

AGREEMENT

THIS AGREEMENT is made this ____ day of _____, 2018, by and between the City of Lawrence, Kansas, a municipal corporation, and The Bert Nash Community Mental Health Center, Inc., a Kansas not for profit corporation.

RECITALS

- A.** In 2015, the City of Lawrence, Kansas ("City"), a municipal corporation, established the Affordable Housing Advisory Board to make recommendations to the Governing Body regarding the Affordable Housing Trust Fund.
- B.** At its July 10, 2017, meeting, the Affordable Housing Advisory Board recommended that the Governing Body approve a proposal from The Bert Nash Community Mental Health Center, Inc., a Kansas not for profit corporation ("Grantee"), to use \$495,000.00 from the Affordable Housing Trust Fund to help fund the construction of an approximately 6,000 square-foot transitional house and mental health recovery facility, intended to provide Tier II (transitional) services of the three-tiered "Expanded Behavioral Health Continuum of Care Through Housing" model being developed and implemented by and between Grantee, Douglas County, Kansas, the Lawrence/Douglas County Housing Authority, and DCCCA ("the Project").
- C.** At its January 16, 2018, public meeting, the Governing Body approved the recommendation of the Affordable Housing Advisory Board and authorized the City Manager to enter into an agreement with Grantee, whereby Grantee would receive a grant from the Affordable Housing Trust Fund in the amount of \$495,000.00 to help fund the construction of the Project.
- D.** This Agreement memorializes the terms of the Agreement and grants to Grantee the sum of \$495,000.00 from the City's Affordable Housing Trust Fund for use in the Project, subject to Grantee's execution of this Agreement and compliance with its terms.

TERMS

NOW, THEREFORE, in light of the mutual promises and obligations contained herein, and in exchange for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by the parties, the parties agree as follows:

SECTION 1. Grant of Funds. In consideration of its construction of the Project, and for other good and valuable consideration, the City hereby grants to Grantee the sum of **FOUR HUNDRED NINETY-FIVE THOUSAND AND NO DOLLARS** (\$495,000.00).

SECTION 2. Grantee's Covenants. As consideration for the receipt of the grant of funds, Grantee agrees and covenants that it will:

- (a) Comply with all applicable federal, state, and local laws.
- (b) Expend the funds in accordance with the recommendation of the Affordable Housing Advisory Board, as approved by the Governing Body, which provides that said funds shall be used solely to fund or help fund the construction of the Project, in accordance with its Application, Exhibit A.
- (c) Grantee shall be responsible for operating the Project, once completed, and agrees that the Project will serve the community's low-income population, *i.e.* those meeting 30% of the local area median income.
- (d) Grantee will maintain records that the Project is serving those persons with low income, *i.e.* those meeting 30% of the local area median income, and agrees to make those records available for review by the City upon the City's written request.
- (e) Grantee will maintain the Project as described and will not change its use or transfer ownership of the Project to another entity without the prior written consent of the City.

SECTION 3. Disbursement of Funds.

- (a) The Grantee shall, in writing, request the disbursement of funds in a lump sum on Grantee's official letterhead. In addition to the request, Grantee shall provide to the City proof that it has secured financing for the entire Project. Regarding the County funding, it shall be sufficient to have the County submit a letter indicating that its share of the funding is budgeted in the 2019 budget to satisfy this provision.
- (b) Upon receipt of the request in writing and proof that Grantee has secured financing for the entire Project, the City shall disburse to Grantee a lump sum payment.
- (c) In accordance with the Kansas Cash-Basis Law of 1933, codified as amended at K.S.A. 10-1101 *et seq.*, the city retains the right to unilaterally adjust the amount of the disbursement if the Governing Body determines

that insufficient public funds exist to fully fund Grantee at level set forth in this agreement.

SECTION 4. Project Timeframe and Reporting Requirements.

(a) The Project is anticipated to commence construction no later than one year of this agreement. Completion of the project is anticipated no later than December 31, 2020. Grantee will notify the City of these milestones and report any deviations to the milestones immediately to the City.

(b) The Grantee shall deliver a final report to the City's Governing Body at the completion of the Project, which shall include photographs of the Project, shall describe in detail what was accomplished with the outlay of City funds, including the number of dwelling units created, and shall include an accounting of all funding for the Project that makes it easy to discern what was accomplished and leveraged with the City's grant. In accordance with Section 2(d), *supra*, Grantee will retain records establishing that it is complying with its covenants herein and will, upon the written request of the City, make those available for the City's review.

SECTION 5. Term. This Agreement will terminate upon Grantee's delivery of the final report or upon the joint agreement of the parties, whichever occurs earlier. The requirement that the Grantee to retain records regarding service to those persons with very low income (Section 2(d)), the indemnity provisions (Section 8), and the claw-back provisions (Section 10) of this Agreement shall survive its expiration or termination.

SECTION 6. Compliance with Equal Opportunity Laws, Regulations, and Rules

- (a) Grantee agrees that it shall comply with all provisions of the Kansas Acts Against Discrimination of 1953 ("KAAD"), codified as amended at K.S.A. 44-1001 *et seq.*, and the Kansas Age Discrimination in Employment Act of 1983 ("KADEA"), codified as amended at K.S.A. 44-1111 *et seq.* and shall not discriminate against any person, in the course of performing under this Agreement, because of that person's race, religion, sex, disability, national origin, ancestry, sexual orientation, familial status, or age.
- (b) In all solicitations or advertisements for employees, Grantee shall include the phrase "equal opportunity employer," or a similar phrase to be approved by the Kansas Human Rights Commission ("KHRC").
- (c) In any subcontract, grantee agrees to include the language of this Section applicable to any subcontractor hereunder.
- (d) Grantee also agrees to comply with the American with Disabilities Act of 1990 ("ADA"), codified as amended at 42 U.S.C. § 12101 *et seq.*, as well as all other federal, state, and local laws, ordinances, rules, and regulations

applicable to this project and to furnish any and all certification that may be required by federal, state, or local governmental agencies in connection therewith.

- (e) If Grantee is found guilty or liable for any violation of the KAAD or the KADEA by way of a final decision or order of the KHRC, then Grantee shall be deemed to have breached the present Agreement and the City may take whatever legal action may be necessary.

SECTION 7. Insurance.

- (a) **General.** Grantee shall secure and maintain, throughout the duration of this Agreement, Insurance (on an occurrence basis) of such types and in at least such amounts as required herein.

- (b) **Insurance Required.** Grantee agrees to secure and maintain the following insurance:

- (i) **General Liability:**

- General Aggregate: \$1,000,000.00

- Each Occurrence: \$1,00,000.00

- Additionally, the policy must include the following:

- (A) Broad Form Contractual/Contractually Assumed Liability;

- (B) Independent Contractors

- (C) Name the City of Lawrence, Kansas, as an additional insured.

- (ii) **Automobile Liability:**

- The Policy shall protect Grantee against claims for bodily injury and/or property damage arising out of the ownership or use of all owned, hired, or non-owned vehicles and must include protection for either (A) any automobile or (B) all owned automobiles and all hired and non-owned automobiles. (C) The Policy must also name the City of Lawrence, Kansas, as an additional insured.

- Limits:**

- Each Accident, Combined Single Limits

- Bodily Injury and Property Damage: \$1,00,000.00

- (iii) **Workers' Compensation:**

- Bodily Injury by Accident: \$100,000.00 each accident

- Injury by Disease: \$500,000.00

Bodily Injury by Disease: \$100,000.00 each employee

SECTION 8. Indemnification. Grantee agrees to defend, indemnify, and otherwise hold harmless the City, its commissioners, officers, employees, and agents from any and all claims, actions, damages, costs, liabilities, settlements, judgments, expenses, or lawsuits, including attorneys' fees, but only to the extent that such are caused by Grantee's breach of this Agreement or by Grantee's negligence or intentional conduct in performing the Project.

SECTION 9. Entire Agreement.

- (a) This Agreement represents the entire and integrated agreement between the City and Grantee and supersedes all prior negotiations, representations, or agreements between the parties, whether written or oral. This Agreement may be amended only by a written instrument signed by both the City and the Grantee.
- (b) No oral orders, objections, claims, or notices by any party to the other shall affect or modify any of the terms or obligations set forth in this Agreement; and none of its provisions shall be deemed waived or modified by reason of any act whatsoever, other than by a definitely agreed waiver, modification, or amendment made in writing and signed by both parties.

SECTION 10. Claw-back Provision. Notwithstanding any provision herein to the contrary, in the event that, within two years of this contract, Grantee has not commenced construction of the Project, or that, within five years after the date of this Agreement, the City discovers that Grantee has violated any terms of this Agreement or that the Project is no longer being used in accordance herewith, then the City shall have the right to clawback, and Grantee shall be obligated to return, the amount granted herein.

SECTION 11. Assignment. This Agreement is non-assignable by the Grantee or by the City.

SECTION 12. Authorizations. Each person executing this Agreement in behalf of the City and Grantee hereby represents and warrants that he or she has the authority to bind his or her respective party hereto and that all acts requisite to confer authorization to enter into this Agreement have been taken and completed.

SECTION 13. Independent Contractor. In no event, while performing under this Agreement, shall Grantee, its officers or principal, its employees, its agents, its subcontractors, or its vendors be deemed to be acting as an employee or as employees of the City; rather, Grantee, its officers or principal, its employees, its agents, its subcontractors, and its vendors shall be deemed to be an independent contractor or independent contractors. Nothing expressed herein or implied herein shall be construed

as creating between Grantee and the City the relationships of employer and employee, principal and agent, a partnership, or a joint venture.

SECTION 14. Captions. The Captions of this Agreement are for convenience only and are not meant by the parties to define, limit, or enlarge the scope of this Agreement or its terms.

SECTION 15. Recitals. The recitals set forth at the beginning of this Agreement are adopted and incorporated herein by reference as if set forth in full and shall be effective as if repeated *verbatim*.

SECTION 16. Governing Law. This Agreement, the rights and obligations of the parties, and any claim or dispute arising hereunder shall be construed in accordance with the laws of the State of Kansas.

SECTION 17. Severability. In the event that any provision of this Agreement shall be held invalid and unenforceable, the remaining portions of this contract shall remain valid and binding upon the parties.

[SIGNATURE PAGES FOLLOW]

IN WITNESS WHEREOF, the undersigned have caused this Agreement to be executed as of the date noted above.

CITY:
**City of Lawrence, Kansas, a
municipal corporation**

THOMAS M. MARKUS
City Manager

ACKNOWLEDGMENT

THE STATE OF KANSAS)
) ss:
THE COUNTY OF DOUGLAS)

BE IT REMEMBERED, that on this ____ day of _____, 2018, before me the undersigned, a notary public in and for the County and State aforesaid, came Thomas M. Markus, as City Manager of the City of Lawrence, Kansas, who is personally known to me to be the same person who executed this instrument in writing, and said person fully acknowledged this instrument to be the act and deed of the aforementioned entity.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal, the day and year last written above.



Notary Public

My Appointment Expires:

GRANTEE:
The Bert Nash Community Mental Health Center, Inc., a Kansas not for profit corporation



Patrick Schmitz
CEO

ACKNOWLEDGMENT

THE STATE OF KANSAS)
)
THE COUNTY OF DOUGLAS) ss:

BE IT REMEMBERED, that on this 3rd day of Oct, 2018, before me the undersigned, a notary public in and for the County and State aforesaid, came {Name} as {Title} of The Bert Nash Community Mental Health Center, Inc., a Kansas not for profit corporation, who is personally known to me to be the same person who executed this instrument in writing, and said person fully acknowledged this instrument to be the act and deed of the aforementioned entity.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal, the day and year last written above.





Notary Public

My Appointment Expires: May 15, 2022

Exhibit A

2017 Funding Application to the Lawrence, KS Affordable Housing Trust

SECTION 1: APPLICANT INFORMATION

Legal Name of Applicant: Bert Nash Community Mental Health Center (Bert Nash CMHC)

Name of Project for Which Funding is requested: Bridges Transitional Recovery Program

Primary Contact Information (must be available by phone on December 11 from 11:00 a.m. until 1:00 p.m.)

Contact Name and Title: Mathew Faulk, Housing Program Manager

Address: 200 Maine Street Suite A. Lawrence, KS. 66044

Telephone Number: 785-550-5023

Fax Number: 785-843-8413

E-mail Address: Mfaulk@Bertnash.org

Project Site Address and Property Owner Info: The Bridges Transitional Recovery Program will be constructed and operated on the property located at 1000 W 2nd Street, Lawrence, KS. 66044.

This parcel is owned and permanently dedicated by Bert Nash CMHC under the direction of CEO Patrick Schmitz, 200 Maine Street Suite A. Lawrence, KS 66044. A portion of this parcel was deeded to Bert Nash CMHC by Douglas County, KS.

SECTION 3: REQUEST INFORMATION

1. Amount of funds requested from the AHTF for this project: \$495,000.00. The funding amount awarded will directly determine the size, scope, and design of the facility to be constructed, i.e. the square footage, level of mechanical efficiency achievable etc. The size of the facility will in turn directly determine the capacity of the program (how many people can be served at a given time).

2. Will these funds be used for capital outlay (equipment or facilities)? If yes, please describe: Funds will be used for capital outlay to improve property owned and permanently dedicated to this project by Douglas County, KS and Bert Nash CMHC, the parcel of which is located at 1000 W 2nd Street, Lawrence, KS 66044. Capital improvements will specifically be made in the form of constructing an approximately 4,000 square foot transitional housing and mental health recovery facility intended to provide Tier II (transitional) services of the three-tiered, "Expanded Behavioral Health Continuum of Care Through Housing" model being developed and implemented through a partnership between Douglas County, KS, LDCHA, DCCCA, and the Bert Nash CMHC.¹ City of Lawrence, KS Affordable Housing Trust Funds (AHTF) will be used for actual construction costs of the Bridges Transitional Recovery facility only

¹ The "Expanded Behavioral Health Continuum of Care Through Housing" model was presented to the Douglas County, KS commission by staff from Douglas County, KS, Bert Nash CMHC, LDCHA, and DCCCA during a study session on 9/27/17. <https://www.douglascountyks.org/sites/default/files/public-meetings/commission-board/docs/2017/09-27-17.pdf> (Site visited last on 11/17/17)

(capital improvement). All program operating costs, including personnel and program supplies will be provided by Bert Nash CMHC and other granting/funding sources that are already in place if/when construction is completed.

3. Will these funds be used to leverage other funds? If yes, please describe: Funds will be used to leverage the value and use of property owned and dedicated to this project by the Bert Nash CMHC and Douglas County, KS; leverage the existing Bert Nash CMHC staff, programming, expertise, and revenue streams necessary to provide Tier II transitional housing and clinical mental health care services at the completed facility; leverage continued development of the parcel in partnership with Douglas County, KS, LDCHA, and Bert Nash CMHC to build and operate the initial Tier I, and Tier III facilities of the "Expanded Behavioral Health Continuum of Care Through Housing" model;² leverage Federal Affordable Housing Program funding Bert Nash CMHC will apply for through a granting process administrated by FHL bank of Topeka, KS;³ and leverage funds intended to assist with implementation and operation of this program, such as Kansas state Supportive Housing Funds.

The property dedicated for this project is currently unable to be used due to no or inadequate facilities, and is therefore in need of capital improvement. Funding this project will allow for the value and dedicated use of that parcel to be leveraged for operating Tier II, transitional housing and mental health care, of the three-tiered "Expanded Behavioral Health Continuum of Care Through Housing" model. The value of land to be leveraged is presently appraised at \$401,930.00.⁴

If completed, this program will allow Bert Nash CMHC to leverage its existing staff, programming capabilities, related expertise, and program funding/revenue by providing the facilities for the staff and programming service. Bert Nash CMHC presently provides these services through an existing program, but the facilities are inadequate to meet the identified needs and therefore requires expansion and revision to do so. Bert Nash CMHC retains the staffing, programming resources, and revenue streams for operations but requires the adequate facilities to leverage those resources. Current revenue generated by and used to operate the Bridges facility for the 2017 fiscal year are projected to total approximately \$667,686.00. Sources for these funds are: insurance billing for services, Douglas County, KS funds, Behavioral health Court funds, Kansas State mental health funds, and individual private pay/rent collected.

² Ibid

³ <https://www.fhlbtopeka.com/ahp> (Site visited 11/17/17). The 2018 granting cycle RFP is scheduled to be released in January 2018. The program will then be open to begin receiving applications for proposals during May through June 2018, as relayed by the listed contact on 11/16/17.

⁴See: <http://www.douglas-county.com/mycounty/property-search/results.asp?Pin=067-25-0-10-04-002.02-0&Plate=U05156A02&DisplayYear=2017> and <http://www.douglas-county.com/mycounty/property-search/results.asp?Pin=067-25-0-10-04-003.00-0&Plate=U05200&DisplayYear=2017> (Sites last visited on 11/24/17). The previous links are to Douglas County, KS taxes and appraisals for the two parcels of land dedicated for this project. The listed appraisal amount only includes the value of the land and does not include the value of any listed improvements, as all currently existing improvements are dilapidated and/or will subsequently be demolished during further development of the parcel.

Construction of a Tier II transitional housing facility on this property will also allow for continued progress towards realizing the Bert Nash CMHC's partnership with Douglas County, KS, the Lawrence Douglas County Housing Authority (LDCHA), and DCCCA by moving towards development of the initial Tier I and Tier III "Expanded Behavioral Health Continuum of Care Through Housing" model components intended for the same parcel. Complete development will consist of constructing an inpatient crisis center (Tier I), and permanent supportive housing units (Tier III). Tier III funding has already been committed by LDCHA. The property and facilities will in turn be deeded to the City of Lawrence, KS via LDCHA, once construction is completed. Affordable Housing Trust Funds will therefore also be used to leverage resources and partnerships necessary for completing the portfolio of contiguous services requisite for the intended service model, of which the Bridges facility and service is a crucial component, and without which the other two tier will not be able to function as intended.

Funds will also be used to leverage further funding that Bert Nash CMHC is pursuing; specifically, Federal Affordable Housing Program grant monies of up to \$700,000.00 offered through FHL Bank of Topeka, KS; and possible funding provided by Douglas County, KS. Douglas County has verbally committed to the development of all three tiers of the afore mentioned behavioral health and housing model, but cannot presently commit any further funding. Bert Nash CMHC will also be able to leverage Kansas state Supportive Housing Funds (SHF) (\$9,000.00 possible for furniture), which may be used to meet specific mental health consumer housing needs, such as home furnishings (non-mechanical) and rent/utility payments. Bert Nash CMHC would use SHF funds to assist in furnishing the Bridges facility. More SHF funding may also be used to cover the cost of rent for participants of the Bridges program who do not have a payor source. SHF funds are applied for through the state on a case by case basis. An amount of funding for rental assistance therefore cannot be specifically provided.

Have you received funding from the AHTF previously? Yes No (if no, please move to section 4)

If yes, list the amount and date of funding:

What is the impact of partially funding your request?

SECTION 4: STATEMENT OF PROBLEM / NEED TO BE ADDRESSED BY PROJECT

Provide a brief statement of the problem or need to be addressed with the requested funding and/or the impact of not funding this project. The statement should include characteristics of the client population that will be served by this project. If possible, include statistical data to document this need. *The Bridges*

Transitional Recovery Program is designed to address the problem of inadequate, affordable transitional housing options for no-very low income⁵, homeless, at-risk, SPMI and SMI mental health consumers for whom housing is a key factor in their instability and risk; including consumers aging out of foster care who have no other available supports, Behavioral Health Court participants, and other mental health consumers for whom housing is a major contributor to their instability. Chronic homelessness and mental health issues with inadequate affordable housing and mental health recovery options have been identified as a major factor in this population's engagement in high utilization of high cost services, such as inpatient mental health crisis or emergency medical care, and judicial and jail services. For example, the Douglas County Correctional Facility (DCCF) collects homeless inmate data once per month. Per a request for this report provided by DCCF staff, anonymized information lists high utilizers of DCCF and associated costs for the last 22 months.⁶ The cost of jail services for the top three utilizers listed on this report totals \$195,408.07 per year. The average, annual cost of housing an individual in Lawrence, KS according to the federal Department of Housing and Urban Development's (HUD) assessed, fiscal year 2017 Fair Market Rent (FMR) totals approximately \$7,680.00 per individual.⁷ The cost incurred by Douglas County and/or the City of Lawrence, KS for providing jail services to these three utilizers over a 22month period (1.09 years) is equivalent to having paid for 304.8 months or 25.4 years of single bedroom unit housing at 2017 FMR values.

The impact of not funding this program is continued, high utilization of high cost services by the target population, the high utilization of which will continue to place a large financial burden on the community of Douglas County and Lawrence, KS when more affordable and effective interventions are possible (estimated daily costs for inpatient care in Kansas range from \$1118.00 to \$1537.00).⁸ This program (Tier II), in conjunction with the Tier I and II crisis stabilization and affordable housing projects being developed in partnership between Bert Nash

⁵ The Department for Housing and Urban Development lists very low income for this region at \$14,950.00/year and below. See:

https://www.hudexchange.info/resource/reportmanagement/published/HOME_IncomeLmts_State_KS_2017.pdf (Site last visited 11/28/17). See also footnote 7.

⁶ A PDF listing the anonymized data for identified, homeless, high Douglas County Correctional Facility utilizers has been attached with the file name: 40 Frequent, Homeless Inmates, Douglas County Correctional Facility Data. Viewers should disregard the first three entries, as they are serving long term sentences ranging multiple years. Data starts with client ID 1.

⁷ https://www.huduser.gov/portal/datasets/fmr/fmrs/FY2018_code/select_Geography.odn (Site last visited on 11/28/17) The department of Housing and Urban Development (HUD) lists the Fair Markey Rent (FMR) for housing choice vouchers (section 8 and transitional housing vouchers) in Douglas County, KS for a one bedroom unit at \$640.00 per month.

⁸ See: <https://www.beckershospitalreview.com/finance/average-cost-per-inpatient-day-across-50-states.html> and <https://www.kff.org/health-costs/state-indicator/expenses-per-inpatient-day/?currentTimeframe=0&sortModel=%7B%22colId%22:%22Location%22,%22sort%22:%22asc%22%7D> These two sites list estimated daily cost for inpatient care per state.

CMHC, Douglas County, KS, DCCCA, and LDCHA offers an affordable and effective means to address and substantially lower high utilization of high cost services by the target population. It also offers the creation of a critical health and affordable housing service that is presently lacking within the Lawrence Douglas County, KS region. Without these services, those facing mental health and related housing crisis situations will, after utilizing the existing service network, return to the same environment from which their crisis emerged, and from which they are triggered to engage in the repeated and subsequent high utilization of those high cost services.

How was the need for this project determined? Need for transitional recovery housing for the target population has been identified through a coordinated partnership between the Bert Nash CMHC, Douglas County and City of Lawrence Justice Departments, and Lawrence Memorial Hospital. This partnership has allowed for the identification of high cost service usage rates, identifying the specific population characteristics that lead to engagement in high use of costly services, and identifying gaps in local services for addressing those specific characteristics and substantially reducing the high utilization of costly services by this specific population.

Need for this program has also been identified as a crucial portion of the core crisis services needed to assist in ameliorating the level of risk experienced by this population. Transitional mental health and housing recovery services have been identified as an existing gap in the local network of services. Mental health consumers who are homeless and enter inpatient care, jail, or treatment are subsequently discharged back into homelessness, which is a key factor in crisis and other forms of recidivism, and places these individuals at increased risk of harm.

Need for further affordable housing options has also generally been identified by community agencies involved in housing issues, and more recently by the City of Lawrence, KS, HUD mandated, affordable housing study.

Based on the applicant history, management structure, and staffing pattern, does the applicant have the capacity to implement the proposed project and achieve the desired outcomes? The Bert Nash CMHC has a long history of providing transitional housing and mental health services to a sub-segment of the target population. The level of need has largely outgrown the capacity and scope of the present level of service provision, however. For example, Bert Nash CMHC presently owns, staffs, and operates a transitional housing and mental health care facility also known as Bridges, which serves as a functional model for the program proposed here. However, the existing Bridges facility is of inadequate size and scope to meet the existing community need for this service, and to facilitate the level of service Bert Nash CMHC is capable of providing. To explicitly face this need, and in coordination with recent administration and other staffing changes, the Bert Nash CMHC has restructured its housing staff and management to specifically implement these new and expanded programs to meet these growing demands. Through partnerships with, and increasing assistance from Douglas County, KS and the LDCHA, Bert Nash CMHC is already poised to begin developing the given parcel of land in the form of constructing an inpatient crisis center (Tier I) and permanent supportive housing units (Tier III).⁹ The Bridges Transitional Recovery Program (Tier II) is designed to operate as a seamless, key component to bridge these other two program components. From its own expertise and experience, and its present partnerships specifically

⁹ See footnote 1.

aimed at revising, increasing, and developing services to meet the changing needs of the community, the Bert Nash CMHC is specifically positioned and prepared to implement and operate the proposed project and achieve the desired goals.

Why should this problem/need be addressed by the City? The population identified as needing Bridges targeted services are community members/residents of the City of Lawrence, KS who are assessed as being at-risk due to mental health and housing issues, and are subsequently at-risk of chronic high cost service utilization.¹⁰ By not addressing this issue Douglas County and the City of Lawrence, KS will continue to incur a large financial burden in the form of elevated costs for emergency, crisis intervention, judicial/jail, and other services when more affordable and effective interventions have been identified and are possibly achievable with currently available resources. Moreover, the target population will continue to experience a gap in the network of core services that is critical for achieving stability, transitioning into independent, community living, and reducing the level of risk they face from conditions of homelessness and mental health crisis. Without appropriate transitional services, high utilizers will lack access to the necessary service for bridging acute crisis intervention with supported, independent, stable, community living. Those persons are likely to be discharged from acute, inpatient stabilization, jail, inpatient substance abuse treatment etc. back into homelessness/an unstable environment, which is a major contributor to their chronic high utilization of high cost services, and is a high-risk environment. The City of Lawrence, KS. should address this issue, and has a vested interest in doing so, to both increase its own sound management of community resources by actively seeking to reduce costs, inefficiencies, and ineffective practices by investing in more cost effective and efficient programs, partnerships, and practices for increasing public health, stability, and safety. Provision of expanded transitional mental health and affordable housing services to the identified target population therefore constitutes a sound effort on behalf of the City of Lawrence, KS to remain in good faith to its commitment to several of the Critical Success Factors listed in the City Commission's Strategic Plan.

How does the proposed project align with the City Commission Strategic Plan? Please cite specific Critical Success Factor(s) and explain how it aligns with your project. (More information can be found at lawrenceks.org/strategic-plan.) •
The Bridges Transitional Recovery Program explicitly aligns with Critical Success Factors **number 2** (Safe, Healthy & Welcoming Neighborhoods); **number 3** (Innovative Infrastructure & Asset Management); **number 4** (Commitment to Core Services); **number 5** (Sound Fiscal Stewardship); and **number 6** (Collaborative Solutions), of the City of Lawrence, KS Strategic Plan.

By increasing the continuity of mental health crisis and affordable housing services, eliminating the present gap in these local services, the level of crisis experienced by those for who housing and mental health stability is an exacerbating factor will be substantially reduced, thereby aiding in the the overall health of the Lawrence KS, community and/or its neighborhoods. Less incidence of crisis constitutes a decrease in the level of safety risk for those who are in crisis and others in the community, as crisis

¹⁰ See foot notes 6 and 8.

is generally defined by a risk of self-harm or harm to others. Less risk constitutes an improvement in the overall safety and welcoming nature of the community (**Critical Success Factor 2**).

For construction of the Bridges Transitional Recovery Program, stakeholders plan to utilize state of the art design practices focused on creating a therapeutic environment built into the structure of the facility. Practices such as maximizing natural lighting, built in storage to minimize ware and maximize space and to assist with challenges clients face when navigating the living environment, for example. Construction of the Bridges facility is planned for a parcel of land within the city limits that is presently in disrepair, constituting it as an underutilized community asset. The assisted realization of the Bridges facility on behalf of the City of Lawrence, KS will therefore aid in increased innovative infrastructure and asset management (**Critical Success Factor 3**).

The construction of the Bridges Transitional Recovery Facility will also constitute further development of core community services on behalf of the City of Lawrence, KS. Presently, there is a gap in continuity of services between inpatient crisis care, and independent community living. Individuals receiving inpatient care for crisis stabilization, and who have no discharge housing options are therefore faced with discharging into an unstable housing situation, which is identified as triggering further crisis and other high cost service utilization. The Bridges facility and program will add to the portfolio of core mental health and housing services, which is presently an existing gap in the portfolio of core services offered in the Lawrence, KS community (**Critical Success factor 4**).

Because the Bridges program is specifically aimed at reducing the use of high cost services, this program should result in an overall reduction in the financial burden of high cost services experienced by both Douglas County and the City of Lawrence, KS, thereby increasing the level of Sound Fiscal Stewardship on behalf of both city and County leaders. Furthermore, the Bridges Transitional Recovery Program is a specific result of the partnership between Bert Nash CMHC, LDCHA, DCCCA, and Douglas County, KS to revise existing services and increase effectiveness, fill existing service gaps, and generally adapt to community needs, thus constituting an attempt on behalf of these partners to create collaborative solutions to immediate and evolving problems within this region (**Critical Success Factors 5 and 6**).

The City Commission believes that granting funds to private parties for affordable housing can have a positive impact to the City's economic base. How does the proposed project expand the City's economic base? *The Bridges Transitional Recovery Program* will address a gap in services for those who experience chronic crisis resulting from mental health and housing instability. This population subsequently engages in a high level of high cost service utilization, constituting an economically negative factor in the community's overall economic base. By providing this service the level of economic burden ensuing from high cost service utilization by the target population should be

alleviated to a measurable degree. With increasing the continuity of services aimed at achieving the highest level of recovery possible for this population, the highest level of recovery will become a greater possibility for service recipients. Increased recovery constitutes an increase in functionality. As individuals are more capable of functioning their ability to contribute to the community increases, including economic contributions in the form of increased capability to earn wages, increased purchasing potential, and increased tax participation through increased income and purchasing potential. A gain in any or all of these factors on behalf of the target population will equate to a positive expansion of the City of Lawrence, KS's overall economic base. A major projected outcome of transitional housing and mental health services is an increase in housing stability. More stable housing will result in fewer litigations for eviction, fewer damages to property, and increased stability in utility/rental payments. These will positively contribute to the community's economic base by freeing up funds that would have been paid by landlords to legal services for litigation or for damage repair, and increasing regular remuneration for utility usage and decreasing utility account debt.

SECTION 5: DESCRIPTION OF PROJECT

Provide a brief description of the project you will provide and explain how it will respond to the need you identified in Section 4. For example, please explain if your project is designed to increase current affordable housing stock, or if its goal is to include supportive services or subsidize current housing to make it more affordable. The description should describe as specifically as possible the interaction that will take place between the provider and the user of the services. *The Bridges Transitional Recovery Program* is explicitly aimed at helping to fill an existing service gap between acute, inpatient, mental health crisis care, jail recidivism resulting from homelessness and mental health instability, and community based, affordable, permanent supportive housing. This will be provided in the form of constructing and staffing an affordable, transitional housing facility to serve those who are discharging from inpatient mental health care, those who can be diverted from utilizing inpatient mental health care, mental health consumers who are otherwise in crisis and/or at risk of using high cost services, and who have no other housing and mental health stabilization options, and for who access to affordable housing is a key factor in their instability and high cost service utilization. This population includes no-very low income, chronically homeless, SPMI and SMI consumers, SPMI and SMI youth aging out of foster care who have no other supports, SPMI and SMI consumers discharging from jail into homelessness, and Behavioral Health Court participants, for example.

As an affordable housing program, the Bridges facility is designed to serve those who are assessed as having no and/or very low incomes for the region. Very low income is

assessed as 30% or less of the local area median income.¹¹ HUD lists very low income for this region at \$14,950.00/year for a single individual.¹² Affordable housing is defined as any housing for which the consumer pays 30% or less of their annual income to retain, including the cost of utilities.¹³ The cost of affordable housing for someone assessed as having a very low income level (\$14950/year) for this region would need to cost 373.75 or less a month.¹⁴ The current bridges facility charges consumers \$250.00/month for rent, considerably below the affordable housing amount for very low incomes in this region. As the new Bridges Transitional Recovery Program is designed to work with consumers where they are at, including their financial status, housing costs at the new Bridges facility will be assessed at either \$250.00/month, or according to the definition of affordability (30% of their gross household income), whichever is lower, for consumers who have a payor source. The cost of housing for those who have no payor source will be assessed as being \$0, until a payor source can be established, with the possibility of utilizing state Supportive Housing Funds to cover costs until a payor source can be established. The Bridges facility will therefore increase the amount of affordable, transitional housing stock by between 8 and 12 beds, and increase the level of supportive services available in and to the Lawrence, KS community.

The Bridges Program facility will be staffed 24/7 by Bert Nash CMHC transitional services staff. Clients served by the Bridges program will therefore be provided with 24/7 supportive services as a process of their ongoing transition to increased recovery and stability. As a part of the transition from inpatient crisis care, substance use treatment, jail etc. to independent living, the Bridges program will offer a less restrictive environment than inpatient/institutional care, but with more structure and guidance than would be experienced at the level of supportive services for community based, independent living. Structure, support, and guidance while in the Bridges program will be provided in the form of: Psychosocial Rehabilitation, Targeted Case Management,

¹¹ The **regional median income** is listed by the University of Kansas Institute for Policy and Social Research at **\$52,447.00/year** (estimated, 2015 Dollar amounts). See: <http://www.ipsr.ku.edu/ksdata/ksah/income/> (Site last visited 11/24/17)

The **regional median income** is listed by the Federal Department of Housing and Urban Development as being **\$49833.33/year** (estimated, 2015 Dollar amounts). See: https://www.hudexchange.info/resource/reportmanagement/published/HOME_IncomeLmts_State_KS_2017.pdf (Site last visited 11/24/17) HUD Adjusted income, 30% of median for Lawrence, KS 2017, is listed as \$14,950.00/year for 1 person. This would place the Median Income for Lawrence, KS according to HUD at **\$49833.33** = $14950 \div .30$

¹² Ibid

¹³ For HUD's definition of affordable housing see the glossary of terms list at the following site link. https://www.huduser.gov/portal/glossary/glossary_a.html (Site last visited 11/24/17)

¹⁴ $\$14950 \div 12 = \$1245.83 \times .30 = \$373.75$ (30% of the maximum, very low monthly income for this region, based upon HUD assessed regional median income. See footnote 7 and 11).

individual and group therapy, medication services/therapy, and self-sufficiency/program rules/guidelines. While in the Bridges program, clients who lack benefits will be paired with benefits and entitlement specialists to assist with applying for benefits the client may qualify for, including disability income (Social Security Income (SSI or SSDI) via the SOAR process), medical insurance (Medicaid and Medicare), and permanent or longer term transitional housing subsidies through LDCHA and other subsidized housing services. Because the Bridges program will be a clinical mental health environment, a portion of program costs are paid for by insurance reimbursements for mental health services for those who have coverage. For clients who do not have insurance, the SOAR process for obtaining benefits will be a key factor in expediting applications for insurance, as those who are awarded coverage will be eligible for up to three months of retroactive reimbursement. State Supportive Housing Funds as well as Interim Housing Funds may also be used to supplement residential costs on a case by case basis for clients entering the program who have no payor source or other financial means. Behavioral Health Court funds may also be accessed to assist in covering costs for clients utilizing Bridges services who are also participating in Behavioral Health Court services. = and who have no other payor source.

2018 Bert Nash CMHC Bridges Transitional Recovery Facility Schedule of Costs

	<u>Budget Line Items</u>	<u>Dollar Amounts</u>	<u>Source</u>
	Construction Materials/Labor, City Permits, Architectural Design/Rendering, Contracting/Construction Management	\$495,000.00	AHTF
	Land/Parcel	\$401,930.00	Bert Nash CMHC Douglas County, KS
Total Funds/Resources for Construction		\$896,930.00	
	Furnishings/Furniture (Non-mechanical)	\$9,000.00	State Supportive Housing Funds
	Program Operating funds	\$408,167.00	from Insurance Billing for services/Private pay (estimated total revenue for FY 2017 at the current Bridges facility)
	Program Operating Funds	\$5,260.00	FY 2017 Rent collected at current Bridges facility (8 beds)
	Program Operating Funds	\$126,088.00	Douglas County, KS funds allocated to the current Bridges facility
	Program Operating Funds	\$18,000.00	Behavioral Health Court Funds allocated to the current Bridges facility
	Program Operating Funds	\$101,171.00	Kansas State funds allocated to the current bridges facility
Total Program Operating Funds:		\$667,686	
Total:		\$1,564,616	

Federal Affordable Housing and Douglas County funds for construction costs are not included, as those funds have not been secured.

1. **Timeline for completing the project;** From the time of the award, the proposed project shall be completed within a 16-month time frame, with a 6-month window of forgiveness for weather or other delays commonly experienced with new construction.
2. **Statement of how the project meets the purpose of the Affordable Housing Trust Fund;** By providing supportive, transitional recovery housing and mental health services, the Bridges program will increase the level of support and affordable housing that very low-no income, at-risk, homeless, SPMI and SMI mental health consumers have at their disposal for achieving recovery, and subsequent independent, community living. The program is designed to stabilize individuals who are experiencing a mental health and housing related crisis by providing access to a safe and affordable housing and therapeutic/clinical/supportive environment with the intended outcome of the consumer achieving stabilization and a level of functionality that will allow them to live independently. Upon exiting transitional services, Bridges services also focus on facilitating the consumer's access to affordable, community based, independent living and the necessary ongoing supports, if such support is needed. This explicitly falls in line with the Affordable Housing Trust Fund Board's mission to identify ways for citizens to increase their "access to safe, quality, affordable housing and supportive services necessary to maintain independent living with dignity."
3. **How many clients/households will be served? Which segment of the population / what AMI will be served;** As the Bridges Program is intended to be a permanent part of the Lawrence, KS portfolio of core services, over the lifetime of the program, hundreds or thousands of Lawrence, KS residents are likely to be served. The facility will be designed to serve up to 12 clients at a given time. The aim of those services is to provide a safe, affordable, and stable transitional housing environment paired with effective mental health based supportive services, with the explicit goal of transitioning program participants into community based, independent living, with or without supports depending on the individual client's ongoing needs and level of achieved functionality. The target population will be very low-no income,¹⁵ at-risk, homeless, SPMI and SMI mental health consumers. This population includes youth aging out of foster care services, consumers being diverted from inpatient care or being discharged from inpatient care, behavioral health court participants, mental health consumers discharging from jail, and any other low-no income SPMI or SMI consumer for whom access to affordable housing is a critical factor in achieving stability.
4. **Statement on how partnerships, if any, are demonstrated. What other agencies in the community are providing similar types of services? What efforts have you made to avoid duplication or coordinate services with those agencies;** The main, demonstrable partnerships for this program will exist between Bert Nash CMHC, Douglas County, KS, DCCCA, and the Lawrence Douglas County Housing Authority (LDCHA). Douglas County, KS remains a long-standing partner of Bert Nash CMHC, and has specifically aided this program by donating a portion of the land on which the Bridges facility will be constructed, as well as partnering with Bert Nash CMHC

¹⁵ See Footnote 11.

in the design and development of a more robust and appropriate system of crisis and affordable housing services to meet the existing gaps in continuity of service, and lack of affordable housing options within the county.¹⁶ This partnership has resulted in the creation of the *Bridges Transitional Recovery Program* proposal, (Tier II of the formerly cited model). Douglas County, KS administration has verbally committed to this partnership, and the Bridges program, but is unable to make any financial commitments at this time. LDCHA is also a long-standing partner with the Bert Nash CMHC. Regarding the Bridges program, this partnership continues in the form of further permanent supportive housing units that LDCHA will be constructing in partnership with Bert Nash CMHC, and Douglas County, KS. These units will serve as potential, community based, independent living options available to clients served by the Bridges program who are ready to transition into independent, community based living. These units will be deeded back to LDCHA/the City of Lawrence, KS once construction is complete. The Bridges facility and program is therefore a core component of the existing and continued partnerships between these agencies.

Presently, Bert Nash CMHC is the only provider of mental health based, transitional, crisis housing for SPMI and SMI consumers. There is therefore no immediate risk of any duplication of services by this program. Rather, this program has been designed from having identified a gap in local, core services, and out of an effort to help fill this gap.

5. **Statement on how funds would be leveraged;** Please see Section 3, question 3 of this application.

6. **Statement on how the project incorporates energy efficient elements or otherwise addresses long-term affordability;** If awarded, Bert Nash CMHC will work closely with the design and architecture firm, as well as contracted builders, to ensure the facility is designed and built to meet efficiency standards by incorporating as much state of the art, high efficiency mechanical infrastructure when possible, this includes exploration of possible solar options, and high RF insulation designs/materials. Security of long term program affordability is also increased by the experience and expertise, including existing programming capabilities, that Bert Nash CMHC retains. Bert Nash CMHC has owned and operated the existing transitional housing and mental health facility since 1998, which serves a more acute or sub-section of the target population for this program. Through the sound management and budgeting practices developed over the duration of this program, Bert Nash CMHC is positioned to ensure, to the greatest extent possible, the long-term sustainability and affordability of this program.

7. **Statement on how the project would impact public opinion about affordable housing;** The Bridges Transitional Recovery Program is designed to provide services specifically intended to reduce risk for a specifically vulnerable population and subsequently the community at large as the target population poses a public safety risk

¹⁶ This has resulted in the three tiered, "Expanded behavioral Health Continuum of Care Through Housing" model cited in foot note 1.

in the form of property damage and sanitation issues. Bridges services are predicted to also reduce community costs generated by this population, which is generally seen by the community as unstable and costly. Increased safety and reduction of risk as well as a reduction in public expense is predicted to engender a largely positive reception on behalf of the public. Moreover, as the recent affordable housing initiative received large support from the general population, increasing affordable housing stock is also predicted to receive a positive response from the public. The Bridges facility is also slated to be constructed on a parcel of land that is presently in disrepair, and open to misuse, trespassing, and vagrancy, due to its underdeveloped and dilapidated condition. Capital improvement of this property will in turn add to the overall improved appearance, value, and safety for the adjacent neighborhoods and facilities. This will add to the improved appearance, accessibility, and safety of the adjacent Sandra-Shaw and Burcham City parks. Improved neighborhood and park safety, appearance, and accessibility should also result in positive public reception.

8. **Statement on the ability of the applicant to complete the proposed project with the funding requested and the timeline offered;** The Bert Nash CMHC is uniquely positioned to successfully complete this project within the timeline proposed here due to its ongoing partnerships with LDCHA and Douglas County, KS. These partnerships represent a full commitment on behalf of these agencies to complete the initial construction of all three tiers of the "Expanded Behavioral Health Continuum of Care Through Housing" model, this project being Tier II of this model.¹⁷ Those projects are also scheduled to be placed on the same parcel of land as components of its planned, complete capital outlay, a key component of which will be filled by the Bridges Transitional Recovery facility in order to address a presently existing service gap. The Bridges program will therefore seamlessly mold with these other programs, and the ongoing efforts to realize them. Rather, in a substantial way this project will stand as the initial cornerstone for the overall capital outlay associated with the full development and implementation of the afore mentioned model. Furthermore, as the design/architectural partnerships for completing those projects are already in place via contracting already established with TreanorHL architectural services, much of the initial foot work has been completed. For instance, several design drafts for the proposed crisis center have been completed, and Bert Nash CMHC staff have already begun meeting with Treanor associate principal Christopher Cunningham to begin the initial design/rendering phase of the Bridges project. Unfortunately, the deadline for this application will pass before a complete rendering is available for inclusion with the application. However, considering these factors, the only major component lacking to realize this project is the initial funding to finalize the design phase and initiate the actual construction process. Funding for this specific project has not been committed by the other partners at this time.

9. **A list of projects similar in scope to the proposed project completed in the last three years, if applicable; and N/A**

¹⁷ See footnote 1.

10. **Plans, elevations, graphics, etc. to graphically represent the project if necessary.** Although Bert Nash CMHC staff have begun meeting with TreanorHL, the contracted architectural design firm, to begin the design of the facility, this process has not reached the point of realizing a working rendering to date. There are therefore no plans or renderings to submit with the application.

SECTION 6: PROJECT BUDGET INFORMATION

Provide a detailed budget for the proposed project using the budget form on page 6.

Provide a list of all anticipated sources of funding and funding amount for this project using the revenue form on page 7.

What percent of project costs are being requested from the City? Approximately 46% of the overall funding is being requested, with program costs are included in the overall budget.

SECTION 7: PROJECT OBJECTIVES

Please provide three specific project objectives for this project. Objectives should demonstrate the purpose of the project and measure the amount of service delivered or the effectiveness of the services delivered. A time frame and numerical goal should also be included. Examples include, "seven units of affordable housing will be constructed and placed in trust to remain permanently affordable", "City funds will be leveraged at a rate of 5:1 in order to build twenty units within the calendar year of 2018", "funds will be used to build three units of transitional housing as well as hire case managers to assist the clients chosen to live in these units", etc. Applicants will be expected to report their progress toward meeting these objectives in an annual report to the City.

- Affordable Housing Trust Funds will be used to design and construct an approximately 4,000 square foot transitional housing and mental health care facility (the exact size and dimension of the facility will be directly determined by the amount of award received). The facility will be scheduled for completion within 16 months of receiving the award, with an allowable 6-month extension for possible weather and other regularly experienced construction delays.
- Upon completion, the facility will provide transitional mental health and housing services to 12 very low-no income, at-risk, homeless, SPMI and SMI mental health consumers for whom housing is a key stability factor.
- The goals of Bridges program services are mental health and housing recovery/stability, and subsequent achievement of independent, community based living. These outcomes will result in subsequent reduction of high cost service utilization on behalf of successful participants, as well as a reduction general risk for bot the target population and the community at large.
- City funds will be leveraged at a ratio of 1:2.16.

SECTION 8: EQUAL OPPORTUNITY AGREEMENT

Upon selection of a project for grant funding, the City of Lawrence will begin contract negotiations based on the project requirements, applicant's qualifications, the proposed timeline, and any additional constraints. Any applicant selected for Affordable Housing Trust Funding shall agree to the following the language:

The applicant and any contractor thereof agrees that it will observe the provisions of the Kansas Act Against Discrimination and shall not discriminate against any person in the performance of work under the contract because of race, religion, color, sex, disability, national origin, or ancestry. The applicant or its contractor shall, in all solicitations or advertisements for employees, include the phrase, "equal opportunity employer." The applicant or its contractor agrees that if it fails to comply with the manner in which it reports to the Kansas Human Rights Commission in accordance with the provisions of K.S.A. 44-1031 and amendments thereto, the applicant or contractor shall be deemed to have breached the contract and it may be canceled, terminated, or suspended, in whole or in part, by the City. If the applicant or its contractor is found guilty of a violation of the Kansas Act Against Discrimination under a decision or order of the Commission, which decision has become final, the applicant or its contractor shall be deemed to have breached the contract and it may be canceled, terminated, or suspended, in whole or in part, by the City.

The City reserves the right to reject any proposal not complying with the requirements outlined in this application and may, at its discretion, opt not to select any proposal for an award of Affordable Housing Trust Funds at this time. The selected project(s) may be required to enter into a performance agreement with the City to ensure the project's completion and performance.

PROJECT BUDGET FORM

Project Budget	Request	Applicant Contribution	Cash Match	In-kind	Subtotals	Grand Total
Personnel						
Fees & Services						
Estimates/Bids						
Travel						
Marketing						
Cost of Materials	\$495,000.00	\$401,930.00 (county appraised value of dedicated land)		Land/parcel \$401,930.00 (carried over from applicant contribution column)		\$896,930.00
Operating Expenses		\$658,686.00 (projected FY 2017 Operating budget for the existing Bridges facility)				\$667,686.00
Other			\$9,000.00 (state Supportive Housing Funds)			9,000.00
Total	\$495,000.00	\$1,060,616.00	\$9,000.00			\$1,564,616

Note: As you write your budget justification, be sure to address the amount of your matching support, its source(s), and how the match reflects community interest in the project. Your budget must correspond with the plan described in your project description.

Budget Narrative – please explain the budget entries above.

1. **Personnel:** Bert Nash CMHC will provide all subsequent programming costs to operate the program once facilities have been constructed, including the cost of personnel.
2. **Fees and Services:** N/A
3. **Estimates or Bids:** N/A
4. **Travel:** N/A
5. **Marketing Expenses:** N/A
6. **Materials Expenses:** This line item includes the entire cost of materials for construction, the appraised value of land dedicated for construction, cost of city permits, as well as cost of architectural rendering/design. Land has been dedicated by Douglas County, KS as well as Bert Nash CMHC. This reflects a solid interest and commitment on behalf of community leaders to this and other related projects.
7. **Operating Expenses:** Bert Nash CMHC will provide all subsequent operating expenses to run the facility upon completion of construction. The amount listed is the projected FY 2017 total of all funding presently in place to run the existing Bridges facility. The funding sources are listed in the budget document. As the new facility is projected to provide a 50% increase in service provided over the existing facility, these costs are projected to be roughly 50% greater than current costs. However, only existing funds have been listed in the budget, avoiding the use of any hedging language.
8. **Other (Sustainability):** Kansas state Supportive Housing Funds can be used to purchase furnishings such as beds, cooking ware etc., as well as paying rent for clients participating in the Bridges program who have no payor source. The amount of funding is not explicitly specified, and generally allocated on a case by case basis regarding rental assistance. A typical request to supply furnishings for a facility of the proposed size would be around \$9,000.00.

PROJECT REVENUE FORM

Fill out the revenue form with the proposed project budget for which you are seeking City funds.

Revenue Source	Amount Applied For as of 8/31/17	Amount Awarded as of 8/31/17	Date of Notification of Award
City of Lawrence:	\$495,000.00		
Douglas County:	\$126,088.00		
School District:	N/A		
Grants (Local, State, Federal):	\$9,000.00	N/A	Amount would be awarded upon completion of construction.
United Way:			
Charges for Service:	\$413,427.00		Fees for services/Insurance Billing and rent collected are acquired throughout the FY year
Donations (Individual/ Corporate):	\$401,930.00		Acquisition and dedication of land is complete
Fundraising/Events:			
Other*:	\$119,171.00		State Funds and Behavioral health funds are allocated annually
Total Project Revenue:	\$1,564,616.00		

***If you have other revenue sources, please describe:** Other funds listed are Kansas state mental health funds, and Behavioral Health Court Funds presently allocated for operation of the current bridges facility.

IDNumber	Recurrence on Monthly Homeless Inmates List	Time In Custody 1	Time in Custody 2	Time in Custody 3	Time in Custody 4	Time in Custody 5	Time in Custody 6	Time in Custody 7	Total Bookings Since 2008	Total Time (Rounded) In Custody For Up to Seven Bookings Since December 2015	Days	Cost for 22 months of		Cost for 22 months of		Approximate Cost	
												Medical	Other	Agency	Per Month (with Medical)	Approx Annual Cost [with Medical]	
12	10	113We4Day15Hr							2	113We4Day15Hr	796	\$158,778.12	\$60,018.40	\$7,217.19	\$86,606.25		
3	17	75We0Day12Hr	4We2Day15Hr	22We3Day18Hr					17	102We0Day0Hr	714	\$142,421.58	\$53,835.60	\$6,473.71	\$77,684.50		
17	9	40We3Day23Hr	0We5Day14Hr	60We2Day11Hr	0We1Day16Hr				4	101We6Day0Hrs	713	\$142,222.11	\$53,760.20	\$6,464.64	\$77,575.70		
1	20	90We0Day18Hr	0We0Day16Hr	0We2Day0Hr	1We0Day12Hr				29	91We3Day22Hr	641	\$127,860.27	\$48,331.40	\$5,811.83	\$69,741.97		
2	19	18We0Day0Hr	0We0Day19Hr	32We2Day23Hr	0We0Day18Hr	0We0Day17Hr	31We5Day22Hr		61	82We4Day0Hr	578	\$115,293.66	\$43,581.20	\$5,240.62	\$62,887.45		
5	13	82We3Day2Hr							5	82We3Day2Hr	577	\$115,094.19	\$43,505.80	\$5,231.55	\$62,778.65		
11	10	0We6Day22Hr	1We0Day13Hr	77We3Day0Hr					27	79We3Day0Hrs	556	\$110,905.32	\$41,922.40	\$5,041.15	\$60,493.81		
15	9	70We0Day14Hr							1	70We0Day14Hr	491	\$97,939.77	\$37,021.40	\$4,451.81	\$53,421.69		
4	14	64We6Day21Hr	1We6Day23Hr	0We2Day23Hr	0We0Day1Hr				1	67We3Day0Hr	472	\$94,149.84	\$35,588.80	\$4,279.54	\$51,354.46		
20	8	67We0Day15Hr							2	67We0Day15Hr	470	\$93,750.90	\$35,438.00	\$4,261.40	\$51,136.85		
35	5	0We0Day0Hr	24We5Day10Hr	0We1Day21Hr	38We2Day3Hr				21	63We2Day0Hr	443	\$88,365.21	\$33,402.20	\$4,016.60	\$48,199.21		
36	5	35We6Day19Hr	0We6Day12Hr	7We1Day20Hr	7We1Day16Hr	7We0Day11Hr	0We0Day11Hr	1We0Day1	15	59We4Day0Hr	417	\$83,178.99	\$31,441.80	\$3,780.86	\$45,370.36		
9	11	7We3Day19Hr	0We3Day0Hr	0We2Day23Hr	0We5Day16Hr	49We4Day23Hr	0We0Day23Hr	0We2Day0	15	59We2Day0Hr	415	\$82,780.05	\$31,291.00	\$3,762.73	\$45,152.75		
6	12	52We1Day3Hr	2We4Day3Hr	1We0Day13Hr	1We4Day23Hr	0We1Day9Hr	0We4Day12Hr		9	58We3Day0Hr	409	\$81,583.23	\$30,838.60	\$3,708.33	\$44,499.94		
7	11	6We1Day17Hr	48We0Day13Hr	1We2Day21Hr					28	55We5Day0Hr	390	\$77,793.30	\$29,406.00	\$3,536.06	\$42,432.71		
10	11	52We0Day22Hr							12	52We0Day22Hr	365	\$72,806.55	\$27,521.00	\$3,309.39	\$39,712.66		
13	9	0We1Day18Hr	7We6Day21Hr	41We3Day12Hr					15	49We4Day0Hrs	347	\$69,216.09	\$26,163.80	\$3,146.19	\$37,754.23		
8	11	49We2Day22Hr	0We0Day8Hr						5	49We3Day0Hr	346	\$69,016.62	\$26,088.40	\$3,137.12	\$37,645.43		
23	7	1We1Day8Hr	33We2Day0Hr	0We0Day17Hr	0We0Day14Hr	13We4Day16Hr			12	48We2Day0Hr	338	\$67,420.86	\$25,485.20	\$3,064.58	\$36,775.01		
19	8	12We0Day14Hr	0We0Day11Hr	0We0Day10Hr	0We6Day1Hr	13We6Day11Hr	19We1Day8Hr		14	46We1Day0Hr	323	\$64,428.81	\$24,354.20	\$2,928.58	\$35,142.99		
26	6	10We5Day13Hr	0We4Day4Hr	0We2Day3Hr	0We0Day21Hr	12We5Day17Hr	11We4Day22Hr	8We5Day1	30	45We1Day0Hrs	316	\$63,032.52	\$23,826.40	\$2,865.11	\$34,381.37		
37	5	1We0Day10Hr	0We0Day0Hr	0We0Day23Hr	42We4Day1Hr				14	43We5Day0Hr	306	\$61,037.82	\$23,072.40	\$2,774.45	\$33,293.36		
16	9	40We5Day23Hr	0We5Day15Hr						2	41We5Day0Hrs	292	\$58,245.24	\$22,016.80	\$2,647.51	\$31,770.13		
18	8	24We6Day8Hr	15We1Day0Hr						3	40We1Day0Hr	281	\$56,051.07	\$21,187.40	\$2,547.78	\$30,573.31		
14	9	40We0Day2Hr							5	40We0Day2Hr	280	\$55,851.60	\$21,112.00	\$2,538.71	\$30,464.51		
21	8	0We1Day16Hr	20We2Day1Hr	3We3Day12Hr	15We3Day22Hr	0We0Day17Hr			8	39We4Day0Hr	277	\$55,253.19	\$20,885.80	\$2,511.51	\$30,138.10		
29	6	24We5Day13Hr	0We0Day9Hr	12We6Day4Hr	0We0Day14Hr	0We0Day17Hr	0We0Day16Hr	0We4Day3	31	38We4Day0Hr	270	\$53,856.90	\$20,588.00	\$2,448.04	\$29,376.49		
33	6	8We1Day15Hr	20We6Day5Hr	0We1Day2Hr	0We0Day1Hr	1We5Day6Hr	3We2Day0Hr		8	34We2Day0Hr	240	\$47,672.80	\$18,096.00	\$2,176.04	\$26,112.44		
25	7	34We0Day19Hr							1	34We0Day19Hr	239	\$47,673.33	\$18,020.60	\$2,166.97	\$26,003.63		
34	5	0We2Day0Hr	1We4Day21Hr	21We0Day1Hr	7We5Day12Hr				22	30We5Day0Hr	215	\$42,886.05	\$16,211.00	\$1,949.37	\$23,392.39		
27	6	29We6Day1Hr	0We0Day3Hr	0We1Day3Hr					3	30We0Days0Hrs	210	\$41,888.70	\$15,834.00	\$1,904.03	\$22,848.38		
22	7	17We0Day11Hr	11We6Day18Hr						23	29We0Day0Hr	203	\$40,492.41	\$15,306.20	\$1,840.56	\$22,086.77		
30	6	28We0Day11Hr							4	28We0Day11Hr	197	\$39,295.59	\$14,853.80	\$1,786.16	\$21,433.96		
24	7	26We6Day12Hr							1	26We6Day12Hr	189	\$37,699.83	\$14,250.60	\$1,713.63	\$20,563.54		
32	6	0We4Day8Hr	0We2Day7Hr	22We0Day2Hr	0We0Day16Hr				9	23We0Day0Hr	161	\$32,114.67	\$12,139.40	\$1,459.76	\$17,517.09		
28	6	0We3Day1Hr	4We6Day20Hr	14We5Day6Hr	1We1Day14Hr	0We0Day15Hr	1We0Day6Hr	0We1Day2	25	22We5Day0Hr	159	\$31,715.73	\$11,988.60	\$1,441.62	\$17,299.49		
40	5	20We0Day10Hr	0We0Day12Hr						2	20We1Day	141	\$28,125.27	\$10,631.40	\$1,278.42	\$15,341.06		
31	6	6We4Day17Hr	0We2Day1Hr	0We0Day1Hr	0We4Day12Hr	12We2Day12Hr			8	20We0Day0Hr	140	\$27,925.80	\$10,556.00	\$1,269.35	\$15,232.25		
39	5	19We4Day15Hr							3	19We4Day15Hr	138	\$27,526.86	\$10,405.20	\$1,251.22	\$15,014.65		
38	5	19We3Day2Hr							4	19We3Day2Hr	136	\$27,127.92	\$10,254.40	\$1,233.09	\$14,797.05		
										Average High Utilizer (5 or More Appearances on Point-in-Time Monthly Homeless List	354.775	\$70,766.97	\$26,750.04	\$3,216.68	\$38,600.17		

Applicant Name: _____
Program Name: _____
Amount Requested: _____

Qualifications and ability of Applicant (5 points possible)	Statement of Problem / Need to be Addressed (5 points possible)	Description of Program (15 points possible)	Budget Information (15 points possible)	Program Objectives (10 points possible)
<p>Is the application complete? Does applicant have ability to complete project as outlined within the timeline set forth? What is the quality of previous projects completed by applicant? Is the equal opportunity agreement satisfied? Does it meet the definition of affordability?</p>	<p>How was the need for this project determined? Why should this problem be addressed by the City? How does the project align with the City Commission Strategic Plan? Are specific critical success factors provided? What efforts are made to avoid duplication of service?</p>	<p>How does the project respond to the need identified? Does the project meet the purpose of the Housing Trust Fund? How does project incorporate energy efficient elements or otherwise address long-term affordability? How would project impact public opinion about affordable housing? How are partnerships Demonstrated? Does the program use a scattered site model? Is site close to transit, schools, or other services? How long is</p>	<p>Is the budget form complete? What % of project costs are being requested from City? Will funds be leveraged? What is impact of partially funding request?</p>	<p>Does proposal give AHAB a solid idea of the project scope and feasibility? Do the objectives stated demonstrate the purpose of the project and measure the amount of service delivered or the effectiveness of services delivered? How many clients will be served?</p>

Score

Total Score (50 points possible)