

City of Lawrence
Lawrence Cultural Arts Commission (LCAC) Meeting
November 14, 2018
Municipal Services and Operations Conference Room, City Hall, 6 E. 6th Street

Members present: Chair: Kate Dinneen, Katherine Weik, Kristina Walker, Jerry Johnson, Joshua Falleaf, Mary Doveton, Clint Paugh, Mike Maude

Members absent: Rachel Black, Michel Loomis

Also present: Porter Arneill, Staff Liaison

Guests: Dylan Lyson, LJW, Michael Davidson, Andrea Johnson & Kim Anspach, Explore Lawrence

Chair Kate Dinneen called the meeting to order at 7:10p.m. in the Municipal Services and Operations Conference Room at Lawrence City Hall, 6 E. 6th Street.

MINUTES

A motion was made by Mike Maude to approve the October minutes. Second by Jerry with a vote of 7-0-1. Katherine abstained.

General Public Comment - N/A

New Business:

1. Kim Anspach and Andrea Johnson gave a Final Friday Report/Presentation in reference to the two years Explore Lawrence has been doing marketing.
2. ODSE 2019; Public Art Committee meeting will be December 11, 4PM. 4th Floor of City Hall.

Mary suggested we should make a bigger deal of the ODSE opening ceremony/event. Kate and Kristina suggested rolling this event into a Final Friday.

Old Business:

- a. Culture Chat – Porter & Mary attended the last Culture Chat. Kate would like a topic from everyone in December. The next Culture Chat is November 27, 2018 from 3:30 to 5 at the Lawrence Library. The topic will be related to the incoming Governor and the Kansas Creative Arts Industry Commission. The plan is to develop a calendar with themes and topics for all of 2019.
- b. Kate is going to the meeting next week regarding politics and Arts. Hosted by Arts KC.
- c. The library mural is mostly done. Porter is working with Connie for a date/time for a ribbon cutting. Tentatively scheduled for November 25, 2018 in the library auditorium.

Committee Updates:

1. Phoenix Awards/Final Fridays and Public Art – Shana Wagner, the artist for the Fire Station project may have to step out of the process due to family circumstances. Porter and Kate are going to organize a meeting to discuss with her and the architect for the project.
2. Governance – No updates.
3. Final Fridays – This update was covered in the presentation given by Explore Lawrence.
4. Cultural Plan Committee – Clint Paugh is serving on the Downtown Masterplan Committee and will be taking items of focus related to arts and culture to this groups' discussions on behalf of the LCAC.

It was recommended to discuss standing sub-committee meeting at the annual retreat.

Director's Report:

Porter discussed the City's updated ethics policy.

Kansas Open Meetings Act training will be at an upcoming meeting.

Misc. – Kate discussed the Director of Arts & Culture vs. having a Communications & Creative Services Director. The position is split focused with primary geared toward communications. How do we advocate for getting the position strictly for Arts & Culture back?

The LCAC meeting adjourned at 8:36 p.m.

Lawrence Cultural Arts Commission
Director of Arts and Culture Report – November 14, 2018

Lawrence Cultural Arts Commission Programs/Projects

Ethics Policy Update

- The City Commission approved an updated ethics policy which includes City employees, elected officials, and appointed officials. -see below.

Transient Guest Tax grants

- Received 35 TGT Grant applications. List attached.

Final Fridays

- Per request, eXplore Lawrence presentation to provide an update on Final Fridays.

Public Art

- FS 1/Senior Resource Center for Douglas County – Shanna Wagner informed me that she's assisting with a serious family illness and may not be able to fulfill her responsibility for the project.
- Working to develop RFQs for the 2019 CIP public art projects. Plan to meet with the Public Art Committee on December 11.

Phoenix Awards

- Preparing letters of agreement for Walt Hull and Jennifer Joie Webster

General/Community/Meetings

- Arts Roundtable, 11/14

Boards/Committees

- Serving on the eXplore Lawrence Board – Communications – ex-officio
- Serving on the DMI Board – Communications – ex-officio

Staff liaison to Sister Cities Lawrence

RESOLUTION NO. 7269

A RESOLUTION OF THE CITY OF LAWRENCE, KANSAS, ADOPTING AN ETHICS POLICY FOR MEMBERS OF THE GOVERNING BODY, APPOINTED OFFICIALS, AND EMPLOYEES OF THE CITY OF LAWRENCE, KANSAS, AND REPEALING RESOLUTION NO. 5403.

WHEREAS, the Governing Body of the City of Lawrence, Kansas, recognizes that the proper working of a representative and democratic government requires that elected officials, appointed officials, and employees of the City be independent, impartial, and responsible to the citizens of Lawrence, that government decision and policy be made appropriately and in accordance with the law, that public office or employment not be used for personal gain, and that the public have confidence in the integrity of its government; and

WHEREAS, in order to accomplish those goals and to promote and to further ethical and professional conduct on the part of elected officials, appointed officials, and employees of the City, the Governing Body hereby adopts the following Ethics and Professional Conduct Policy.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LAWRENCE, KANSAS:

SECTION 1. The Governing Body hereby adopts the following as its Ethics and Professional Conduct Policy:

City government exists to provide services to the public. Public acceptance of those services is based on public trust in elected officials, appointed officials, and City employees. Public trust is established through the effective operation of government and appropriate conduct by elected officials, appointed officials, and City employees. To that end, the City strives to foster an organizational culture based on honesty, integrity, professionalism, fairness, and accountability.

The City, through this policy, expects elected officials, appointed officials, and City employees to conduct the City's business fairly, impartially, ethically, and in full compliance with all applicable laws, ordinances, regulations, and policies. The City further expects that all elected officials, appointed officials, and City employees will comport themselves in such a fashion that their conduct will not create or foster questions regarding the City's honesty, integrity, impartiality, and reputation, or that will otherwise cause embarrassment to the City.

Accordingly, no elected official, appointed official, or City employee shall do any of the following:

- (1) Take any action in violation of the United States Constitution, the Kansas Constitution, federal law, federal regulations, state law, state regulations, local ordinance, local regulations, or City policy.

- (2) Give special consideration, treatment, or advantage to any person beyond that which is available to every other person.
- (3) Solicit, accept, or collect any fee, gift, or valuable thing from any person, organization, corporation, or other entity, which is involved directly or indirectly in doing business or seeking to do business with the City. Examples include, but are not limited to gifts of money, gift cards, meals, tickets (or payments for tickets) for banquets, sporting events, or entertainment events, other tangible items, sales discounts, or special sales.
 - (a) The foregoing shall not include promotional items of *de minimis* value. Examples include, but are not limited to mugs, hats, t-shirts, pins, books, or other items that might be given to elected officials, appointed officials, or City employees by persons or other entities appearing before or being recognized by the City.
- (4) Use information obtained as an elected official, appointed official, or City employee to advance personal, financial, or other private interests.
- (5) Represent a third party or any entity appearing before any City board, commission, or body upon which the appointed official or City employee currently serves. Elected officials are prohibited from representing a third party or any entity appearing before **any** City board, commission, or body.
- (6) Selling, bartering, or trading with the City, acting as a contractor for the City, making any contract with the City, or acting on any matter for which the elected official, appointed official, or employee would have a conflict of interest in violation of the State's Conflict of Interest laws, codified as amended at K.S.A. 75-4301a, *et seq.*
 - (a) For City employees, the prohibition of acting as a contractor or entering into any contract with the City shall extend for a period of one year, commencing on the date of said employee's separation from the City.
- (7) Appropriating City-owned property for personal use.
- (8) Holding one's self out as acting in behalf of the City, without having such authority or when one is not actually acting within the scope of his or her office or employment.
- (9) Harassing or treating any person differently on the basis of race, sex, religion, color, national origin, age, ancestry, familial status, sexual orientation, disability, or gender identity.
- (10) Retaliating against any person reporting any alleged violation of this policy.

Any City employee determined to be in violation or to have acted in violation of this policy shall be subject to discipline, including the possible termination of employment.

Any appointed official found to be in violation or to have acted in violation of this policy shall be subject to removal from office.

Any elected official found to be in violation or to have acted in violation of this policy shall be subject to censure by the Governing Body and may be subject to those remedies that may be available under State law, including but not limited to recall or ouster.

SECTION 2. Effective January 1, 2019, existing Resolution No. 5403 is hereby repealed in its entirety.

SECTION 3. After adoption by the Governing Body, this Resolution shall be in full force and effect commencing January 1, 2019.

ADOPTED by the Governing Body of the City of Lawrence, Kansas, this _____ day of November, 2018.

APPROVED:

Stuart Boley
Mayor

ATTEST:

Sherrí Riedemann
City Clerk

APPROVED AS TO FORM:

Toni R. Wheeler
City Attorney