

Date	City of Lawrence Internal Calendar 2019 Budget Process (non election)
March 1	CIP forms on website for public
	Press release on public CIP process
March 14	Outside Agency Applications opened
March 30	CIP forms due from citizens and departments
	Department operating budgets due
April 16	Financing plan for priority CIP items due to Manager's office
	Outside agency requests due (Including library)
April 25	Manager Draft CIP plan reviewed by Executive Team
May 8	CIP presentation to Commission at work session
May 23	Recommended CIP presented to Planning Commission
June 6	Recommended budget distributed
June 12	Manager presents recommended budget at work session
July 10	City Commission receives budget with updated revenue projections at Work Session
July 17	City Commission; authorizes publication of 2018 Amended Budget
	City Commission establishes maximum expenditures; authorizes publication of 2019 Budget
July 25	Budget material provided to Journal World for publication Friday July 20 (more than ten days between publication and hearing).
August 7	Public Hearing on Budget – Budget Ordinance First Reading
August 14	Budget adopted by City Commission – Budget Ordinance second reading
August 15	Budget Ordinance provided to Journal World for Publication Friday, August 17
August 24	Budget submitted to County