

City of Lawrence
 Sales Tax Audit Committee
 December 17th, 2018 minutes

MEMBERS PRESENT: Linda Jalenak, Samantha Peterson, Amber Nickel, Linda Gwaltney
 MEMBERS ABSENT: Timothy Bateman
 STAFF PRESENT: Casey Toomay, Liz Kennedy
 PUBLIC PRESENT: None

The meeting was called to order at: 4:04 pm

The minutes from the May 18th, 2017 meeting were reviewed. A motion was made by Linda Jalenak to approve the minutes. The motion was seconded by Samantha Peterson. The motion passed 6-0.

Liz Kennedy walked the committee through the report on 2018 revenues and expenditures as of September 31, 2018. As of September 31, 2018, proceeds from the three City sales and use taxes were received and receipted as follows:

- Proceeds from the 0.30% sales tax, totaling \$3,732,792, were recorded in the Capital Improvement Reserve Fund for infrastructure;
- Proceeds from the 0.30% sales tax, totaling \$350,000, were recorded in the Equipment Reserve Fund;
- Proceeds from the 0.20% and 0.05% sales tax, totaling \$3,402,327, were recorded in the Transit Fund for operating and capital improvement costs (fare box and other transit revenues totaled \$404,435).*

*In addition to sales tax, fare box, and other local transit revenues, the Transit operation received revenue from state and federal grants, totaling \$3,063,250.

Expenditures

As of September 30, 2018, expenditures were as follows:

- \$3,354,146 of the 0.30% sales tax has been spent on the following projects:

Haskell Rail Trail – Shared-Use Path	\$2,509
Kasold – Bob Billings Pkwy to 6 th	\$2,194,530
Wakarusa & Harvard – Intersection Improvement	\$8,010
19 th – Iowa to Naismith	\$153,458
Safe Routes to School – Phase 2	\$238,877
Safe Routes to School - 2018	\$39,270
23 rd , La to Mass – Geometric Improvements	\$27,079
13 th & Mass – Intersection, Mill, Overlay, Pymt Mark	\$24,053
Apparatus Bay Exhaust System	\$6,250
641 Replacement Quint 40	\$660,112
TOTAL	\$3,354,146

- A total of \$5,594,107 has been spent on transit from all funds as of September 2018. The expenditures were paid from federal, state, and local funds as follows:
 - \$2,761,297 of expenses (including encumbrances) were paid with proceeds from the 0.20% sales tax, fare box receipts and bus pass sales;
 - \$2,832,810 of expenditures (not including encumbrances) were paid with federal and state grants;
- None of the 0.05% sales tax has been spent in 2018. These funds will be spent as matching funds for state and federal grants for bus purchases or other capital needs, including a permanent bus transfer facility.

A motion was made by Linda Jalenak to approve the 2018 year-to-date information. The motion was seconded by Linda Gwaltney. The motion passed 6-0.

The Committee scheduled the next meeting for March 2019. City staff will send out a notice to the committee to confirm a date.

A motion to adjourn was made by Amber Nickel and seconded by Linda Gwaltney. The motion passed 6-0.

The meeting was adjourned at: 4:58 pm.