



City of Lawrence

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March 11, 2019

EXAMPLE

Property Owner
1234 Good Sidewalk Lane
Lawrence, KS 66044

RE: {1234 Good Sidewalk Lane}
Sidewalk hazard violation notice

Dear {Property Owner}:

The City of Lawrence conducted an inspection of sidewalks in the public right of way to identify hazards. A sidewalk adjacent to a property you own, located at 1234 Good Sidewalk Lane, has been identified as having a hazard, as outlined in Chapter 16 of the City Code.

Under state law and Chapter 16 of the City Code, property owners are required by law to maintain and repair adjacent sidewalks. The City requires you to make the necessary repairs to the sidewalk to eliminate the identified hazard(s) within 60 days of the date of the notice.

The City is in the process of selecting a contractor to make repairs to sidewalk hazards that are the responsibility of the City. As part of that project, property owners may also use the City's contractor and the awarded bid prices to make repairs to sidewalks adjacent to their properties. This contractor has agreed to extend the same unit pricing to you, for the portion of the sidewalk adjacent to your property that has been determined to have a hazard.

You do not have to choose to use the City's contractor. You may make the repairs yourself, as you determine best, to eliminate the hazard in accordance with Chapter 16 of the City Code.

The City of Lawrence offers financial assistance for those property owners that meet the US Department of Housing and Urban Development (HUD) guidelines for household income. Financial assistance is only available to those whose properties contain residential, owner-occupied homes.

The City also offers property owners that have sidewalks adjacent to more than one side of their property, where the property contains a residential, owner-occupied home, Cost-sharing grant assistance. The program has been established to offset the cost of maintaining the additional sidewalks on such properties.

Please note that failure to complete the sidewalk repairs within the 60 day time period will result in the City taking the necessary action to remove the sidewalk hazard, which may include condemning the sidewalk, making the necessary repairs, and assessing to you the costs for the



repairs together with interest and a 10% administrative fee, which assessment will appear on your property taxes.

For repairs made by the City, it is the City's intention to make all repairs to sidewalk hazards by removal and replacement of the hazardous section(s) of sidewalk.

Once you have completed the repairs in accordance with Chapter 16 of the City Code, please contact the City at (785) 832-3123 so the City can inspect the repairs.

For more information about this program, to view more details and a photo of the hazard, information about our selected contractor, City of Lawrence specifications and details, financial assistance program or cost-sharing grant assistance program you may contact the city at (785) 832-3123 or go to the following link: <https://lawrenceks.org/sidewalk-hazard/>.

City of Lawrence
Municipal Services & Operations Department