

City of Lawrence Aviation Advisory Board Meeting

August 16, 2018 Minutes

MEMBERS PRESENT: Richard Haig, Bill Ackerly, Dan Born, Michael Kelly, Jeff Long, Don Kinney

MEMBERS ABSENT: Brooklyne Mosley

STAFF PRESENT: Chuck Soules

COMMISSION MEMBERS PRESENT: Matthew Herbert

PUBLIC PRESENT: Lloyd Hetrick, Ron Renz, Rick Bryant, Kevin Dykes, William McCullough, Tom Deutch, Larry Kellogg, Karen Kellogg.

I. Call to order

Noting a quorum, chair Richard Haig called the meeting to order at 6:30 pm.

II. Review of Minutes of June 14, 2018 Meeting

Unanimously approved without changes

III. Chairman Richard Haig requested and conducted a short walking tour of the airport terminal area for all Board members to provide historical background and familiarity with physical structures and the layout of the airport and surrounding land. After the tour and some additional questions and answers, the Board meeting was moved back into the Pilot Lounge area.

IV. Public Comment-None

V. Updates

1. The taxiway/apron renovation is complete except for a few cleanup items.
2. Kid's Camp has been re-scheduled for September 15, 2018, [Subsequently re-scheduled for September 22, 2018] with the maximum number of attendees signed up as well as a wait list.
3. Skydiving Policy--An application for a permit to set up a skydiving event has been formalized, and standards developed for any entity/organization who is seeking to establish a more permanent operation with leased space, etc. The FAA's response has been received with an approval to proceed, establish standards, and charge an application fee for company or organization. The fee for individuals has been waived. Skydiving policies, applications, waivers and insurance requirements will be available on the City of Lawrence website as of August 20, 2018.

4. Aviation Board Ordinance 6484 will update the membership and mission of the Board.
5. Federal Supplement Appropriations may be available to fund some future runway/apron improvements, a grant application will be made this fall (2018).
6. Emergency Operations Plan--An incident was described and discussed that brought forward a need to establish a more comprehensive Emergency Operations Plan. This may be an area where the Board can be of assistance. An Emergency Response exercise is planned for September 2018.
7. Board member Brooklyne Mosley has been appointed to a different City Advisory Board, and will no longer be a member of the Aviation Advisory Board. A new member will be appointed.

VI. FBO Report --Lloyd Hetrick presented plans for an expansion of the current FBO operation which would include a lease extension from the City and a lease of land to add hangars to better accommodate both transient jets and based aircraft.

VII. Economic Development--Several Board members discussed economic opportunities that could be developed at the airport, and a more detailed discussion will be the subject of a future Board meeting.

VIII. Other--Guest Kevin Dykes spoke about skydiving operations at area airport facilities and brought up questions about applications, timing, approvals and other details required to begin skydiving at the Lawrence Municipal Airport.

IX. Next Meeting---Tentatively, the next Board meeting will be held at 6:30 pm, October 11, 2018, in the Pilot's Lounge at the Lawrence Municipal Airport Terminal Building.

X. Adjournment--There being no further business, the meeting was adjourned at 8:13 pm.