

**City of Lawrence, KS  
Community Development Advisory Committee  
January 24, 2019 Meeting Minutes**

**MEMBERS PRESENT:** Robert Baker, Peter Carttar, Jonathan Holley, Holli Joyce, Graham Kreicker, Frank Pondrom, Lea Roselyn, Kendall Simmons

**MEMBERS ABSENT:** Jenna Coker

**STAFF PRESENT:** Danelle Walters, Brad Karr

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Chair Baker called the CDAC meeting to order at 5:37 pm.

**1. Introductions**

The committee members introduced themselves.

**2. Approval of the January 10, 2019 meeting minutes**

Holley moved to approve the [January 10, 2019 meeting minutes](#). Kreicker seconded the motion. The motion passed 6-0.

**3. Discussion of 2019 HOME applications and Administration application**

Staff presented the committee with an [allocation spreadsheet](#) to assist in making their funding recommendations.

The committee began by reviewing the [Administration application](#) from the Community Development Division of the City.

Pondrom moved to fund item 13c City of Lawrence Community Development Division, Administration at the maximum cap of 20% of CDBG funds and 10% of HOME funds. Kreicker seconded the motion. The motion passed 6-0.

Roselyn arrived at the meeting.

Simmons arrived at the meeting.

The committee reviewed the [HOME applications](#), and heard from representatives of each agency about their application for funding.

Holley moved to fund item 17a Tenants to Homeowners, Inc., CHDO Project funds at the HUD required minimum of 15% of the HOME grant. Joyce seconded the motion. The motion passed 8-0.

Kreicker moved to fund item 17b Tenants to Homeowners, Inc., CHDO Operating funds at the HUD maximum allowed 5% of the HOME grant. Holley seconded the motion. The motion passed 8-0.

Kreicker left the meeting.

Roselyn moved to fund item 13b City of Lawrence Community Development Division, First Time Homebuyer Program-Lawrence Comm. Housing Trust at \$87,260; item 16a Lawrence-Douglas County Housing Authority, Homeless Transitional Housing Program (TBRA) at \$228,240; item 18a Lawrence Habitat for Humanity, Foundation for one home at \$0. Baker seconded the motion. The motion failed 2-4, with one abstention.

Holley moved to fund item 13b City of Lawrence Community Development Division, First Time Homebuyer Program-Lawrence Comm. Housing Trust at \$70,000; item 16a Lawrence-Douglas County Housing Authority, Homeless Transitional Housing Program (TBRA) at \$230,500; item 18a Lawrence Habitat for Humanity, Foundation for one home at \$15,000. Pondrom seconded the motion. The motion passed 4-3.

Carttar asked if there would be another opportunity to review each of the recommendations for funding. Walters said yes, the committee would be able to review all of their recommendations at the meeting before the official Public Hearing, which will be held in April, 2019.

**4. Public Comment**

There was no public comment.

**5. Miscellaneous/Calendar**

The next meeting of the CDAC will be on February 14, 2019. The committee will review and recommend allocations for the [2019 CDBG Public Service applications](#). Staff will notify the applicants of the date and time of the meeting.

**6. Adjourn**

Baker moved to adjourn the meeting. Carttar seconded the motion. The motion passed 7-0.

**Attendance Record**

Members	Jan 10	Jan 24	Feb 14	Feb 28	Mar 14	Mar 28	April 11	April 25							
Robert Baker	+	+													
Peter Carttar	+*	+													
Jenna Coker	E	E													
Jonathan Holley	+	+													
Holli Joyce	+*	+													
Graham Kreicker	+*	+													
Frank Pondrom	+	+													
Lea Roselyn	+*	+													
Kendall Simmons	+	+													


E      Excused Absence  
X      Meeting Cancelled – Weather Conditions  
\*      First meeting after appointment  
^      Last Meeting

U      Unexcused Absence  
-      Meeting Cancelled – Committee Vote/No Business  
\*\*     Last Meeting Prior to expired term  
NQ     No Quorum