that. I don't anticipate this event getting any larger. I think the idea with this event, this being the third year, is to really enhance the experience of the visitor to the event. This is a very unique way to generate funds for a non-profit. You guys are all familiar and get many invites to non-profit events. This event, the fact that we were able to get local bodies in and visitors from out-of-town that might not even know what Just Food is or what the mission is here in the community, supported by buying a ticket or buying a beverage, or a piece of merchandise or donating at our booth so I can tell you from the Board's perspective for Just Food, there's no want to make this event any larger. We just want to make it better and I think this year we saw, with the discussion at the Neighborhood Association, I was actually shocked. I was a little scared going into that meeting about what kind of daggers we may receive and there was really great conversation about what the event is and we reached out to by many members or folks in the audience to volunteer and/or potentially be involved with the organization in the future. I don't see it getting any bigger. I think it is a great location here in the community for a type of an event like this.

Vice Mayor Soden: So do you think you could have it at South Park, maybe both sides of Mass Street, perhaps you could even have more people there and make even more money at your fundraiser because I really don't want you to cap your attendance? I want you to have a successful fundraiser.

Mike Logan:
Just Foods member There are a number of pieces of infrastructure built in. There's a lot of power, there's bathrooms, there's facilities, all of those seem to generate at a park that would cost us a significant amount of money so we have a lot of built in assets and with the partnership with the area, it's money we don't have to spend.

Mayor Amyx: Public comment? K.T., I know you had something.

K.T. Walsh:
East Lawrence
Neighborhood Association Good evening Mayor and Commissioners. Just like Mike said, Mike's been great to deal with, Elizabeth and of course Mark Thiel as always. Of course we all believe in Just Food. We're so grateful it's here in our community. We want them to have millions of dollars. I was really encouraged that everybody's been talking about parking, fire and police safety, around this issue and how everybody's going to get in and out. I'm really glad they're going to have a meeting. Mark said they're all going to meet again and just discuss this traffic plan. I think that the issues as Commissioner Soden has been talking about, is that we as you know Mayor Amyx, and we're not an entertainment district. We are a neighborhood and so it's difficult when people come in with loud bands, huge groups of people. This is where we live and so at the meeting and in the emails, people are saying that we're not an entertainment district, we're a neighborhood and there's a brewery moving in, you know, we're trying to just live there. So any way, what about Rock Chalk Park and their vast parking lots? You know, I think if we get creative there are lots of cool places where this could move next year. The other thing South Park, have you seen the Kansas State Fiddling and Picking contest. All of the food trucks, all of the electrical, 3 stages, and huge crowds. I think South can handle it.

Mayor Amyx: Other public comment?

Elizabeth Keever:
Just Foods Just another note on a space, we looked at when talking to the community and going over here, we wanted to see where our clients lived in the community and 69% of the clients we serve, actually live east of Mass Street so we find ourselves part of that neighborhood and many of our clients are volunteers of ours and we'll be volunteering at this event. So it's such an important concept to be able, in the neighborhood that we serve and accessible for the clients that we serve because places like Rock Chalk Park would be very difficult for many of our clients and the people we serve to have access to that area.

Mayor Amyx:

Other comment?

Phil Collison:
Vice President
East Lawrence
Neighborhood Association

Vice President at East Lawrence, There's a real long chain of email that I had with Mike Logan and Jennifer and I shared with my board. My thing is I was out of town and read the agenda closely this morning to see what was in there and I knew that there was going to be a traffic plan. The reference that I saw to it was the traffic plan will be there when the event license is granted and so I said, "What is the traffic plan?" Because not knowing what it is, I didn't know how to process that and what I discovered is Mike Logan responded very quickly to me and talked about the interactions that Mark Thiel has reference. Mark Thiel called me a lunch time, I really was very appreciative of that and talked more about the plan. We talked about what was going to be setup at 11th and Delaware, the lighted signs and all of that. What I didn't see in there was the opportunity to have more directions along from the west side, from along Connecticut Street to direct traffic to get into that parking that's going to be provided at Allen Press and so that people wouldn't be coming down 7th Street and hitting a dead end and having to go up New Jersey or New York Street and so that there would be more emphasis to direct the traffic and keep it from using the neighborhood streets as the entry point and have it be along 11th Street and they all seem to agree that that was a really good idea and I said there isn't an urgency to that before tonight and so let's get a meeting so that we can tweak that plan and it all came to a very good conclusion. I also agree that last year, based on the meeting, I thought the attendance was 3,000 this year and they were shooting 4,000, that's the maximum number of tickets that were going to be sold. There's a number of additional food trucks then there were last year so it's going to be increasing and I've also encouraged in my email, let's say next year, you know lets really consider that scale, we do get parked up intensively and so we want to have a good way for people to get in and out and a lot of the people that live in the neighborhood. I conversed with other board members about this. We get a lot of benefit out of this. A lot of people come down to our neighborhood. A lot of people volunteer work at it. A lot of people attend it. Some people have to go to work and so whatever, leave and go on with their lives and for them it's a major inconvenience and so we have to factor all of that into the plan. So it was very harmonious conversation that we had today. I think we need to put some tweaks on the traffic plan and next year be thinking about, you know, a lot earlier than even February 1st about discussing the proper siting of it. So that's what I have to share. Thank you very much.

Mayor Amyx:

Other public comment?

Josh Davis:
East Lawrence

I'm also on the ELNA board, but just speaking for myself, I say the discussion that we had on the last meeting went really well,

Neighborhood Association

definitely the tone of it was not “this event has to move somewhere else,” there might have been discussion around that, but it certainly wasn’t the overarching theme. Personally, I think the event, it’s not like this is a monthly event or a quarterly event. This is probably the biggest event in East Lawrence each year and it’s a one-time event and I know there’s a lot of inconvenience around it, but I would say in general, my take from the neighbors is that it’s viewed positively. It’s a one-time event. There’s going to be inconvenience involved, but I think it’s kind of useful that people can walk from downtown. We can walk from East Lawrence to go to it and if it got bigger than it is now, we definitely have to consider going somewhere else. I don’t think you should feel that the view of the neighborhood is that it must move as its present size. I haven’t seen any discussion among the board members and there may be discussion outside of that, but I just think it isn’t reflective that the East Lawrence Neighborhood Association as whole thinks that it absolutely had to move. That’s my position.

Mayor Amyx:

Other comment.

Jackie Becker:
East Lawrence
Neighborhood Association

I live on the east side also. I fully support the Food Truck Fest. I think they’ve come forward with us very actively and asked us questions, let us address anything. They’ve been available for any email any comment. They’ve given their own phone numbers out, their emails reachable to people in our neighborhood. They’ve put in our weekly E-News it’s going to be part of the thing. They really engaged us to check our opinion, see how we feel about things. I’m also a concert and event planner and to attempt to move something out of a space that you call “the den under the back end of the east side” is actually a wonderful place to put it because we’re not engaging this many people directly in the center of our City. We’re putting it somewhere in the neighborhood. We’re a mixed us neighborhood. I just want to live on the east side. I support it. I enjoy the fact that for that one day we have this event that could help feed neighbors in our neighborhood that could use the money and need the food. I think it’s a really good idea. I think they’ve put forth the effort through our City and through our neighborhood association to engage us and make sure that we’ve all been represented and talked through the situations that could occur on this one day event.

Mayor Amyx:

Thank you. Any other comment? (none) Okay, back to the commission. Well, a lot of good discussion on this item. Vice Mayor, I think, you know, comments are taken to heart. I would imagine that over the next year, you’ll probably have discussions with numbers of folks on this item so that will be great. The item that is before use is to deal with this year’s permit and as I understand it, it seems like from Phil and others, the organization and the neighborhood had worked very well to come up with a good plan for traffic and the event space at this

time. This second meeting on traffic, there's another meeting coming quickly. Is that what I understood?

Mark Thiel:
Assistant Public Works
Director

Mayor when I talked to Phil this morning and then I talked with the applicants as well, in fact earlier today I sent myself and email to schedule the meeting. I don't know the exact date. We need to work out the timeframe for everybody, but I would imagine the meeting will be in the next two or three weeks.

Mayor Amyx:

Okay. Thank you. Questions, comments, concerns?

Vice Mayor Soden:

Well, as a former resident of the Poehler Building which is where that purple dot basically is right there. You know I look at that map and it's just like holy smokes. I remember living down there and getting in and out of there was an issue. The Poehler Building parking lot is already, at least, half full all the time, when I lived there and so if there was even more, you know, less vacant buildings I should say then there were when I lived there. I'll support it this year. I support the festival, obviously, but next year, it needs to go to a different location. I'm sorry. If you've got to block off that many streets, then it needs to go somewhere else. You guys are awesome. I use to live down there so I have personal experience with this and that's why I moved by the way, one of the reasons. I got tired of being trapped in the neighborhood being surrounded by outdoor bands and it's not what I signed up for.

Mayor Amyx:

Okay. Other comments?

Commissioner Herbert:

It's probably not going come to a surprise to anyone that I support things that are able to help food banks. You know when Elizabeth stood up and she said that Just Food helped 10% more people this year and its 11,577 people. I couple of you said congratulations. That's the exact opposite thing I was thinking. I think it's horrible that there's a need for that. Obviously, it's wonderful, that's you're there, but it's horrible that we've had to increase 10% in one year. So anything we can do to put food on the shelves or money in the hands of a food pantry, I think, is a positive thing for the community. I totally get K.T., your point about not wanting it to be an entertainment district. I 100% get that. I see a difference between an event which puts bands on the street and you know a rock concert in the middle of 8th Street. I see a difference in that in an event that's used as a charitable fundraiser to provide food to a food pantry. I see a big fundamental difference between those two things. I appreciate the fact that Phil, Josh, Jackie, K.T., all the neighbors that there talking about Mark's work. Mark I'm very grateful to you that you're making this work. That's you're harmonious, I believe the word was used by Phil and that's wonderful that that's happening. I want this to go on in the best way possible, but I absolutely support it and I absolutely

understand the concept that this has to go somewhere, where there's not going to be a ton of overhead costs, otherwise, that defeats the entire purpose of a fund raiser. You spend all your money putting up porta-johnnies and everything else. Just the reality of it is that the money we can get for Just Food that doesn't come from the City, that's a win for us, right? We're able to support something that we have to have in our community and we're able to do it without diving into our budget in huge ways. I think it's a win/win situation so best of luck to you and I look forward to being there.

Commissioner Larsen: I support the location this year for sure. I think it's a great festival. I've attended it and I'm glad to hopefully get more food trucks there because I know that it's always an issue. I think it's a great event and for obviously a great cause.

Commissioner Boley: Just see you on May 7th.

Mayor Amyx: We appreciate the work from the neighborhood and the organizers. Thank you all for sitting down and making this happen this year.

Moved by Commissioner Larsen, seconded by Commissioner Herbert, to approve a Street Event Temporary Use of Public Right-of-Way Permit for the Kansas Food Truck Festival, allowing the closure of the 800 block of Pennsylvania Street from 8th to 9th Streets, the 600 block of E. 9th Street and the 600 block of E. 8th Street on Saturday, May 7, 2016. Adopt on first reading, Ordinance No. 9186, allowing the possession and consumption of alcohol on the 800 block of Pennsylvania, the 600 block of E. 9th Street, and the 600 block of E. 8th Street on Saturday, May 7, 2016, from 12:00 p.m. to 11:59 p.m. during this event. Motion carried unanimously.

C. CITY MANAGER'S REPORT:

Diane Stoddard, Interim City Manager, presented the report regarding the Sports Pavilion Lawrence Update; the January 2016 Building Permit Reports; and, the Lawrence Transit Update.

D. PUBLIC COMMENT: None.

E. REGULAR AGENDA ITEMS:

1. **Consider awarding \$100,000 from the Affordable Housing Trust Fund for an affordable housing demonstration project as follows: \$50,000 to Tenants to Homeowners and \$50,000 to Habitat for Humanity and consider authorizing the Interim City Manager to execute agreements for the use of City funds.**

Casey Toomay, Assistant City Manager, presented the staff report.

Mayor Amyx: Matt, do you have anything that you'd like to bring from the board.

Matt Sturtevant:
Affordable Housing Trust
Fund Advisor Board

Just a word about before any proposals went out, one of the things we wanted to do is set some of the parameters, what we hoped to accomplish with the project and so just a couple of bullet points. We hoped it would be something that capitalized on partnerships. Something that capitalized on really leveraging funds, so using a portion of City funds then leveraged with other funds. We hoped it could be done quickly. Part of the reason we wanted to demonstrate what this is all about is to say to the public that affordable housing can be done. I could be done this way and so we had a handful of pretty intentional parameters we wanted to set and this met all those parameters and so we're happy to present this to the Commission for your consideration.

Mayor Amyx:

Thank you. Public comment on this item.

Joey Spague:
Member, Peace Mennonite
Church

Peace is one of 20 faith communities that have come together under the banner of Justice Matters to help justice prevail in our community. I've been working with the Affordable Housing Research Team for Justice Matters for the last year and one of the things that had really struck me was the degree of talent and commitment among all these people here, the people who are trying to meet the needs of the precariously housed and the homeless in our town. I think we're just so lucky to have people like this doing this very important work for our community. I think that the proposal that they're bringing to you, and I'm speaking on behalf of Justice Matters, is exciting and it shows the vested power, the potential of having people with these kinds of skills and this kind of ability and willingness to work together what we can bring to get to our community. Justice Matters gives this proposal our whole hearted and enthusiastic support and we hope you will too. Thank you.

Mayor Amyx:

Thank you. Other public comment. (none) Back to the Commission.

Vice Mayor Soden:

This is great, an item for Social Justice week.

Mayor Amyx:

Not bad. Diane and I kind of set that out to put us in motion. Questions?

Commissioner Larsen:

When I first open this proposal up, I was actually just very shocked and surprised at how these organizations have come together, the five of them, into one proposal. I think that is one of the key answers to our situation with affordable housing is that we work together as an organization and I think that this proposal...I was very happy to read it. I thought it was a great proposal.

Mayor Amyx:

It seems to me that it met just about everything that we had put in our list of requirements of the Affordable Housing Trust Fund so I think it has met that. I think it has exceeded, the

expectations that we have. Anyway with that, any other comments or questions? (None) Then I think we're down to awarding the deal.

Moved by Commissioner Herbert, seconded by Vice Mayor Soden, to award \$100,000 from the Affordable Housing Trust Fund for an affordable housing demonstration project with \$50,000 to Tenants to Homeowners and \$50,000 to Habitat for Humanity and authorize the Interim City Manager to execute agreements for the use of City funds. Motion carried unanimously.

The City Commission recessed at 7:27 p.m.

The City Commission reconvened at 7:37 p.m.

2. **Consider policy to accept charitable donation in lieu of parking fines and implement an increase in parking fine to cover the expense.**

Commissioner Herbert:

The Food for Fines program as it's laid before us tonight is actually very simple. There's been quite a bit of coverage for the program and a little bit of miss-information, if you will, that's been spread about exactly what the program will entail. If you don't mind, I kind of want to present this in a way where I say what it is not, before I say exactly what it is. We received a lot of emails from citizens regarding this program and whether or not it's going to be effective and whether or not it's going to be efficient and a lot of the negativity that's been brought about has been a concern of City staff time which is completely understandable. We have City staff stretched about as far as we can and sometimes more and obviously, implementing a program which is going to increase the amount of staffing or staff time is not going to be efficient, but with the program we have before us tonight to consider adopting is as I see it, staff time neutral. It will not require an increase in staffing and in addition, it is revenue neutral, if not, revenue positive and so I think a lot of those concerns I want to get out of the way. In addition, I want to be very clear as we go forward with this, that this will not involve City staff collection food. This will not involve City staff distributing food. This will not involve City Hall becoming a warehouse. This will not involve our Court House having boxes of food where, you know, none of that is frankly accurate and I think there's been some level of misrepresentation about what this is. So let me cut to the point, what is this? Well, what we have before us tonight and I don't use the term politely. I think we have an opportunity to be somewhat revolutionary as a community. When I ask City staff to do some research into my proposal, one of the concerns that came back from them, as you can identify in the staff memo, is that we cannot find a community in the United States that has done this on a year round basis. In that respect, Lawrence is taking charge and we are leading this. It is brought to you in the memo in a negative context, that we are alarmed at the lack of

this program nationwide that it's concerning to us that it doesn't exist. I offer it up to my fellow Commissioner's, Mayor and Vice Mayor not as something that ought to alarm us, but as something we ought to see as an opportunity. This is an opportunity for us to truly be leaders in this field. It's an opportunity for us to measure progress by our actions and not by our words. It's an opportunity for us to actually do what I believe the role of governments is to do and that is to serve the community. We're here to serve. When people come up to us, they tell us thank you for your service. This is your opportunity tonight to do that service, to provide a service to the community. A few moments ago, Elizabeth Keever, Director of Just Food, came up and talked about the 11,577 people that she serves. The program we have before us tonight is not tailored to Just Food; it is tailored to any food pantry in the community that offers those services. So we know at a minimum that the program that we have before us tonight, can impact 11,577 people, but it's going to impact a lot more than that because we have multiple food pantries throughout this community that struggle with the needs to help those who are in need. I think when we look at this we've been able to identify some communities across the country that had implemented programs on a seasonal basis. Lexington Kentucky is often talked about. When we look at the work that happened in Lexington, Lexington's program ran from Thanksgiving to I believed, New Year's, or Christmas and when it was done, and in Lexington parking tickets are \$15 just to be clear and when it was done in Lexington, they had somewhere between a 6% and 9% participation rate. This is not going to be a program where the City of Lawrence ceases to ever see parking revenue again. That is not what this is. If we do this better than anyone else has ever done it, we're looking at a 10% participation rate. When our Finance Director, Brian, ran the numbers, I believe it came out at about \$30,000 and potentially lost revenue. If we look at a 9% participation rate, and then we look at the price of downtown tickets, we see that right now downtown tickets are \$3, with a \$1 bump to \$4. We're talking about a 25% increase then. We have a 9% loss of revenue or 10% if we're highly successful, exchanged with a 25% increase in our parking ticket. We have the ability for this to be not only revenue neutral, but revenue positive. Okay? That's where the concern often time comes from the community. Downtown Lawrence is vitally important to us. Anything we do to take away from Downtown Lawrence to make it harder to park in Downtown Lawrence is obviously going to have an impact on Downtown Lawrence and no one on this dais wants a negative impact on Downtown Lawrence, myself included which is why part of this proposal, but I want to be absolutely clear about, is the statement that we are not altering in any way shape or form, parking meter rates. In other words, a citizen of Lawrence, Kansas who parks at 8th and Massachusetts Street, two weeks ago, will pay the exact

same amount for the exact same amount of time two weeks from now, if we adopt this tonight. This will not in anyway, financially negatively impact visitors to Downtown, Lawrence. The only amount we're raising applies to ticketed vehicles downtown, not to illegally parked vehicles downtown. I think that's an important differentiation to make, that this will not cost a law abiding citizen of Lawrence, Kansas, a single dollar. I also want to point out the fact that this program is completely voluntary. We are not forcing anyone to make a charitable donation against their will. We're not forcing anyone to do anything different. If tomorrow you get a parking ticket, and you want to pay it the same way you've paid for the last 40 years, so be it. We anticipate 91% to 94% of people will continue to do this. What this offers citizens of Lawrence is the opportunity and lieu of a 3 or 4 dollar payment, to make a charitable donation to an organization within our community, that supports our community, and that is vitally necessary for our community. I think it's no accident, Mr. Mayor, that this was put on tonight's agenda during Social Justice Week. Tonight, we have an agenda full of opportunities at social justice. We just saw an opportunity at Social Justice with our Affordable Housing Trust Fund. Before that we've seen opportunities at Social Justice with the Food Truck Festival. What I'm asking for at least 3 of you to join me in tonight, is an opportunity for Social Justice as it applies to the way in which we treat our downtown parking tickets. To apply that money towards something that can positively impact our community. Something that can be revolutionary and something that can lead us to be a model community that other communities look to and say, "That's Lawrence, Kansas, that's a community that cares about its disenfranchised citizens. That's a community that cares about people that need help and that's a community that takes proactive steps to put food in the mouth of people that don't otherwise have it." I'd appreciate your support tonight. I think this has the opportunity to be a fantastic program and all I can ask is for your support.

Mayor Amyx:

Okay. Questions for Commissioner Herbert? You know one of the things that you have is that as you look at me and you realize that it's tuff for me to vote for increased fines in downtown. In fact, hell I don't think I've ever voted for one.

Commissioner Herbert:

I told you, it's revolutionary.

Mayor Amyx:

That's right, it would be that. Matt, I appreciate the hard work that you put into this and appreciate what you brought forward, but I want you to know that going into the discussion, okay?

Commissioner Herbert:

That's fair.

Commissioner Boley:

I appreciate it too Matt. You've really kind of shed light on one of

the funds that hasn't been understood very well. The parking fund is an Enterprise Fund. Okay? In our accounting policy, it says the Enterprise Funds are to account for operations that are financed and operated in a manner similar to private business enterprises where the stated intent is that the costs of providing good and services to the general public on a continuing basis be financed or recovered primarily through user charges or where periodic determination of revenues earned, expenses etc... The expenses are going to be associated with the revenues and I think that's a really important concept and one of things that we're doing with that fund, is we're paying the salaries of 3 police officers. There are other expenses that we have for downtown parking, that are not being paid by this fund. We're making bond payments on two downtown garages and as I say, I appreciate you shining a light on this because what I'd like to see us do in 2017 is move the salaries for the Police Officers to the general fund which is where the bond payments are being made. They're being paid out of the debt and interest, well Bryan; they're being paid out of the bond and interest fund which is funded by general revenue?

Bryan Kidney:
Finance Director

Property taxes.

Commissioner Boley:

Property taxes, right. So what I'd like to do is I'd like to move the library bond payment into the parking fund, move the police salaries out and so that we actually are getting to that Enterprise Fund which is what our policy says we'll do for that. Now, I think it's important to realize that there may be more than we can do to support the non-profit communities that are providing basic services to our citizens and that are greatly needed and you've also shown a spotlight on that and we owe you thanks for that, but I really feel like taking this in a different direction from, you know, even a step further from an Enterprise Fund, is what I want to do. I'd really like to have the revenues from the parking fund be used to deal with the expenses for downtown parking. Downtown Parking is a topic that we will continue to consider over the years and if we need revenue enhancements, by bringing up fines in spite of what our Mayor has said. Perhaps we can use that to enhance the downtown parking. So thank you Matt, but I'm not with you on this one.

Commissioner Larsen:

I like the idea. Obviously, it's a great idea to provide some Social Justice and food and so forth. It seems to me that if we're going to talk about or if this Commission wants to raise the parking and have donations go to the various food pantries, my concern on that was the fact that we would put the burden on the food pantries to ensure that the vouchers that you proposed were properly given out and properly monitored. If we are to go that route, the preference for me would be to, actually if you're going to raise the parking, use that money and give it directly to

the food pantry, versus having the voucher system.

Commissioner Herbert: Can I answer that?

Commissioner Larsen: Sure.

Commissioner Herbert: Do you mind if I interrupt?

Mayor Amyx: Please.

Commissioner Herbert: That's actually a questions I received a lot and I know that reading though emails and you know just general public comment, Journal World type comment, that's been a question, why are we dealing with food, why not just say "Hey, I got a \$3 ticket, here's \$3, Just Food." My response to that is that what I want is a very careful eye on exactly how this money is being used in terms of, I want to make sure that when an individual makes a donation, in lieu of payment, that a 100% of that donation is actually going to the people who need it and unfortunately, and this is not to say money is misused, but rather there's a lot of expenses associated with running a non-profit, overhead, staffing, you name it, that aren't involved with an individual in need receiving service. You know we have to pay a director. We have to have a building which requires electricity, gas and water. With this program, my goal was that I could look a citizen of Lawrence in the face and say 100% of your donation is going directly to a family in need and I feel safe that a food donation is that. I feel safe that a food donation is not ending up paying for staffing, is not ending up paying for the physical structure of the building, advertising. I've hesitated using the term, but I just need to say it now, sometimes we refer to this as the "United Way Affect." There's a lot of controversy about United Way, the statistics that show 17% of the money given to them goes directly to those in need, everything else is used for overhead. That's what I'm trying to avoid. Giving a direct cash infusion to a non-for-profit, cannot be traced to document that 100% ends up directly in the hands or the mouth of those that need it and that's why I opted to go that route. If that's a deal breaker for you we could certainly reopen that. I can count noses with the best of them. If that's going to kill this proposal, I'll work with it in a way that keeps the proposal alive, but I have to be honest with you, I think making sure we can tell people that 100% of their donation goes to those in need is something we ought to be able to do.

Commissioner Larsen: Okay.

Vice Mayor Soden: I don't know. You know, I've been kind of torn about it. Yeah the logistics is going to add pressure to whoever is doing it, whether it's City staff or the non-profit. I was trying to think of other things that we could do. You know I've always been kind of appalled

at how small our social services advisory board funding is and perhaps if we could boost that somehow, that might be a better way. That doesn't get at your concern about it going to overhead and salaries though, but it's an idea. I've always liked how the Merc, when you go and shop at the Merc, every month they have a round up program so you can roundup your bill to the nearest dollar and they'll take that money and donated it to whatever that non-profit is at that month. Perhaps we can do something like that on our water bills somehow where people could just check a box and donate money to our social services. I like the idea. It's a noble idea and your heart is in the right place but I don't want to add a burden to the people that are actually doing the job. So I'm leaning against it, but I do want to do something similar so I'm open to other ideas. This is a good first step.

Mayor Amyx:

One of the things Matt, as Lisa brought up a second ago, before I would just chop in two, is that as a budget item, you know this summer as we go through that refinement of your plan rather than just bringing cans of food, whatever it may be is that if we could refine something that maybe we could use part of the funds as a line item in the budget. I mean I think that would be something that we ought to consider. Let's take some public comment and see where we're at. Any public comment on this item?

Elizabeth Keever:

Sorry to hog the mic today, but I just wanted to speak on the burden. Of course I can't speak on behalf of all food pantries in this community, but what I can say at Just Food, it really wouldn't really be a burden to us. We currently already give a receipt to every person who comes through our door and gives a donation anyways. So it would be an extension of a practice that we already have and on the other hand, it could be really good exposure for these agencies to have more people coming into their door and seeing what is going on at these agencies so I think it has a really good opportunity to convert, People who have gotten parking tickets and to either donors or volunteers of these agencies. A note on the individuals, like I said before, over 11,000 individuals served by Just Food last year, but national data shows County wise we have nearly 19,000 individuals who are at risk of hunger amount the county, so we are only feeding a portion of it and nearly...it's fairly close, I can't remember the exact number, but nearly 50% are ineligible for any Federal Food Assistance among that population. I just wanted to speak to that and just acknowledge that to us personally, it would not be a burden among the agency.

Mayor Amyx:

Other comment? (none) Okay, back to the Commission. Matt, one of the things that you did bring up that's a positive and I want you to know this, is that someone has the right to pick and choose at whether or not that they want to participate in the

program. I thought that was something that was important. You know it's always tuff and it was suggested a second ago and I think Vice Mayor said it, when a Commissioner's heart is in the right place in wanting to do something that makes all the sense in the world, it's hard to say no as it is any member of the public coming forward. I guess one of the problems that I have is raising the price of tickets in the downtown, but if you want to push during the budget season this and have it be some kind of monetary deal as we go through the budget, that might be something that I might look at as part of the budget process.

Commissioner Herbert: I suppose, to me, one of the real positive impacts of this program is that you take people that wouldn't necessarily go to Just Food or any food pantry in general and you get them out there and I think the first time you see your neighbor, that's real.

Mayor Amyx: You know I'm going to make a suggestion on this item. I'm going to make a suggestion that we table this item that will give us time if one, two or three of us, in the future, would like to reconsider. We would have that opportunity. Is that fair enough? Matt, I appreciate the work that you've done on this, I appreciate the fact that your heart is in the right place. I think that you show the community that you truly care.

Commissioner Herbert: Thank you.

Mayor Amyx: Okay, so with that being said I would entertain a motion that we table this item and that I would encourage Commissioner Herbert to bring up this item or similar items through the budget process. Okay? Fair enough?

Moved by Commissioner Larsen, seconded by Commissioner Boley, to table the policy, until the next budget process, to accept charitable donations in lieu of parking fines. Motion carried unanimously.

3. **Consider the following items related to 800 New Hampshire:**

- a) **Consider authorizing the Interim City Manager to execute an agreement for a 30 foot setback and utility easement on the City parking lot property located to the south of the project, in exchange for the \$70,000 appraised value.**

Bill Fleming, General Council with Treanor Architects, provided background related to the 800 New Hampshire request.

Diane Stoddard, Interim City Manager, discussed the details and considerations related to the easement request.

Mayor Amyx: Questions of Diane? Diane, that lot that's on the east side of New Hampshire Street that lot was where Anderson Rentals was. Correct?

Diane Stoddard:
Interim City Manager

Ah...

Mayor Amyx:

It was. Commissioner Boley told me that before that part of the appraisal said that we paid for that out of General Fund money.

Diane Stoddard:
Interim City Manager

Yes it was general obligation bonds.

Mayor Amyx:

And so then the improvements of the lot were paid for via benefit district. I remember that one personally; you know that was paid for with special assessments for those improvements of that lot. There's no attachment on that lot because the improvements were paid via special assessments.

Diane Stoddard:
Interim City Manager

Not that I'm aware of, anymore at this time. Those have been long paid.

Mayor Amyx:

Yeah, we paid them off. I didn't know if there were any constraints of any kind that would be on that lot because they were paid for by the adjoining property owners.

Diane Stoddard:
Interim City Manager

No Mayor, not that I'm aware of and again, as part of the appraisal work, there was quite an extensive amount of looking into the history of the property there and what was on file with the Register of Deeds. Other questions of Diane?

Vice Mayor Soden:

I have a question. I'm not sure it's for Diane. So the project that has the blue hatched area, that looks like the building goes right to the property line, but I thought the Pachamama's addition, going on top, was keeping that parking on the south side.

Diane Stoddard:
Interim City Manager

It is actually a build...

Bill Fleming:
General Council
Treanor Architects

It is keeping that parking but the building is going to actually extend out over that parking.

Vice Mayor Soden:

Oh, I see.

Bill Fleming:
General Council
Treanor Architects

It will become essentially that covered parking.

Commissioner Larsen:

So we're not losing any parking?

Bill Fleming:
General Council
Treanor Architects

Yeah, the parking will stay there. It's not going away. It's just going to have a building over the top of it.

Vice Mayor Soden: Did the Commissioners for the project to the south of the parking lot, did they even seek out an appraisal?

Diane Stoddard:
Interim City Manager No, I don't believe so. I don't believe there was any appraisal done and Vice Mayor, my recollection is there really wasn't a lot of discussion about the easement request. As I recall, and again it's been several years back, that that easement request was part of a number of actions that the City Commission considered related to the 9th and New Hampshire project.

Vice Mayor Soden: In my opinion, it's a mistake that we're rectifying now, but it wasn't done at that time, when it should have been done. So now we're doing it.

Mayor Amyx: You got to remember a lot of the discussion that was included at that time talked about where the funds were going to come available to help take the mural. I think that maybe we didn't sell that lot. I think Bill brought it up a little bit ago about the commitment of the, what was it, \$20,000. I think that that was more the discussion then it was the selling or purchasing.

Vice Mayor Soden: Are you saying that was a trade, was the money for mural for the easement price?

Diane Stoddard:
Interim City Manager I do know that certainly the mural there was a major point of discussion and a lot of the focus of some of those issues.

Bill Fleming:
General Council
Trenor Architects I don't think it would be fair to characterize it as a trade because I don't think we ever discussed that. I mean, I don't think it ever came up in discussions.

Mayor Amyx: No

Vice Mayor Soden: Well thank you for getting the appraisal.

Commissioner Boley: What is your current recommendation with regard to this issue?

Diane Stoddard:
Interim City Manager I think given the letter that's received, this evening, and I think also considering all the factors here, the fact that the developer was not aware of this issue and that there could possibly be a charge. I think that given that, it would be an appropriate consideration to look at the contribution of the \$35,000 toward the easement.

Commissioner Boley: Thank you very much.

Diane Stoddard:
Interim City Manager You're welcome.

Mayor Amyx: Other questions. Thanks Diane. Public comment on this item?

K.T. Walsh

I'm speaking only for myself. First of all I wanted to thank Commissioner Herbert for caring so much about the poorest of the poor in our community. On this subject, I think of course Mr. Compton and Mr. Treanor should pay the full amount for the easement, but here are some things just to think about while you decide about this. The parking pressure of the whole downtown, but especially the eastern portion is growing as each new project is built. If underground parking is provided, visitors and friends are provided for and have to park nearby, elsewhere. So selling off public parking now seems counter-productive. They may have to build fewer bedrooms or take a floor off Pachamama's project, if they don't get this easement, that's what it said in the paper, but it would certainly ease the pressure on surrounding business and residents. The City Commission gave Mr. Compton and Mr. Treanor approval to build with only 8 parking spaces. We assumed 3 would be used by staff. They were asked to donate \$75,000, you talked about that. Still despite being asked over and over by many community groups, over the years, they will not include, just a few, low to moderate housing spaces within their project, none of their downtown projects. Tenants to homeowners, has met with them. They're ready to go to create workers housing, maybe 3 or 4 units, in one of these apartment buildings, but they don't see that as important. New subject, towing: Currently in the Pachamama's area there's a lot of towing going on. At 8th and Rhode Island, the Charlton Manley Building, tows every day. Hobbs Taylor tows every day. Mr. Compton, who now owns the Borders Building, is now towing vehicles surrounding that building all the time and the Marriott, east of City Hall, you may have seen the new signs, they're getting very aggressive about towing people out of their greenspaces. So if some places where you could get away with parking in the past, are no longer available. I think it's a covenant suggestion that the City could fit a parking garage, south of the Pachamama's building and wouldn't that be helpful, to this particular developer who's not providing parking, for how many, 74 bedrooms...and would they want to pay for half of it which would be a great community good. This Commission was great about protecting the Oread Neighborhood Parking when the HERE project needed or wanted changes and we would ask that you would protect downtown and East Lawrence with the same enthusiasm. By the way, the last iteration of the East 9th Street Plan, showed a loss of over 50 parking places. So there may be, in the future, fewer parking places nearby. Finally, since Mr. Compton and Mr. Treanor have been in discussion with the local person who owns Affordable Groceries, who really wants to sign a lease on opening a grocery store in the former Borders Building and since a quarter of Lawrence is a Federal Food Desert and since the Borders Building qualifies for Federal Funds, the new market initiatives that would be helpful to open a grocery store and

since Mayor Amyx, at a City Commission meeting looked directly at Bill Fleming, the Attorney for these folks and I'm paraphrasing, you said something like "Get us a grocery store." It was quite forceful and since this is a big public health issue for our community. I suggest you ask Mr. Compton and Mr. Treanor to show actual movement forward, perhaps a signed lease for a grocery store, in trade for this easement. Thank you.

Mayor Amyx:

Any other public comment? Anyone else?

Bill Fleming:
General Council
Treanor Architects

The City didn't approve our project with no parking. There's nothing in our downtown zoning ordinance that requires anyone, not just us, anybody can go build a building in downtown, in the downtown overlay district and not provide any off-street parking. That's the zoning rules that we're operating under and it has nothing to do with your approving it or not approving it because that's what the current code requires. Now, we did build parking structures for two of our projects, because we needed the parking and we were paying for those things through TIF and TDD districts that the City has approved, but there's no requirement, under our existing code, to do that and it's a trade-off between adding density to downtown and having to have community solutions to the parking. It's no different than our office building that's over on Vermont. We made a deal with the City and we get to use part of that parking lot, it's 10 hour meters. We still pay the City for that annual pass, but they made that parking available to us. If they wouldn't have done that, we couldn't have moved our 80 architect's downtown. It wouldn't have happened. The parking issues in downtown are difficult issues, but they have to be solved by everybody downtown, not just one project or one developer.

Mayor Amyx:

Back to the Commission. We've got a request for the easement on the south end of the building that's over our parking. We have an appraised value of \$70,000. We have an offer of \$35,000 for the use of that property. That's where we're at.

Vice Mayor Soden:

I think they should pay the full value.

Mayor Amyx:

Okay.

Commissioner Boley:

I appreciate staff's work on this, getting an appraisal. I also appreciate the guidance that the Interim City Manager has provided us and I feel like we ought to go with the \$35,000.

Mayor Amyx:

Okay.

Commissioner Larsen:

I've been kind of back and forth on this, ever since the issues have kind of come to light in the last few weeks, 3 or 4 weeks. Initially, I was like, well, they didn't get charged for the southern half of this easement so should we continue with that and just

looking at charging more in the future, for future projects since this one has already been kind of in the middle of the project, but then you have to ask well, the future is kind of now and this is a new commission. Should we do what we want to do as far as charging? The compromise that they've offered, I like the compromise and I think that's something that I could go for on a compromise.

Commissioner Herbert: The property has value.

Mayor Amyx: It does.

Commissioner Larsen: One more thing Mike. The other thing that I considered was if this was a deal between two private parties, that I doubt very highly that either party would allow that property to go for nothing. So that's the other thing that I think needs to be considered. It's got value, you're right.

Commissioner Herbert: At least your comment there is valuable in a sense, I'll be honest, that's the first reaction I had when I saw the compromise, "I'll tell you what, I'll pay you half of what it's worth, deal?" In a private land transaction, that's not how that works. You know we get an appraisal, its \$70,000, "well, but you pay for half of it, its fine." It's got value.

Mayor Amyx: Bill tell me off the subject a bit, but not that far off. Tell me where we are on the grocery store.

Bill Fleming:
General Council
Trenor Architects

Well, we had a meeting last week with one of the groups and they were actually advocating that we build a bigger a grocery store, instead of a smaller grocery store so we're kind of in the process now of looking at that as an option. That would require us to go talk to the Taylor Hobbs Lofts folks about that, about whether that's something they would support or not. I don't know if they would or I don't know if they wouldn't, but that's kind of where we're at right now so we're looking at maybe a couple of different options of possibly expanding the size of the grocery store as opposed to just kind of renovating the existing space, but that's kind of preliminary. That's about as far as we got so far because again, there's process we have to go through and as you know, we're also kind of waiting for this parking study that the City was going to do along New Hampshire and try to figure out, you know we have to have certain number of surface parking spaces for the grocery store, so there needs to be some issues deal with there, in order to provide adequate surface parking to make the grocery store successful. We're working on it and we're still very interested in doing something with this.

Mayor Amyx: Does that mean we're going to have one?

Bill Fleming: Well...

General Council
Treanor Architects

Mayor Amyx: No, I'm serious. I'm at the point where this decision may hinge on it.

Bill Fleming:
General Council
Treanor Architects We're going to have a grocery store. Yeah, it's just a question of whether it's 20,000 square feet or 40,000 square feet.

Mayor Amyx: Okay.

Commissioner Larsen: Will there be apartments on top of that. Is that still planned?

Bill Fleming:
General Council
Treanor Architects Yes...maybe. We've also talked about if we used new market tax credits that one of the requirements, if you used new market tax credits, then you have apartments, you have to make a certain number of them affordable. You know they have to meet certain income guidelines in order to rent those. I didn't really want to bring that up here because I'm not sure that these two are related.

Mayor Amyx: There absolutely related.

Bill Fleming:
General Council
Treanor Architects So yeah, that's what we're looking at, is using the new market tax credit in order to help buy down the cost of the project to us and to you and to make it financial feasible to do it. Grocery store deals are very challenging. I mean there's a reason there's no smaller grocery stores in downtown Lawrence anymore, there used to be. As grocery stores grew and grew and got larger in size, the smaller guys had a hard time competing and that's why they moved out to the suburbs so that's one of the challenges. I think we can help bridge some of that challenge if we can do a new market tax credit and bring it some additional money because it is a food desert and that's otherwise qualified. We're very much interested in doing that. That's very much our goal is to bring it down to a grocery store. It's a question right now of how big and can we do it exactly the way we want to or do we have to make some compromises?

Mayor Amyx: As a Commissioner, I expect that project to happen.

Bill Fleming:
General Council
Treanor Architects I understand.

Mayor Amyx: I'll just lay it out there for you.

Bill Fleming:
General Council
Treanor Architects We've already had this discussion and I've already told you that that's what is going to happen.

Mayor Amyx: I'm just reminding you of our words. Okay?

Bill Fleming:
General Council
Treanor Architects

That's fair.

Mayor Amyx: You know folks, you're right, this property has value. Is the compromise a reasonable deal? I believe in everything that's happening and it probably is at this point. We had the discussion, or lack thereof, on the south end of the parking lot. I know I asked and they obviously invested a lot in the property that we have. We lose no parking or anything, but I will tell you that I'm willing to go along with the compromise, but one of the things that I want us to seriously have, is the discussion about this grocery store and what that buildings going to be, before we do much more. It's an absolute at this point. Okay? Any other questions or comments?

Vice Mayor Soden: Well it's nice to talk about a grocery store but if their using that parking lot as their staging area and parking for their construction people which they now have another project and they tack on another project at the Border's Building, there's not going to be a grocery store first for at least 3 years.

Mayor Amyx: I don't believe so. I believe we'll work out that.

Bill Fleming:
General Council
Treanor Architects

All the parking spaces that we're using for staging right now are not public parking spaces. Those are all privately owned parking spaces so there are not any public parking spaces that are used for staging.

Vice Mayor Soden: But if that was a grocery store, they would be using those spaces.

Bill Fleming:
General Council
Treanor Architects

Excuse me.

Vice Mayor Soden: If the Border's Building was a grocery store, they would be able to use those parking spaces, right?

Bill Fleming:
General Council
Treanor Architects

Well, I think any surface parking would be restricted to use it for just a grocery store and then if we do apartments, we would probably do some type of structured parking either underneath the building or someplace else close, so that would be the plan. If we leave the building as it is, then we should have the parking as it is. There are 136 spaces there basically now and there are also the City parking spaces that are adjacent to it that can be used by grocery store shoppers. Most grocery stores want to see about a 5-1 ratio of parking so if you have 2,000 square feet

they'll want to see 100 parking spaces. So we have adequate parking as the building exist now. If we expand the size of the building, then we would also have to do something to add some parking, either structured parking or another City structure or some type of compromise that we'd work out with you guys because we would be filling up more of that block and we would have the need to provide parking. This is one of the areas, Callahan Creek, which is across the street here. They have about 50 employees and a lot of those people come in from Kansas City. I know they've been to a lot of our meetings, talking about Pachamama's that are concerned about parking. There are a lot of people in this area that are concerned about parking. So were going to have to come up with a solution that satisfies everybody in that area and helps improve that situation for everyone.

Vice Mayor Soden: How many years into the future did you're development plan along New Hampshire stretch, including the Convention Center?

Bill Fleming:
General Council
Treanor Architects

We have to have a fairly long horizon if you remember the hotel took about 3 years so it takes a while sometimes to get these things through all the processes that we get through. Probably 2 or 3 years is what our horizon is at this point.

Vice Mayor Soden: Including the Convention Center.

Bill Fleming:
General Council
Treanor Architects

Yes.

Vice Mayor Soden: Will you bring the Master Plan for all of New Hampshire Street here, stretching from the County Court House to City Hall?

Bill Fleming:
General Council
Treanor Architects

Sure, I'll be happy to do that. I'd be more than happy to do that.

Vice Mayor Soden: Thank you

Bill Fleming:
General Council
Treanor Architects

Do you want me to set up a time or do you just want me to get with Diane.

Vice Mayor Soden: No, let's have it here Tuesday night.

Bill Fleming:
General Council
Treanor Architects

Okay, that's fine too.

Mayor Amyx: In a couple of weeks.

Vice Mayor Soden: Not next week, but the week after next week.

Bill Fleming:
General Council
Treanor Architects We would welcome the opportunity to talk about our mission for downtown.

Vice Mayor Soden: I would love to see your vision of downtown and if you have anything on 9th Street, bring that too.

Bill Fleming:
General Council
Treanor Architects Would you like to come to our office?

Vice Mayor Soden: No, let's do it here. We got all of these, the camera and microphones.

Bill Fleming:
General Council
Treanor Architects That's fine.

Vice Mayor Soden: I like that you guys are talking about the grocery store, but I haven't been a part of these conversation. I'm just hearing about these. You know, let's have some public conversations. Thank you for bringing that one up.

Bill Fleming:
General Council
Treanor Architects I'd be happy to do that.

Vice Mayor Soden: Thank you.

Mayor Amyx: Okay, any other questions?

Commissioner Larsen: Just one more thing about the grocery store. Do you think you're within 6 months of signing a lease on that grocery store?

Bill Fleming:
General Council
Treanor Architects Well, yeah I do. I mean I think that we're not within 6 months of opening the grocery store, if that's fair.

Commissioner Larsen: No, but at least the lease.

Bill Fleming:
General Council
Treanor Architects Yeah, probably within 6 months.

Mayor Amyx: Last question, timeframe on Pachamama's building, the north building also.

Bill Fleming:
General Council The north project, I think, is slated for completion in November and Pachamama's we think we can complete construction, Rob

Treanor Architects

Green isn't probably here to defend himself, but I think 8 to 9 months would be reasonable so it's probably looking at January by now. I mean originally we're planning on trying to get it done around November as well, but it's probably going to get pushed back here to January or February now. It's probably about 9 or 10 month cycle.

Mayor Amyx:

Okay. Any other questions or comments? (none) to authorize the Interim City Manager to execute an agreement for a 30 foot setback and utility easement on the City parking lot property located to the south of the project, in exchange for the negotiated amount of \$35,000 or the appraised value of \$70,000.

Moved by Commissioner Boley, seconded by Commissioner Larsen, to authorize the Interim City Manager to execute an agreement for a 30 foot setback and utility easement on the City parking lot property located to the south of the project, in exchange for the negotiated amount of \$35,000. Aye: Mayor Amyx, Commissioner Boley and Commissioner Larsen. Nay: Commissioner Herbert and Vice Mayor Soden. Motion carried.

- b) **Consider approving a right-of-way permit for First Construction, LLC to partially close a portion of the 800 block of New Hampshire Street and to close the parking in the southern portion of the 200 block of East 8th Street from March 1, 2016 to December 31, 2016 for the construction of a building on the southeast corner of the intersection of 8th Street and New Hampshire Street with the right-of-way permit being issued with the approved building permit. Consider approving request for reserved parking for seven (7) parking spaces in City Parking Lot #4 on the northernmost area of the parking lot for the businesses located in the building on the southwest corner of 8th Street and New Hampshire Street and consider approving the temporary conversion of 16 2-hour metered parking spaces in City Parking Lot #4 to 10 hour spaces for the duration of the permit.**

Mark Thiel, Assistant Public Works Director, presented the staff report.

Vice Mayor Soden:

I have a quick one about the painted crosswalks. I just want to make sure the Downtown Farmer's Market crosswalk is also repainted soon as well since their season is coming up to be more obvious because it's kind of hairy for pedestrians out there now.

Mark Thiel:
Assistant Public Works
Director

That is the mid-block crossing.

Vice Mayor Soden:

Yeah, the mid-block one.

Mark Thiel:

That is the one that will be...

Assistant Public Works
Director

Vice Mayor Soden: ...repainted and around 8th, the corner of 8th there. All the white dash business on New Hampshire.

Mark Thiel:
Assistant Public Works
Director

Sure, like we talked about yesterday Commissioner, we'll actually have our traffic operations people; we'll have them repaint this entire intersection as well as this crosswalk.

Vice Mayor Soden:

In time for the Farmer's Market.

Mark Thiel:
Assistant Public Works
Director

Depending if you approve the permit tonight, we'll actually have to do that painting this week.

Mayor Amyx:

Other questions of Mark?

Commissioner Larsen:

The completion date on this project is December 16' and the south one you said is November 16'. Have they been pretty good about meeting those types of deadlines or the completion dates on their other projects in that corridor there?

Mark Thiel:
Assistant Public Works
Director

They have. In 30 years dealing with contactors, 1st Construction has met all of their obligations and all their commitments, not only to us, but to the other business around the project that they've entered into agreements with.

Commissioner Larsen:

Okay, Thank you.

Mayor Amyx:

Other questions? (none) Thank you Mark. Does the applicant have any comments on this? Public comment. (none) One other question Mark, that area of parking where the alley is to the west, that side or behind Pachamama's that is Charlton Manley, that is the parking that's probably going to move behind Hobbs Taylor lofts or in that area.

Mark Thiel:
Assistant Public Works
Director

Yes. When we met with the tenants there, they were concerned about where, not only the folks that work in that building, but when their clients come, where they would park. There is relatively, unknown City parking back here. It's not as popular as the big City lots. You can see from the aerial there's a lot of empty spaces there, so we encourage their staff to park there and obviously their clients could park there as well, but part of the reasoning for the 16, 10 hour space conversion in lot 4, was to accommodate some of that, but also there's a couple of business here that house a lot of full-time employees. Callahan Creek is one of those that indicated that they would prefer to have some good parking in there for their employees.

Mayor Amyx:

Okay. Anything else? Any comments? Any additional items to add? (none)

Moved by Commissioner Boley, seconded by Commissioner Herbert, to approve a right-of-way permit for First Construction, LLC to partially close a portion of the 800 block of New Hampshire Street and to close the parking in the southern portion of the 200 block of East 8th Street and approve request for reserved parking for seven (7) parking spaces in City Parking Lot #4 and the temporary conversion of 16 2-hour metered spaces to 10 hour spaces for the duration of the permit. Motion carried unanimously.

4. **Consider authorizing staff to implement the Emerald Ash Borer Management Plan and authorize additional expenditures from the Sales Tax Reserve Fund in the amount of \$238,540 for 2016.**

Mark Hecker, Assistant Director, Parks & Recreation, presented the staff report.

Commissioner Larsen: Did you use the traps or how did you detect them?

Mark Hecker:
Assistant Director
Parks & Recreation

We actually girdled some trees early and then the forest services have put traps in a number of places around the County. We're in the City. We did some girdling out on North 2nd Street and that's some of the places we're starting to look because we know they kind of commute along the highways and basically get on trucks and come down the highway. We've been able to watch the progression as it came through Johnson County, Wyandotte County, and Jackson County, into Jefferson and Douglas. The hard thing about this is we have to control our firewood so in other words, as we cut them down, it has to stay here or go east, it can't go west because we're quarantined.

Vice Mayor Soden: It's going to go west to Matthew's house.

Mark Hecker:
Assistant Director
Parks & Recreation

I'll get you a price Mark.

Commissioner Larsen: You talked about high quality trees, could you give me a better idea what you mean about high quality trees.

Crystal Miles:
Horticulture/Forestry
Manager

We've got different conditions for the trees. When we're doing our inventory we're measuring them and so trees that would be treated would be one's that are over 8 inches and under 20 inches so this is diameter at breast height, that's how we measure mature trees. We're rating them poor, fair, good and excellent so the ones that are fair, good and excellent, we would consider treatment so those would be ones that have no structural defects so like bore holes from the native lilac ash bore or some sort of storm tear out or co-dominate stems or truck cavities that have rot in them or the white rot we see in ash or those kind of problems that are structural. When the ash trees, when they structurally fail, they're very dangerous and their brittle and they could snap, put out a windshield, they drop, pop and go everywhere. They're very dangerous for staff which

is one reason were asking for more staff. Aerial work in itself is very dangerous or very small if one person is on vacation, we're shut down and we don't have enough people to facilitate the work and so that's kind of the scope of what we want to treat. Each one would be evaluated as you get there and look at. That's one reason of doing it in-house instead of contracting it. When you contract it, you kind of got to plan ahead. Do all your contracts, specifications, give them the addresses all that stuff? When it's in-house you have all that information from Tree Works, it's at their fingertips and they can evaluate again on-site whether it's useful to treat it or whether it needs to be removed.

Mayor Amyx:

So of the 3200 trees that we have in public right-of-way and publically managed trees, how many would be expect out of that group between 10 and what would you say, 20 inches?

Crystal Miles:
Horticulture/Forestry
Manager

To treat.

Mayor Amyx:

Yeah. How many are going to die outside that diameter range?

Crystal Miles:
Horticulture/Forestry
Manager

75%

Mark Hecker:
Assistant Director
Parks & Recreation

A little bit of that goes back to the need for the inventory to actually identify what trees are specific. So in that one area, we show that map and we have a pretty good idea exactly what those trees are and how big they are and which ones we don't want to save. We know there's one huge tree, in South Park. It's right behind the bandstand. The top is also broke out of it and we've been debating for years whether we cut it down or leave it. We left it for sentimental value, but it's probably not worth putting a whole bunch of chemical into it to try to keep it because it's towards the end of its lifecycle.

Commissioner Boley:

Is that why you're not going to be treating trees that are over 20 inches in diameter because their reaching the end of their lifecycle?

Crystal Miles:
Horticulture/Forestry
Manager

Yes, there already mature and most of them have a lot of defects already, multiple defects and it would be quite expensive to treat. A lot of them are not irrigated. They're really already in poor condition. One other thing, we do have another guest here this evening, is Doug Lehman, he's our Vegetation Manager with Westar and he's also looking at the same issue from Westar prospective on private property in easements, but they'll be dealing with. So were all trying to work together on the issue?

Mayor Amyx: Okay, so we're going to lose 2500 of those trees that already there and of the 700 that we're going to save of the publically owned and managed ash trees, we're going to have to do this every year, forever, this chemical treatment or just until the bug leaves?

Mark Hecker:
Assistant Director
Parks & Recreation

The system were using is a 2 to 3 year system so we're actually at 2, so we're going to treat them every other year. We would propose that that gets phased out over this 8 year cycle so we want to keep them for a few years until we get some of these other trees removed and replanted and regrown. To treat them forever, to me, is not going to help us any because basically we're going to have to keep pumping money into these same trees. The front lawn there's 5 of them, we'll probably take 2 out and plant 2 new trees, treat the other 3, let those new trees get some height and then we start taking the others out. That's kind of how we want to evolve it. North 2nd Street is the same way. We don't want to just clear cut North 2nd Street, we want to go in and say, okay let's keep this one, this one, this one, and cut those 5 down. We'll plant new trees, get them growing up and then we'll take the other out. One property that's just going to be crazy is the Community Health Center had 28 ash trees on that property so almost every tree there is an ash tree so we're going to have to do something with that; otherwise, it's not going to be pretty.

Mayor Amyx: We don't have anything that tells us this ash bore goes into any other trees, do we?

Mark Hecker:
Assistant Director
Parks & Recreation

Kim, come up and talk. We have an expert, why not use her.

Kim Bomberger,
Kansas Community Forester
Kansas Forest Service.

So within the last, I believe it's been 18 months, news has come out to answer your question about other species of trees. So the Emerald Ash Bore was first found in Michigan in 2002. Until the last 18 months we've said yeah, it's only going to affect the ash species. So a professor at Wright State University in Ohio found the Emerald Ash Bore in a white French tree, which is in the same family, with the ash. So then they studied it and they did determine that yes, the Emerald Ash Bore was able to complete its life cycle in the French tree. So really I think it's really opened up the question is, when the preferred host is gone, will this insect move on to other species, within in this family and I think now we have to suspect that that's a potential. So it goes back to the fact that planning a diverse community forest is ever so increasingly important.

Mayor Amyx: That's good news.

Mark Hecker: It turns out diversity is pretty important.

Assistant Director
Parks & Recreation

Mayor Amyx: Very good.

Vice Mayor Soden That's treating a tree; just kind of disrupt the different pieces of the lifecycle of the insect or does it just completely wipe out, like an adult bug?

Mark Hecker: No, we're actually going after the larva with the treatments. You have the adult lying around and eat the leaves, lays the eggs, the eggs go under the bark and the larva tunnel around and basically girdle a tree from the inside. By treating it, we're going in drilling holes in the base of the tree and shooting insecticide inside the tree to prevent the larva from moving. Once those larva girdle the tree inside, the chance of it living isn't very good so that's why we kind of need to get on some of this now because the longer we wait, the better chance the larva will actually be inside those trees.

Commissioner Larsen: The chemical treatment, you said 2 to 3 years. Can you stretch that out so it's always 3 years.

Mark Hecker: Hecker: 3 years I think is stretching and we've done a lot of research on that. The label says 2 years so that's what we're going with. The people selling said "oh no, you can get 3 years out of that." Well, we won't know until the 3rd year when the tree dies so we're going to keep it down to two years and be a little bit conservative with it.

Commissioner Larsen: But, you're proposing to treat for just 8 years. This is an 8 year program.

Mark Hecker: Yes, so every other year. What we will do is basically; reduce the number we're treating each year. So we get up the maximum and start reducing it.

Commissioner Larsen: Do we apply the chemical ourselves, or do we have to hire somebody?

Mark Hecker: In option one, we're proposing doing it ourselves so we'd basically buy our own injection systems and have one of those staff people that would be their job is to go around and do the injections.

Commissioner Larsen: Because the proposed costs, is what, \$30 per tree?

Mark Hecker: Yeah. Honestly, the injections system isn't that expensive. It's a couple of thousand dollars, and then you buy the chemical as you go per tree. It's not real cost prohibitive. To have someone do it, I'm little concern with quality control and how good of job

did they do. We won't know that for a couple of years and if a treated tree becomes infested, then we have to go back and "say hey, didn't we treat this two years ago" and is that company still around.

Commissioner Larsen: I guess I've seen where it's like \$15 to \$30 per inch, but I'm assuming that include labor.

Mark Hecker:
Assistant Director
Parks & Recreation

Yeah

Commissioner Larsen: What chemical are we using or proposing to use.

Mark Hecker:
Assistant Director
Parks & Recreation

Tyler, come on up. I love this I just keep on calling for people.

Tyler Fike:
Forestry Field
Supervisor

The product were expecting to use is a chemical called Emamectin Benzoate and it's a chemical that's injected into the tree as it moves systematically throughout the tree so anything that feeds on that tree would ingest the chemical.

Commissioner Larsen: Anything that feeds on that tree. How about pollinators? How is it going to impact our pollinators?

Tyler Fike:
Forestry Field
Supervisor

There is some question about that. Pollinators, from what I understand is that this product moves in the phloem which the phloem is the vascular tissue that the emerald ash bore feeds on, and the flowers are not fed through the phloem. Phloem is what moves the sugar and the byproducts of the tree back down through the tree so the flowers are basically at the top and the phloem is moving products downward so this product is not found in the flowers. The research shows that it doesn't have an effect on pollinators like some of the other systemic insecticides you would normally use.

Commissioner Larsen: So no effect on pollinators at all.

Tyler Fike:
Forestry Field
Supervisor

I can't say "no effect at all" but the research that I've read is that there is not as much of a correlation between effects on pollinators as other systemic insecticides.

Commissioner Larsen: Okay

Tyler Fike:
Forestry Field
Supervisor

Just one more thing quickly, ash trees are not pollinated by pollinators there are wind pollinated species as well, so we don't have pollinators that are visiting ash trees either.

Commissioner Larsen: Okay

Mayor Amyx: So let me ask this. In option 1, we are going to increase the removal a year from 400 to 800.

Mark Hecker:
Assistant Director
Parks & Recreation Yes, 400 is our standard that we do right now. In other words right now all the calls we get from "joe" citizen, "hey, I have a dead tree here" or we notice a dead tree so that's where we're at currently with the staff we have.

Mayor Amyx: Okay and in 2018 to 2020 we're going to increase number by 200 a year.

Mark Hecker:
Assistant Director
Parks & Recreation Yeah

Mayor Amyx: So we're going to be taking out 1,000 trees a year.

Mark Hecker:
Assistant Director
Parks & Recreation Yeah and basically what we're looking out there is we can double our capacity by doubling our crews. We used to have a 5 person forestry crew so there were 2 aerial bucket crews and a supervisor. We lost one of those crews through the recession, 2007 through 2010, we lost a crew. Basically, if we put that crew back we have the equipment to operate. We can role at a higher rate so we can double our removals, but we're going to get to a point where even those 2 crews won't be able to keep up with it so then we go to another 200 contracted above that.

Mayor Amyx: Okay, so if I add this up right, we're going to be taking out over the next 5 year period then, 4 year period, something like that, like 4600 trees? We're actually going to be looking at more than what the publically owned in right-of-way trees are?

Mark Hecker:
Assistant Director
Parks & Recreation Well, we don't actually know the number. That's part of our problem right now so we're going a little bit high. So we may get done a little quicker than were thinking here, but until we actually go out and inventory everything, we don't know what the number is. We're being a little bit cautious because we don't want to underestimate it and discover there are 6,000 out there.

Mayor Amyx: So this is 238,000 a year for the duration of the program, the end of the program. What do we do?

Mark Hecker:
Assistant Director
Parks & Recreation Yeah and here's the thing, the 238,000 is a partial year so in other words that's starting today. Go hire some people and get working on that so that's 2016. You can see the number is going to go up, but it just gets into a scary high number to be honest with you.

Mayor Amyx: Yeah

Mark Hecker:
Assistant Director Where we're spending a half million dollars a year on this and it's going to get more expensive and then it will come back

Parks & Recreation down, just because it's probably going to peak in 17' or 18' or it's going to be really hard to keep up with.

Commissioner Herbert: Is there a byproduct to have any value?

Mark Hecker:
Assistant Director
Parks & Recreation I wish. I wish there was an ash furniture company in town that we can just drop all the stuff off and they make something.

Commissioner Herbert: It would make good baseball bats.

Mark Hecker:
Assistant Director
Parks & Recreation Oh man...we could have our own bat company. We looked at that. I think one of the Commissioners requested that information. Basically, the closest place we have that will take saw logs, is in Kansas City and we have to bundle it up, package it and bring it to them. Well, by the time we do that we're probably wasting money because they're not giving us anything for it, they're just taking it and using it, but if there was a saw mill here in town, we could sure give them a lot of lumber for a while.

Commissioner Larsen: So what's the disposal cost at \$100 a tree? What does that entail?

Mark Hecker:
Assistant Director
Parks & Recreation It depends on if we're going to the dump, we have to pay a dump fee there. That's our current plan, is we talked with the landfill and they said "yeah, we're good, bring it." So that's the best option otherwise, we have to dispose of it as a City resource so we would be going to our forestry site down there grinding it or making it into woodchips, or burning it. That's going to be very expensive because you've got to realize it's not only us taking stuff, it's going to be all the tree companies that operate with us, are going to be producing more than we're producing. It's going to be a huge problem, to tell you the truth. Right now the landfill said we're good. The good thing is Jefferson County where the landfill is, did get quarantined also because there for a while they weren't in this and we didn't have any place to go in the county.

Mayor Amyx: Do we have the public calling you and asking you questions about this? I mean, we're going to have a deal, I think one of these days people are going to wake up and see the back yard dying off because there not going to be able to afford or it will be too late to have started the program. Are we going to do some outreach stuff to help people understand?

Mark Hecker:
Assistant Director
Parks & Recreation Absolutely and we wanted to develop a website. I sent a couple of links. Lenexa has done some nice work. I love Boulder Colorado's honesty, because they've been into this for a couple of years because they got the Emerald Ash Bore though firewood. They've got really great stuff on their website that tells

everybody, here's what an ash tree looks like, here's what's going to happen. I think we can take a lot of that information and build a website just for Lawrence so we can reach out to people. Some of the average on the staff is if people call and have a question, we're going to send somebody out and say "hey yeah, let's look at this; no that's not an ash tree, yes it is and here's what you would expect if you hired one more local contractors that we license to take that out." If people have a real sense and we've seen a little opportunistic business coming in to where, "that's an ash tree and I'll cut it out for you, \$3000." Well, okay, but that's not real. There're other really reputable folks that operate in town that can do it for a few 100 dollars and same with the chemical treatment. I don't want to get into this opportunity where people are coming into town saying, that "hey, you got to treat that or it's going die" and that's \$500, please and thanks. That I think these guys have a great opportunity to really impact the public and public knowledge on this stuff.

Commissioner Boley: Yeah, I just happened to see the recommendations for the City of Iowa, City of Iowa from the University of Iowa and they talk about the plan for the City of Cedar Rapids, is a good example, they talk about a slow this spread approach. Is that what we're doing?

Mark Hecker:
Assistant Director
Parks & Recreation That's exactly what we're doing. In fact, I read that this afternoon. There doing exactly what we're proposing.

Commissioner Boley: So how many years are we talking about our plan taking for the whole thing?

Mark Hecker:
Assistant Director
Parks & Recreation We're thinking 8 years and make it a little bit longer than that. It depends on how fast the insect progresses.

Commissioner Boley: I mean they're talking about a lot longer for that for this one I think.

Crystal Miles:
Horticulture/Forestry
Manager That model is 25 years.

Commissioner Boley: 25 years as opposed to 8. What they talk about, it says, the slow the spread approach will disperse the impact of BAB over a great timeframe to alleviate some of the strain on funding and resources. I'm just curious how that 25 year plan compares to this 8 with a lot of money right now.

Crystal Miles:
Horticulture/Forestry I'm going to defer to Mike Perryman, forester.

Manager

Mike Perryman:
Forester The urban slam is a theoretical, it's built on algorithm. It hasn't been tested. It's a 25 year program and so that's part of the thing, is whether you're willing to develop resources and money to something that's not proven. The model shows that it's the most cost effective and it saves most trees.

Commissioner Boley: Which model?

Mike Perryman:
Forester It's called the urban slam.

Commissioner Boley: Does that slow the spread?

Mike Perryman:
Forester Slow ash mortality

Commissioner Boley: So you're talking about cost effective in saving the most canopies which is kind of what we want to do here, right?

Mike Perryman:
Forester But it's unproven. It's a 25 year model.

Commissioner Boley: Right, so how do you prove it? Do we want to be revolutionary and try?

Mike Perryman:
Forester The urban slam, it's just a little bit more on it and how do you prove it right, it's kind of like you set the bar, you set the example.

Commissioner Boley: Yeah

Mike Perryman:
Forester It has you treating aggressively as Mark has described through 11 years and then you slow your treatment.

Commissioner Boley: Exactly. So you go through the cusp to the peak and then you go down and then you weed out. The benefits are that you keep more of the canopy for a longer period of time and you're able to spread that fiscal impact out. I think that's worth thinking about.

Mike Perryman:
Forester It assumes a few things, it assumes that the application is professionally put into this system and it assumes that you're reassessing your inventory consistently and you need resources to do that.

Commissioner Boley: I think it's worth looking at.

Crystal Miles:
Horticulture/Forestry
Manager One of the things to consider, is we are a transition zoned Kansas so we do not grow trees as good as Iowa does, unless they're irrigated. We've went through drought 2011 to 2013 and

drought trees, one of the first things that happens is they attract bores so we already have ash lilac bore from the drought. Our trees may not be as healthy as you might see in northern Iowa. You have to be real careful when you go to the northern states because they have more moisture, longer winters, not the heat that we have and we just don't do as good a job growing trees in Kansas.

Commissioner Boley: It will still be good to see if there's a way to slow this spread for our geography.

Crystal Miles:
Horticulture/Forestry
Manager Yeah, through treatment.

Commissioner Boley: So that we can deal with keeping the canopy and also saving some money or spreading the impact over time.

Crystal Miles:
Horticulture/Forestry
Manager The key to ours is finishing our inventory and knowing what we have.

Commissioner Boley: So after we do that, then we'd be in a better position to be able to say, how we want to do this.

Crystal Miles:
Horticulture/Forestry
Manager Yes.

Commissioner Larsen: So would it be better to get the inventory done first and then talk about costs?

Mark Hecker:
Assistant Director
Parks & Recreation Yes, other than the fact that if you look at that 238,000 figure, could we spread that out and do that for ten years as opposed to peaking up higher, because these were going up \$50,000 in the next few years.

Commissioner Boley: I mean a 25 year period would take the strain off of a lot longer period.

Mark Hecker:
Assistant Director
Parks & Recreation Potentially. Honestly, if you did the math, let's treat every tree. That would be the cheapest way to do it, but it's probably not the smartest way to do it, but we could treat every tree and just keep doing it.

Commissioner Boley: I guess I'd like to see a little bit more of a plan that incorporates that slowly and the spread approach. I mean we've got great talent here, let's figure out what we can do for Lawrence.

Commissioner Herbert: Kim, do you have any experience with that, extended treatment periods.

Kim Bomberger,
Kansas Community Forester
Kansas Forest Service.

So the model that you've been hearing about when you heard about from Mike, basically when you're looking at treatment, you need to understand there're different approaches to treatment. What you've heard the most about today, tonight, has been a trunk injection. Trunk injections, to make that happen, you drill into the lower part of the trunk, usually in the roots and depending on the size of the tree, determines the amount of portals that you have to create to be able to accurately get the chemical in the tree. When you follow the product label, which is a legal document and it says to inject every two years, that's wise to do it and follow that product label. What you're looking at is wounding these trees that you're going to inject with Emamectin Benzoate, every two years, so you're looking at wounding. So certainly you can treat these trees as long as you want, but there's a certain physiological damage that goes along with this as well and that's what I'm cautions about. You're not drilling all the way to the middle of the tree, understand that, but they are somewhat sizable wounds, I mean you would see them with an untrained eye. I think there's a certain extent to that and I want to echo also what Crystal has said, as I was out in your town today and I will be also the rest of the week, I'm seeing a lot of stressed ash trees. Probably of the 10 that we got and put into today, probably, 80% are stressed. It goes back to the question, what are you going to invest your monies into, what is the quality of the tree that you want to keep?

Commissioner Boley:

I mean all of this is temporary anyway, right? I mean we're not going to keep any of these trees forever. The question is how can we spread the cost over a longer period of time and retain more the canopy while we're doing our replacements? I'm not seeing that in the plan.

Kim Bomberger,
Kansas Community Forester
Kansas Forest Service.

Then it comes back then what are your options. If you remove a tree now and you plant different specie what's that benefit to you versus continuing to invest a tree that you don't intend to keep for the long term. Basically, when we've looked at what other states have done, I've tried to pay attention to other state agencies, other public universities and the 2 main reasons to treat are to try to keep the tree and the landscape for a long period of time or to delay or stage out your removals.

Commissioner Boley:

There you have it, delay or stage out your removals.

Kim Bomberger,
Kansas Community Forester
Kansas Forest Service.

Those are the two primary reasons to treat.

Mayor Amyx:

You know when you bring up a point about drilling into this tree and wounding that tree, do you plug that after you treat that? Can anybody get into that stuff?

Tyler Fike:
Forester

There are a couple of injection systems and one of the injection systems does use a plastic plug that's inserted into that hole while the other injection system just leaves a bare hole. Different articles, I've read journal entries that some say the trees compartmentalize or wound that would very well, others show that the tree does not react around that wound well at all. There're some differing opinions in the scientific community from that. I would echo what Kim says and say that we are wounding the trees, there is a reaction to that and there could be consequences further down the road from that repeated wounding.

Mayor Amyx:

There's no opportunity for someone to stick their finger in there, a little kid is there?

Tyler Fike:
Forester:
Mayor Amyx:

The product gets absorbed through the tree rather quickly.
Understand, I just don't want some kid to come up there.

Mike Perryman

Mayor, may I speak one more time to the longevity, the urban slam concept just so we have a clear idea of what that means in undertaking. That model doesn't take into account local factors and that's important. Kim's talking about the stresses she has seen here in Lawrence that's unique to different communities. Here it's a much stressed, very mature stand of ash trees which is very important because they're already on this side of the parabola and that model is probably assuming somewhere here, maybe even close to the top, the best case scenario.

Commissioner Boley:

But until we have the inventory we won't really know well.

Commissioner Herbert:

Mark you said we haven't planted an ash tree in 15 years, right?

Mark Hecker:
Assistant Director
Parks & Recreation

Right

Commissioner Herbert:

So in theory we're not talking about treating a single tree under the age of 15.

Mark Hecker:
Assistant Director
Parks & Recreation

Most of the smaller trees are so big. That's about the smallest we have and there's two species to that we need to talk about. The green ash is a native tree so it will grow in native areas along creeks, rivers, wherever. The white ash are more landscape planted trees so those are a little bit more controlled, but you'll see dead trees out in a park area and what will we do with those? That will be an interesting conversation because if they're over a trail or something, we're going to have to do something with them.

Mayor Amyx: As I was going through the information and thank you for providing this stuff from K.U., is our plan mirror what they're doing there?

Mark Hecker:
Assistant Director
Parks & Recreation
Yeah actually, Crystal is on that committee so we talked a lot. They don't have quite the scope we do, but they have 250 trees and I think they're talking about trying to preserve 20 of them and these are our favorite ones and we're going to preserve those and the others they're going to try to cycle it out. The plan you're talking about it is very much what we're doing, we're maybe just bringing it in a little bit and say let's not deal with this forever, let's try to get it in 8 to 10 years.

Commissioner Larsen: Mark is it necessary to go for a replanting one to one for every tree we take down to replant another one. Is there a more strategic way to do that so you don't replace them, every single one of them?

Mark Hecker:
Assistant Director
Parks & Recreation
Actually, honestly, that's kind of been our plan just in our forestry program. We'll take out 400 trees a year and we want to try to plant 400 to 600 a year which we've been very successful in doing. That makes us what we are, in our opinion. If I drive down 6th Street, right now, I can drive down and go, "we should have a tree there, we should have tree there and we should have a tree there." We've taken trees out and we didn't replace them so they have big gaps. I you drive down Mass Street from downtown, down to 23rd, there's not a lot of gaps along their and that's kind of our goal or Tennessee, or New Hampshire, some of those streets are really nicely forested, that's kind of our goal. So one to one, no, we don't have too. I think it's a good goal. I'd like to see 2 to 1 personally, because there're a lot of gaps out there.

Mayor Amyx: Okay, any other questions right now?

Commissioner Larsen: One more. The 3 staff that you're wanting to hire so I'm assuming then after 8 years, they will no longer have a job.

Mark Hecker:
Assistant Director
Parks & Recreation
That would be the plan we have here.

Commissioner Larsen: Okay

Vice Mayor Soden: What's their 3% increase that you have next to?

Mark Hecker:
Assistant Director
Parks & Recreation
That's basically the cost of living increased that happen yearly, through either the benefits or wage increases that happen so we wanted to project that in there and not say that, "okay these people are going to get paid the same for the next 8 years" because that's usually not realistic.

Vice Mayor Soden: What's the part-time laborer is going to be doing?

Mark Hecker:
Assistant Director
Parks & Recreation

On a forestry crew, we have 2 full-time people, one person is up and one person is down, running the crew and then down on the ground we'll have 2 or 3 part-time staff. It depends on where we're at. If we're on 6th Street, that may be a 5 or 6 person crew because we have to have traffic control along with people up and down so when we want to drop it straight down, it needs to go into the chipper to get rid of it. A lot of it is safety, a lot of it is public control. We don't want people walking underneath us on the sidewalk as we're cutting the tree down. A lot of people don't think so we have to have a little bit crowd control there.

Vice Mayor Soden: I'm just curious, sorry, one more, in the park next to here, the one with the big rock; they have like this big truck. I've never seen that before.

Mark Hecker:
Assistant Director
Parks & Recreation

That is a fairly new piece of equipment to us. The Solid Waste Division has had that they pick up couches and stuff with it. Amazing piece of equipment for us, it really speeds up our cleanups. We can pick up a whole log or we could pick up a group of branches and put it in the back of there.

Vice Mayor Soden: Are we going to be using that piece of equipment?

Mark Hecker:
Assistant Director
Parks & Recreation

Absolutely. Before we were running everything through our chipper, so you can imagine the man hours. This speeds us up a bunch. It's been a great piece of equipment. We've had it a year and a half.

Commissioner Larsen: When will the inventory be done?

Mark Hecker:
Assistant Director
Parks & Recreation

This staff will be part of that so that's kind of part of moving this faster. Right now we're just going out and counting ash trees. We need to do all the trees because honestly the silver maple right next to the ash may have a worse problem than the ash tree does. That's a goal, is to get all their trees inventoried. That would take a year.

Crystal Miles:
Horticulture/Forestry
Manager

...years with no additional staff.

Commissioner Larsen: Just for the ash, this situation right here.

Crystal Miles:
Horticulture/Forestry
Manager

For the ash that we have, by the end of the year we should have it.

Commissioner Larsen: Because that's what I understand, is that that's what part of staff

is for, is just to do the ash inventory. Is there any way we can get a report on that once it's done so we can get a better idea of seeing the costs?

Mark Hecker:
Assistant Director
Parks & Recreation

Absolutely, and I think some of the public outreach is huge if we start right now because this is going to start showing up in people's yards and then we have to deal with whether we want to deal with code enforcement, if there's a dead tree standing, 5 feet off right-of-way, do we force that person to take that tree down and if not, could we take it down and charge them? That's how the elm use to work, that we would identify and say you only have 6 months to take it down and if you don't take it down, we'll take it down and put it on your taxes.

Vice Mayor Soden:

Are we going to have in the Flame, identification, Megan, of the Emerald Ash Bore, the tree. I guess we're talking about the white ash tree.

Megan Gilliland:
Communications Manager

Yeah, we're working with Parks and Rec.

Vice Mayor Soden:

Is it even possible to give homeowners any kind of cost estimate on what they should be charged so they aren't getting ripped-off?

Mark Hecker:
Assistant Director
Parks & Recreation

I think that's fairly easily done because we can work with local contractors. We license all the tree contractors, so we know who they are. If they're not licensed, they shouldn't be operating in our City in the first place.

Vice Mayor Soden:

After the micro burst, of course that was an issue. I had a 40 foot Hackberry tree fall on my house

Mark Hecker:
Assistant Director
Parks & Recreation

Yeah, so we know what a 20 inch tree should cost unless there's extenuating, is it in the power lines, is it over a house to hang over the neighbor's car. We can get it pretty close, that's going to be a couple hundred dollars or that's a \$1,000.

Vice Mayor Soden:

Maybe we could have a special webpage that people can go to for the next 10 years.

Commissioner Herbert:

We can easily develop that link and that information already exist we just have to pull it into our webpage.

Mayor Amyx:

Any other questions of Mark right now?

Vice Mayor Soden:

Do they consider a Hackberry tree a stable resilient tree here because I saw that in Iowa City they did and I had to laugh when I read that. Is that true here?

Mark Hecker:

It can be. They tend to rot. The bigger they get the less stable

Assistant Director
Parks & Recreation

they get.

Mayor Amyx:

Public comment on this item?

Sara Taliaferro:
Plymouth Congregational
Church
Justice Matters Steering
Committee

I'm here this evening to speak on behalf of Justice Matter. First, let me say thank you to the Commission for approving an outstanding proposal for affordable housing demonstration project. I believe this project has the potential to be a significant turning point for our City. Perhaps, years down the road it will be said that 2016 was the year when Lawrence began to solve its affordable housing problem, that is my hope and that is what I want to speak with you about as you prepare to discuss how to respond to a problem of a different type that has arisen in Douglas County. I understand the need for our City to respond to ecological changes brought to town by the Emerald Ash Bore, both for the safety and for the beauty of Lawrence. I applaud our City staff for the hours of labor they have invested in putting together an emergency response plan to address this problem. I'm grateful to live in a City that takes responsibility for the common good. It is in this context that I would offer an observation. You know that Justice Matters is calling for dedicated revenue sources for the Affordable Housing Trust Fund. You know that we believe that it will require leveraging \$3 million dollars annually over the course of 5 years to turn the housing problem around in Lawrence. You might not realize that as we work towards this goal, we're paying close attention to the City's decision making process. Tonight, my observation is this, there is City funding to be found when a problem or an opportunity arises. City staff has clearly demonstrated this as they have turned to the sales tax reserve fund to address the Ash Tree disease. Commissioner Herbert has demonstrated this as well in his proposal to increase awareness of hunger in Lawrence by linking parking ticket finds to canned good donations for local food pantries. Both of these ideas required imagination and creativity to develop. Both of these proposals required imagination and creativity to develop. Both of these proposals required a search for funding as well as the willingness to select priorities from a menu of options. As I've been watching these ideas be presented and debated, I've seen the evidence with my own eyes. There is every reason to believe that it is possible for City leaders and staff to look hard at our budget, to look honestly at the City's reserve funds and to find the means to prioritize funding for the problem the City has known about since 1993. In a memo that City staff put together last June, you can find a record of the City's recent history around the affordable housing shortage. It was 1993 when the Commission appointed the first to study housing. It was 1994 when that group recommended the creation of an affordable housing trust fund. It was the year 2000 before any money was put into the fund and it was 2005 when that money was finally

spent on affordable housing projects. In 2005, the city conducted a second housing study, uncovering the need for around 4,000 more units of affordable housing. Unfortunately, the funding did not follow, creative leadership did not emerge and we're here today. We've known about the affordable housing problem for over 20 years, we have postponed and postponed taking action but what if this is the year that we turn this problem around. We know that there is a will and where there is a will there is a way and tonight we lift up for you this observation. Where there is creative leadership from both Commissioners and from City staff, there is City funding to be found when a problem or an opportunity arises. Thank you.

Mayor Amyx: Other public comment? (none) back to the Commission. It sounds like we have a whole lot of trees that are going to die doing nothing.

Vice Mayor Soden: It sounds like we need to get the inventory first.

Mayor Amyx: Yeah

Commissioner Larsen: That's my thought. It would be nice to see an inventory to get a better idea of the actual cost or the proposed cost. It would be nice to see that inventory.

Mayor Amyx: Okay, you said the inventory would take to the end of this year.

Commissioner Larsen: Yeah, Chris was talking about August.

Mark Hecker:
Assistant Director
Parks & Recreation

The push on this is if we're going to treat, we probably need to start treating this year just because of the lifecycle on these insects is going to progress rapidly so if we want to try and save some of those trees, it's going to be this spring.

Commissioner Larsen: The cost right now that you're proposing for the chemical treatment is \$10,500 for this year. Of course, you need staff to do that with obviously.

Mayor Amyx: Is there a time of year when that has to happen? Is it a spring time application?

Commissioner Herbert: I'd go for June.

Mayor Amyx: Okay, so we do the inventory, but we have to hire the people to have them on staff to be able to do the deal, right?

Mark Hecker:
Assistant Director

Right

Parks & Recreation

Commissioner Larsen: It looks like the horticulturalist is the one who would do the inventory at this point and the other staff is just for removal and planting.

Mark Hecker:
Assistant Director
Parks & Recreation We propose them hiring a little bit later, than the first person.

Mayor Amyx: Okay so at this point, what do we need to do the treatment until the end of this inventory?

Mark Hecker:
Assistant Director
Parks & Recreation You would probably need minimum as to hire that horticulturalist position and pay for the treatment chemicals and the injection system, but what it's going to force us to do is pull staff out for other things to try to supplement him/her in inventory because one person can't get around to everything. That's what we reference. We've been trying to do that here. We have about a month before we really hit spring hard. So some of our other horticulturalist are able to go out and do some of this work now.

Commissioner Herbert: I think the time sensitive nature of this is pretty evident that if we sit on our hands for a while, it's not going to matter what we spend.

Mark Hecker:
Assistant Director
Parks & Recreation Yeah, we suspect this insect is further progressed into the City than we know.

Commissioner Herbert: Because as I understand it with the Emerald Ash Bore, you don't necessarily observe immediately upon entering the tree, correct?

Mark Hecker:
Assistant Director
Parks & Recreation Right. You actually see the exit wounds.

Commissioner Herbert: You would though, given the time sensitive nature of it, you would still recommend the inventory as the primary goal.

Mark Hecker:
Assistant Director
Parks & Recreation And I would also recommend we get started on the injections too.

Commissioner Herbert: In tandem. That makes more sense to me.

Mark Hecker:
Assistant Director
Parks & Recreation If we put the fall, say that okay we're not going to start really removing until late summer or fall and then ideally you would start removing in the summer and then replacing fall is what the other two people would be doing.

Mayor Amyx: Okay, so you need \$52,000 for the horticulturalist, you need \$10,000 for the treatment, the chemicals. What else do you need in this first round of stuff to get us to that inventory?

Mark Hecker:
Assistant Director
Parks & Recreation Well, how much public outreach do we want to do? To me, that's kind of important too.

Mayor Amyx: It's extremely important.

Mark Hecker:
Assistant Director
Parks & Recreation I think that developing that webpage and getting information on flyers put together for people that we can hand to folks. I think that's going to press that one person. That's a lot of work for one person.

Vice Mayor Soden: I'm concerned about people getting ripped off.

Mark Hecker:
Assistant Director
Parks & Recreation I really don't want to see that happen because I think we have a really good rapport with our current group of contractors that work in the City.

Commissioner Larsen: It looks like that horticulturist, that's what they're supposed to do, is the inventory, injections outreach in code enforcement so why would you need other staff?

Mark Hecker:
Assistant Director
Parks & Recreation Well, one person doing all inventory, is not going to get this done. That would take all three of those people doing that. Is that fair?

Crystal Miles:
Horticulture/Forestry
Manager There was a vehicle for the inventor also.

Mark Hecker:
Assistant Director
Parks & Recreation \$22,000

Crystal Miles:
Horticulture/Forestry
Manager Right, one of the things too was Lawrence was quarantined. Douglas County and Jefferson County were added to the quarantine last fall with the discovery of the EB in Eudora and they also confirmed here, in North Lawrence. We've actually been seeing it two years, but they couldn't confirm it because we couldn't find the insect, we're just finding the damage. So for treatment you get to about the 30% dead in the tree and you really can't treat it anymore because there's not enough vascular tissue to actually take up the chemical so we really need to act and get started on it. And if we just delay it until next year, the mortality will come quicker. It kind of depends on you all, how much risk you are willing to live with of outstanding dead trees. That's kind of what it boils down to that's why we

asked for removals because we know we already have. We're a very small division so it's very difficult to respond to all the service calls we have and still get out and do inventory and do Christmas lights and all the other things we're asked to do. In my opinion the whole thing should be funded for that reason, for public safety. If you want to pick out parts of it as treatment, you should have started last year as well as the inventory. We're just behind on the whole ballgame. We're just behind. That's why we're asking you for it.

Mark Hecker:
Assistant Director
Parks & Recreation

I think one thing we can look at too is the 2017 and beyond, as we do budget year to year, we get started adjusting based on okay, here's what we're seeing, these numbers were too high and these were too low. I think really we're looking at the 216 number, let's get it started and then let's start adjusting and maybe it spreads out to a 10 year program and we spread the numbers out longer. We're just going to have to see how this progresses.

Mayor Amyx:

So we got 238,500 or fund it all or we can do some portion of it. It's going to cost about \$100,000 to do the outreach, the vehicle and equipment needs, another \$52,000 for the horticulturalist plus the chemicals, somewhere right in there. You can do that, that gets you to the inventory pretty much, but we're going to be using existing staff that we're going to pull for other places right, to finish that out.

Mark Hecker:
Assistant Director
Parks & Recreation

Yeah and then we have to start making decisions on what do we not want to do. Is it no flowers downtown, is no flowers at South Park. That kind of stuff we don't really want to make that judgment call on.

Commissioner Larsen:

Doesn't the money for the downtown flowers come from a different budget?

Mark Hecker:
Assistant Director
Parks & Recreation

It currently comes from guest tax, I believe. It used to come from the parking fund. That was a new thing this year.

Mayor Amyx:

The problem is that you have to have the same people. We're going to pull off of that to do this.

Mark Hecker:
Assistant Director
Parks & Recreation

Yes

Mayor Amyx:

Okay. So ladies and gentlemen is this big enough to spend \$238,000 on for this year?

Vice Mayor Soden:

So this isn't budgeted currently.

Mayor Amyx: This is going to have to come out of reserve.

Mark Hecker:
Assistant Director
Parks & Recreation Yes.

Commissioner Boley: There's \$487,700 in future projects for 211 Recreation.

Mayor Amyx: Give me the list of future projects that you have that we're going to be considering over time.

Casey Toomay:
Assistant City Manager The future project the fund balance forward in that fund so if we spend down the fund balance we could do that in a year or we can do it into the second year, but then our 470 is our fund balance and it's gone.

Commissioner Larsen: Is that that 5% you were talking about?

Mark Hecker:
Assistant Director
Parks & Recreation So look at that really quick. So this is our whole budget and everything we spend, every pocket, everything we spend from. The \$500,000 we always talked about coming out of sales tax is over here and it's kind of been an allocation to Parks and Recreation. So the \$487,000 we have to realize that in a recreation budget we actually have to produce almost 3 million dollars of revenue up from fees. So there's quite a bit of flex in that budget and if the 1500 classes don't happen or the pool's closed, we don't generate enough fees. So then we can't support that 5 million dollar budget. So that 487,000 is a little bit of a fudge factor of does the whether happen, does the classes happen, do the leagues happen. We start with about 2 million dollars and we have to make another 3 million to make that budget work.

Commissioner Boley: Let me ask about the 47. Is that the 5% or is that the amount over 5%.

Casey Toomay:
Assistant City Manager The 5% is what's left over after. We have to do the math kind of in reverse.

Commissioner Boley: Right, but the 487 is not the 5%.

Casey Toomay:
Assistant City Manager Correct

Commissioner Boley: You got the 47 in addition to the 5% right?

Casey Toomay:
Assistant City Manager Correct.

Commissioner Boley: So the 47 is not the 5%.

Casey Toomay:
Assistant City Manager

But again, as I mentioned earlier, historically we haven't felt that 5% is a sufficient level of fund balance to have in the fund for all of the reasons that Mark just explained. If the sales tax projections don't come in, we draw on that fund balance to make that up. If the class revenue isn't there, we draw on that fund balance to make that up.

Commissioner Boley:

But I mean the library fund, we've gone below. The library fund is a place where we're going to need to find more money to keep on the path we have right now. We need to talk about all these things and frankly, we're going to talk about the sale tax in two weeks or three weeks and they've got some money they can work with in the meantime.

Mark Hecker:
Assistant Director
Parks & Recreation

I do budgets all day, every day. One year I think yeah, we could do it, but it scares me the next year.

Commissioner Boley:

Right, but we're going to have these conversations. I'm just saying we don't have to decide to pay 238 out of the sales tax reserve tonight and advance of the conversation we said we're already going to have.

Mark Hecker:
Assistant Director
Parks & Recreation

Right, what scares me is 238 plus 70,000 for the air conditioner then we've basically wiped that out in one evening here and that's okay.

Commissioner Boley:

You still got the 5%.

Mark Hecker:
Assistant Director
Parks & Recreation

It's scary going forward because I know that...

Commissioner Boley:

...It's scary for a lot of people going forward.

Mark Hecker:
Assistant Director
Parks & Recreation

Yeah, we don't know how many weddings there will be at the Carnegie or the Depot, that's revenue coming in.

Commissioner Boley:

I understand, that's why budgeting is very important and you budget everything.

Mark Hecker:
Assistant Director
Parks & Recreation

I agree.

Commissioner Boley:

There you have it.

Diane Stoddard:
Interim City Manager

In reserves are important also for the types of activity....

Commissioner Boley: ...and that's why I want to talk about the sales tax reserve because it's important.

Commissioner Larsen: Is that 5% cushion every failed us?

Casey Toomay:
Assistant City Manager I think we're about to see that in the Library Fund. What failure means is, you raise taxes or you don't have funding through the Library.

Commissioner Boley: There are other answers. I mean, we have some serious fiscal challenges; this is not the only one. We need to take a very thorough considered approach not dealing with these things on ad-hoc basis every meeting that we come up to. We did spend \$70,000 out of the sales tax reserve, less than a month ago, ad-hoc decision. I'm not saying we shouldn't do this stuff, I'm saying we need to plan. We need to consider all the City's priorities.

Mayor Amyx: Stuart, if you can sit here and tell me what all is going to break of the next year. I don't have any idea, but you've got to have reserves somewhere to be able to take care of these problems as they come along.

Casey Toomay:
Assistant City Manager And as Mark mentioned, this was something that was in budget materials that we took out because for the 2016 budget we said, well, it's not here yet, so that is something that we could defer and unfortunately, do it again.

Mark Hecker:
Assistant Director
Parks & Recreation We've put it up there the last 3 years because we knew it was coming.

Commissioner Larsen: The entire amount that you're talking about here?

Mark Hecker:
Assistant Director
Parks & Recreation No, it was a lesser amount.

Commissioner Larsen: Because I think what I saw 2016 Budget was you were just one position at \$45,000 and that's what got cut.

Mark Hecker:
Assistant Director
Parks & Recreation We were doing just place holder money. It's like, "okay this is coming and we're going to have to deal with it somehow." We've always thrown out \$50,000. When you really start looking at numbers, that doesn't even get us started.

Commissioner Larsen: There's no doubt something is needed, obviously.

Mark Hecker:
Assistant Director
Parks & Recreation I think we talked about this sitting up at the City Manager's Office. You will be able to look out over the City and see this. It's going to be that obviously that you'll see dead trees standing up

in the tree camp.

Commissioner Boley: But we also need to take a look at how we can take the fiscal impact out, over a longer period of time than the 8 years that we're talking about, if at all possible and also to keep that canopy longer if we can. I'm not saying we can. I'm not a forester, but that's something that we need to think about.

Mark Hecker:
Assistant Director
Parks & Recreation I think if you challenge us to do that, we can spread this out further, by doing more treatments for longer. I'd like to hear about it.

Commissioner Larsen: Yeah, because your treatments, I mean in the big scheme of things, is \$51,000 over 8 years.

Mark Hecker:
Assistant Director
Parks & Recreation Yeah, that's not the biggest number on the chart.

Commissioner Larsen: Whatever 3.1 to a million dollars, that's not a big portion of it.

Mark Hecker:
Assistant Director
Parks & Recreation Correct

Commissioner Larsen: In fact they're the cheapest I've seen.

Mayor Amyx: So Mark you absolutely believe that at this point you need \$238,000 to make this program go forward today.

Mark Hecker:
Assistant Director
Parks & Recreation I believe so and I think that would get us moving quicker. I think that's pretty important this year.

Mayor Amyx: And then also, given direction to come up with a plan to extend the process out over a longer period of time, maybe to cut the cost some.

Mark Hecker:
Assistant Director
Parks & Recreation Yeah

Mayor Amyx: That's something you all would like to see.

Commissioner Larsen: And get us an inventory by August.

Mark Hecker:
Assistant Director
Parks & Recreation Crystal is frowning.

Commissioner Larsen: But if that's part of this...

Mark Hecker:
Assistant Director
Parks & Recreation

We'll just count the ash, that's quicker.

Commissioner Larsen:

I mean yeah, that would be great. That would give a better idea of some numbers. I can live with that.

Mayor Amyx:

What's everybody think about extending the time, over a longer period of time?

Commissioner Larsen:

I would definitely be interested in seeing an idea plan over a long period, just to see, compare to what was being proposed for 8 years.

Commissioner Boley:

It's got to be possible Lawrence, It's not Cedar Rapids. We have to have a plan if it can happen for Lawrence, I'd like to see it.

Commissioner Herbert:

I think there's some real value in acknowledging the fact that when our forestry staff was introduced, we've got people with the National Forestry, we've got Master's degrees. You know I had the opportunity to sit down with Frank Male, Lawrence Landscape when we were talking about K-10 and I asked him, "Frank, you're in the private industry, what do we need to do with Emerald Ash Bore, what's the business side you tell me." I'm not kidding you, what he said to me is, quit talking to me and go talk to Chrystal, she knows what she's doing. We've got a group of people here, who know their stuff and frankly, there's a little part of me that has to sit back and laugh as 5 of us up here tell these people how to cut down trees and tells these people how to treat trees, are you kidding me.

Commissioner Larsen:

I guess I didn't hear us telling them how to treat...

Commissioner Herbert:

I understand, but what we are telling them is that we know better than they do what all this is going to cost and we no better than they do how to approach this and in spite of the fact that we have an entire department who do this for a living and our great at it. We believe that you screwed up and go back to the table and come up with something better. That's what I'm hearing and if I'm wrong, I apologize, but I think it needs to be acknowledged that there's a value in our City staff and in our City staff's recommendation here.

Commissioner Larsen:

Absolutely.

Mark Hecker:
Assistant Director
Parks & Recreation

I want to point out something that I probably shouldn't but I'm going to tell you anyway because this is a partial year number, that number for 17 is the real number for the year. So if you tell me to hold that number throughout the program, then we don't climb to a half million, I think that's a doable thing. In other

words, if I hire the staff, I want them all next year, not just half a year. So looking forward, I think let's try to hold that in the \$350,000 dollar range, instead of getting up to the half million dollar range.

Commissioner Larsen: Though the whole program?

Mark Hecker:
Assistant Director
Parks & Recreation

Well, until it starts to decline. In other words we'd spread that out over 10 years as opposed to the next 6 years. I think, to be honest, \$230,000 isn't a real number for a full year of programming. Now, I shouldn't have said that but I thought I'd better. That will be a 2017 budget discussion too. That's nothing that we have to talk about tonight.

Mayor Amyx:

We'll were at the point of decision and staff's recommendation, after taking everything into consideration, I'm convenience that that's where we need to be with the amount of the \$238,540. Also, let's make sure that we get it on the inventory and we get that back by Labor Day, somewhere in there. Let's make sure that we do it right and that we understand where we're going to be if there's any way to make any determination on the loss of the trees that we're going to have throughout the rest of this year. I'm a little bit concerned putting good money after something that we can't control, but at the same time, I think there're a lot of people, including myself and I know members of this Commission and member of that staff right over there, take great pride in the canopy that we have over this City. You're not known as Tree City for not having trees. As we were up on the 4th floor yesterday, like said, it's going to look different. It's going to look a heck of a lot different. I'm going to make a motion that we concur with staff's recommendation of implementing and funding of Option 1 in the amount \$238,540, beginning in April of 2016.

Vice Mayor Soden: Just for this year.

Mayor Amyx: Yeah, that is just for the remainder of 2016. It's going to have to go, I assume, through the budget process this summer for any additional funding. Okay?

Vice Mayor Soden: Are we determining the fund that's coming out of now or we're figuring out the future projects list?

Mayor Amyx: Well my suggestion would be that it comes out of Sales Tax Reserve.

Commissioner Boley: I'll go with that tonight, Mike.

Mayor Amyx: Okay. I think that as we bring this discussion forward, we'll have the complete discussion on the City's finances and the City's reserves all of that stuff over the next several weeks. Okay?

Just so you know Diane did mention to me that it may have to be the 29th.

Diane Stoddard:
Interim City Manager I was just thinking it was Spring break week and we have several key staff people who I need.

Mayor Amyx: And we need Ed here and the gang. So I just want everybody to understand. Well we can do whatever, but let's make sure everybody understands.

Diane Stoddard:
Interim City Manager We'll bring it as early as we can.

Mayor Amyx: Okay, so mine is a motion and it is for the remainder of 2016 and everything is laid out so that we understand what we're getting.

Moved by Mayor Amyx, seconded by Vice Mayor Soden, to concur with staff recommendation of implementing and funding of Option No. 1, in the amount of \$238,540, beginning in April, 2016. Motion carried unanimously.

5. **Receive draft Capital Improvement Program scoring matrix and draft 2017 budget calendar.**

Bryan Kidney, Finance Director, presented the staff report.

Vice Mayor Soden: So this is a behavioral question, not a technical question so I don't want anyone in the room to freak out about how I ask this question. So one of the valid criticism, I think that we have about the CIP is that it seems to be more easily interpreted as pet projects versus actually needed projects and the part where you guys should not get upset about what I'm about to say, but for instance you take Parks and Rec, so we've known about the Emerald Ash Bore issue for a couple of years, but the Parks and Rec Department decided that a higher priority was Rock Chalk Park, right? That's why I said that this is a behavioral question and so now we're looking for extra money to do the Emerald Ash Bore. Is this process going to get at those kinds of things?

Bryan Kidney:
Finance Director That's exactly...You know I can't answer what it was like before I got here, but that's exactly right. That's exactly what we're going for here is to make sure the CIP reflects the priorities of the City.

Vice Mayor Soden: As Sarah mentioned, the affordable housing that is our priority.

Bryan Kidney:
Finance Director That's one of the goals, but again, how you score your projects, everyone is going to score them a little bit different.

Vice Mayor Soden: Who's doing the scoring?

Bryan Kidney:
Finance Director

Right now the current idea is to use our Management Team which is basically the department heads and then the first and second line supervisors. Again, we just have a lot of volume of stuff and so we want to split it up. We don't want Public Works people looking public works projects. So we're trying to split it up where teams of people we look at year by year and then again, based on the volume that we have so if we have x amount of what we consider, one and two priorities, that might be then when we come back to the governing body and say that what we feel is priority one and two and you guys rescore those and see how they end up on the quadrant. Also with the idea that you're also looking at these other ideas. What it's really going to be is a way to really communicate with you on what it is that's important. We're going from zero to a hundred right now on this process. We're a little behind the gun on this thing so we're really condensing how we do it. A lot of communities will do a lot of public input, citizens might be scoring and things like that, unfortunately, in order to get this done as the same time as the 2017 budget adoption. We're really pushing a lot in there. So we want to try to do a lot of the...staff do a lot of the heavy lifting, but at the same time, we want to make sure that you're comfortable with this process that you don't feel that we're slipping something in. We want to make sure it's all an open communication which is what the budget document is for. It's basically to set what the goals and how we carry out the goals of the governing body. That's not saying that alright we got a CIP, it balances to the financial forecast, budget set and all of a sudden this project comes sweeping in, what do we do? Well then I would recommend and then we'd go to the CIP, move stuff around, kind of reconsider our priorities, based on this establishment and then keep on going forward. It doesn't mean that we can't do these projects. If that particular project came up again, who knows we would have said, maybe through this process it would have ended up exactly the way it did, I don't know.

Vice Mayor Soden:

Absolutely, because I mean, that was valid, I mean even that just the police facility versus Rock Chalk Park. I think that's a valid criticism of the way we do our budget now.

Bryan Kidney, Finance Director, continued with his report.

Commissioner Larsen:

I like the idea of being able to make it more concise

Bryan Kidney:
Finance Director

Yeah, I can't wait to see what it looks like.

Mayor Amyx:

So we don't have the meetings like we had at the Depot last year, the public input meeting.

Commissioner Herbert: There was one in there, April 28th, City Budget session and there was one about it too I think, in march.

Bryan Kidney:
Finance Director: That's more specifically the outside agencies, but yes we do have the listening session April 28th and May 4th.

Mayor Amyx: Oh, there's one on May 4th also?

Bryan Kidney:
Finance Director: Well, we'll give it a try and I think it's going to be a good process. It should fit in, in the future after you introduce any kind of strategic planning obviously that would just be loaded into this.

Mayor Amyx: Okay, other questions? Public comment? (none) So you need some direction specific as to adopting the calendar and give direction that we're going to use this new matrix?

Diane Stoddard:
Interim City Manager: I don't know that we need any official motion this evening, we just more wanted to receive your feedback and thoughts about it and we'll certainly take all that under advisement and will be publishing this calendar and as Bryan mentioned, if there needs to be some adjustments along the way which seems like there always does, we'll make those adjustments and let you know.

6. **Consider approving the updates to the City of Lawrence Administrative Guidelines on City Travel and Expenses.**

Bryan Kidney, Finance Director, presented the staff report.

Mayor Amyx: So would the public if they had a request of Mike Amyx staying somewhere on a trip, would there be access to that information?

Bryan Kidney:
Finance Director: I'm sorry, that is something that I'm adding so I added on to the very end of this administrative policy that beginning upon the adoption of this new travel policy, where you go to the Finance Department, where my reports are, there will be a monthly report. Basically it will be employee, their supervisor, department, purpose of their travel and basically, how much the travel was. We didn't want to get that much more detail into it. Again, the whole transparency that we're really taking an initiative over this last year to get those things out there. So yeah, any citizen can go up there and take a look at whose traveling and where they're going and if they had further questions, they could contact probably the department that sent them.

Commissioner Boley: Have we done the legal review of these? Is it important to do legal?

Toni Wheeler: Yes, it's important

City Attorney

Mayor Amyx: Any public comment. (none) I think it's a super move forward. I commend staff, Diane, the work that you all have done and bringing this forward. Thank You. I think it works.

Commissioner Larsen: This is a pretty standard way we did in our business, just a per diem rate, daily rate. It's so much easier.

Mayor Amyx: Well, I think those updates and then also having folks have access that settles any question.

Moved by Commissioner Boley, seconded by Commissioner Herbert, to approve updates to the City of Lawrence Administrative Guidelines on City Travel and Expenses. Motion carried unanimously.

F. FUTURE AGENDA ITEMS:

Diane Stoddard, Interim City Manager, outlined potential future agenda items.

G: COMMISSION ITEMS: (None)

H: CALENDAR:

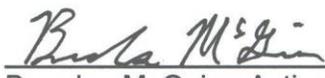
Diane Stoddard, Interim City Manager, reviewed calendar items

I: CURRENT VACANCIES – BOARDS/COMMISSIONS:

Existing and upcoming vacancies on City of Lawrence Boards and Commissions were listed on the agenda.

Moved by Commissioner Herbert, seconded by Commissioner Boley, to adjourn at 10:40 p.m. Motion carried unanimously.

MINUTES APPROVED BY THE CITY COMMISSION ON MARCH 22, 2016.



Brandon McGuire, Acting City Clerk