

City of Lawrence

Affordable Housing Advisory Board

February 11, 2019 minutes

MEMBERS PRESENT: Rebecca Buford, Thomas Howe, Paul Nuzum, Dana Ortiz, Shannon Oury, Monte Soukup, Sarah Waters, Erika Zimmerman

MEMBERS ABSENT: Andrew Brown, Susan Cooper, Ron Gaches, Edith Guffey, Patrick Kelly

STAFF PRESENT: Diane Stoddard, Assistant City Manager; Scott McCullough, Director of Planning and Development Services; Danielle Buschkoetter, Budget and Strategic Initiatives Manager; Danelle Walters, Community Development Manager; Jeff Crick, Planning Manager; Brad Karr, CDBG Program Analyst

Chair Oury called the meeting to order at 11:03 am. [ENTIRE VIDEO](#)

1. General Public Comment [VIDEO](#)

There were no general public comments.

2. Approve Minutes from January 14, 2019 meeting [VIDEO](#)

Howe moved to approve the [minutes from the January 14, 2018 meeting](#). Buford seconded the motion. The motion passed 8-0.

3. Monthly Financial Report [VIDEO](#)

The monthly financial report is available on the [City of Lawrence opengov.com](#) website.

4. Review and consider approving the revised draft 2018 AHAB Annual Report [VIDEO](#)

Stoddard presented the board with a revised [draft 2018 AHAB Annual Report](#), including the changes suggested at the last meeting.

Soukup moved to approve the revised 2018 AHAB Annual Report. Zimmerman seconded the motion. The motion passed 8-0. [VIDEO](#)

5. Review and consider approving the draft 2019 AHAB Retreat Summary [VIDEO](#)

McCullough presented the board with a draft [2019 AHAB Retreat Summary](#).

The board discussed and suggested some revisions to the 2019 AHAB Retreat Summary.

Soukup moved to approve the revised 2019 AHAB Retreat Summary. Howe seconded the motion. The motion passed 8-0. [VIDEO](#)

6. Discuss timeline for 2019 RFPs, including the matrix [VIDEO](#)

The board reviewed the matrix used with the last RFP, and discussed other matrix options.

Stoddard indicated staff would present a draft RFP and several sample matrices used by other cities for the board to review at the March 2019 AHAB meeting.

7. Quick Updates

a. Confirm date of March 11, 2019 AHAB meeting (spring break) [VIDEO](#)

Howe indicated he would not be able to attend the March 11, 2019 meeting, but the other board members in attendance indicated they would be able to attend.

b. Discuss AHAB's role in regards to proposed changes to the CDAC [VIDEO](#)

Walters discussed the proposed changes to the Community Development Advisory Committee (CDAC), and how the changes could affect the AHAB.

8. Public Comment [VIDEO](#)

Sara Taliaferro spoke to the board about the RFP creation process and developing a new review matrix.

9. Other New Business [VIDEO](#)

Oury said the Lawrence-Douglas County Housing Authority was still awaiting the 2019 budget for HUD funds, but they are now funded to May 2019 for housing vouchers.

10. Next Meeting / Future Agenda Items [VIDEO](#)

The next meeting will be on March 11, 2019.

11. Adjourn [VIDEO](#)

Howe moved to adjourn the meeting. Zimmerman seconded the motion. The motion passed 8-0.

Future Meeting Dates / Tentative Agenda items

March 11, 2019 – Review draft RFP and sample matrices; Affordable Housing text amendment

April 8, 2019

May 13, 2019

June 10, 2019

July 8, 2019

August 12, 2019

September 9, 2019

October 14, 2019

November 11, 2019

December 9, 2019

These minutes were approved by the Board: March 11, 2019