



**SPECIAL EVENT PERMIT
SE-18-00173
(LAWRENCE BEER COMPANY ANNIVERSARY)**

EVENT ADDRESS:	826 Pennsylvania Street, 800 th block of Pennsylvania Street from 8 th to 9 th Streets and 600 th block of E. 8 th Street		
APPLICANT:	Matt Williams c/o Lawrence Beer Company	Property Owner:	Williams Management, LLC
APPLICANT ADDRESS:	826 Pennsylvania Street Lawrence, KS 66044	Owner Address:	1760 E 1100 Rd Lawrence, KS 66049
EVENT DATE(S):	August 31, 2018	Event Type:	5
EVENT TIME	5PM-11PM (with clean-up after)	Event Number:	CC Approved 06/19/2018

CONDITIONS OF APPROVAL

1. Special Event Permit must be displayed on site during hours of operation.
2. Temporary sign permit must be obtained from Development Services if temporary signage is to be used.
3. Maintain 25' wide aisle width during sale. Do not display items within the traffic aisle.
4. Display area, tent or structure may not be within 25' of public right-of-way
5. Vehicles used for storage of merchandise for event may only be on site during the approved hours of operation.
6. Trash receptacles or other sanitation provisions, as needed
7. All blocked access roads and streets must have and maintain a 20' lane for apparatus access in the event of an emergency
8. Any structures must be removed within 24 hours after the cessation of the event.
9. All traffic and parking plans in conjunction with the Street Event Permit CL-27160

Conditions Related to Tents

The tent or other membrane structure must meet the International Fire Code.

- a. All blocked access roads and streets must have and maintain a 20' lane for apparatus access in the event of an emergency (performance stages and equipment may not block the road);
- b. All tents, membranes, structures, sidewalls, curtains, etc. must be flame retardant to NFPA 701 (this includes a permanently affixed label that identifies size and material type);
- c. Tents, including tie down ropes, must be separated by a minimum of 12';
- d. Tents must have fire extinguishers (small vendor tents 1A:10BC – larger tents 2A:10BC)
- e. Cooking with an open flame device may not occur within 20' of a tent. Cooking tents must be separated from other tents by 20';
- f. Occupancy limits will be required for tents used for assembly (i.e. food/drink/hospitality);
- g. Tents that are enclosed with curtains/side walls/doors will need to have adequate exits for the number of occupants. Exits will need to be clearly marked. Minimum exits width is 36";
- h. Where generators are used they must be separated from tents by 20';
- i. Combustible materials such as hay, straw, shavings may not be used for footing in tents;
- j. No smoking signs must be posted;
- k. Events that encompass sidewalks must provide unobstructed egress and ingress to structures;
- l. Recommend the use of trained crowd managers to assist with notification and evacuation of patrons in the event of an emergency (ratio of 1:1000).

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- STREET CLOSURES ■ BEER TENT | BARRICADE ■ FOOD TRUCK
- 10 x 10 TENTS ■ PORTA - POTTIES ■ STAGE

