

**A CITY/COUNTY COOPERATION AGREEMENT  
APPOINTING  
DR. CALEB TRENT, M.D.  
AS MEDICAL DIRECTOR  
FOR THE LAWRENCE-DOUGLAS COUNTY FIRE MEDICAL DEPARTMENT**

WHEREAS, K.S.A. 65-6126 requires each emergency medical service to have a medical director appointed by the operator of the service to review and implement medical protocols, and to approve and monitor the activities and education of the attendants; and

WHEREAS, the governing body of the City of Lawrence, Kansas, hereinafter "City" and Douglas County, Kansas, hereinafter "County", have entered into an agreement by which the City, through the Lawrence-Douglas County Fire Medical department (hereinafter "LDCFM") is the "operator" of an "ambulance service", as those terms are defined in K.S.A. 65-6112(u) and (e), respectively; and

WHEREAS, it is the desire of the City/County to appoint Dr. Caleb Trent, M.D., employed by Lawrence Emergency Medicine Associates, P.A., hereinafter "Dr. Trent" or "Medical Director" as the medical director of the LDCFM to perform the duties and have the authority as hereinafter set out.

NOW THEREFORE, THE CITY/COUNTY, DR. TRENT, AND LAWRENCE EMERGENCY MEDICINE ASSOCIATES, PA AGREE AS FOLLOWS:

SECTION I. APPOINTMENT: Dr. Caleb Trent, M.D., is hereby appointed Medical Director (as that term is used in K.S.A. 65-6126) of LDCFM and Dr. Trent accepts the appointment and agrees to serve in this capacity.

SECTION II. TERM: This Agreement and the foregoing appointment shall commence on July 1<sup>st</sup>, 2018 and continue for a term of 6 months, expiring December 31<sup>st</sup>, 2018. This appointment will automatically renew for additional successive 12 month terms unless the City/County or Dr. Trent give notice in writing to the other 180 days prior to any automatic renewal of intent to terminate the services described hereunder. This agreement automatically terminates if Dr. Trent ceases to be associated, whether employed or retained as an independent contractor, with Lawrence Emergency Medical Associates, PA, and no further compensation will be made after termination.

SECTION III. ACCOUNTABILITY: The Medical Director shall coordinate all duties, responsibilities and services to be provided by him under this Agreement with the Chief of the LDCFM, or the Chief's designee. Whenever this Agreement requires, or when it becomes necessary, for the Medical Director to advise, provide or communicate information to, or seek approval of, the City/County in matters relating to the Medical Director's services, such communication shall be directed to, and any approval shall be sought from, both the City Manager of Lawrence and the County Administrator, Douglas County, Kansas, or his/her designees.

SECTION IV. COMPLIANCE WITH LAW: The Medical Director shall ensure that personnel operating under his/her authority are in compliance with the provisions of K.S.A. 65-6101 *et seq.*, and are operating according to the protocol and standard operating guidelines established by the Medical Society of Douglas County and LDCFM.

SECTION V. REQUIREMENTS OF THE POSITION: The Medical Director shall be responsible for LDCFM medical treatment procedures for providing pre-hospital medical care of persons requiring services of LDCFM within Douglas County. The Medical Director shall possess the following qualifications and perform the following duties:

A. Qualifications:

1. Must submit proof that he holds a current license to practice medicine and surgery in the State of Kansas and is a member of the Lawrence Memorial Hospital medical staff.
  2. Must be Board Certified in critical care medicine or in one of the subspecialty areas, i.e. internal medicine, emergency medicine, surgery, pediatrics, or anesthesiology.
  3. Be routinely involved in the active management of critically ill or injured patients.
  4. Have at least three (3) years in the pre-hospital and emergent care of the acutely ill or injured patient.
  5. Have demonstrated active involvement in the training of basic life support (BLS) and advance life support (ALS) pre-hospital medical care.
  6. Have demonstrated active involvement in all aspects of the quality assessment of pre-hospital medical care.
  7. Have demonstrated active involvement in an Emergency Medical Service System (EMSS).
- B. Be familiar with the legislative processes affecting EMSS in Kansas and Douglas County.

B. Responsibilities:

1. To serve as the "Medical Director" for LDCFM as defined by K.S.A. 65-6126, and fulfill all statutory and regulatory requirements of such position.
2. To establish and monitor medical education standards and activities for all State certified medical personnel of LDCFM and other attendants.
3. Place limitations on the level of pre-hospital activities of those who deviate from the established medical standards.
4. Recommend standing orders to the "local component medical society" for their approval.
5. Implement medical protocols, with the assistance of the EMS Advisory Committee, which are appropriate to the training and expertise of the personnel of LDCFM. These medical treatment protocols shall include guidelines under which non-transport of patients may occur.

6. Ensure quality patient care by providing review of patient care records as deemed necessary by the Chief of LDCFM or his/her designee, and no less than quarterly assessment of patient management in the field.
7. Coordinate with the Lawrence Memorial Hospital staff to facilitate a continuum of care approach to delivery of service by LDCFM.
8. Review or cause the peer review of all patient contacts by LDCFM personnel.
9. Implement medical quality assurance and improvement measures to identify LDCFM patient care performance, as well as individual and service wide strengths and weaknesses.
10. Assist in the representation of pre-hospital medical care interests of LDCFM at selected meetings pertaining to department.
11. Conduct or participate in scientific research to evaluate the delivery of pre-hospital medical care by LDCFM.
12. Provides medical advice regarding remedial education and the restriction of technician patient functions if required.

#### SECTION VI. COMPENSATION.

##### A. Compensation of Terms – July 1, 2018 thru December 31, 2018

1. The County agrees to pay Lawrence Emergency Medicine Associates, PA an amount for the first term not to exceed \$15,000 for this six (6) month term as compensation for the Medical Director's (who is an employee of Lawrence Emergency Medicine Associates, PA) satisfactory performance of services rendered during the initial term of this Agreement. Payment shall be made in equal monthly installments of \$2,500.00 by the last day of each month during the term of this Agreement.

##### Compensation of Terms – January 1, 2019 thru December 31, 2019

2. The County agrees to pay Lawrence Emergency Medicine Associates, PA an amount for the first term not to exceed \$50,000 for this twelve (12) month term as compensation for the Medical Director's (who is an employee of Lawrence Emergency Medicine Associates, PA) satisfactory performance of services rendered during the initial term of this Agreement. Payment shall be made in equal monthly installments of \$4,167.00 by the last day of each month during the term of this Agreement.

- B. Compensation to Dr. Trent will be provided by his employer, and no further compensation from the County or City will be provided.
- C. Renewal compensation, unless otherwise agreed to by both Lawrence Emergency Medicine Associates, PA and the County, shall be the amount stated above in Paragraph A for any renewal term.
- D. Compensation upon termination of this Agreement, for any reason, during either the initial or any renewal term, shall end effective the date of termination.

SECTION VII. INDEMNIFICATION: The City, County, and their officers, employees, agents and volunteers shall be held harmless and fully indemnified by the Medical Director from any and all loss, damage, liability, claim, demand or cause of action whatsoever arising out of or resulting from or alleged to have arisen out of or resulted from any negligent act or omission of willful misconduct of the Medical Director in the performance of this agreement.

**Authorized** by the governing body of the City of Lawrence, Kansas on \_\_\_\_\_, 2018.

\_\_\_\_\_  
Thomas M. Markus, City Manager

**Authorized** by the Board of Douglas County Commissioners, on \_\_\_\_\_, 2018.

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Nancy Thellman Chair, Board of Douglas County Commissioners

ATTEST:

\_\_\_\_\_  
Jaime Shew, Douglas County Clerk

**Lawrence Emergency Medicine Associates, PA**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Caleb Trent, M.D., Medical Director**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_