

# City of Lawrence

## Aviation Advisory Board Meeting

### July 12, 2017 Minutes

MEMBERS PRESENT: Bill Ackerly, Jonathan Becker, Dan Born, Richard Haig, Jeff Long, and Cheri Thompson  
MEMBERS ABSENT: Gary Knudsen  
STAFF PRESENT: Chuck Soules  
PUBLIC PRESENT: Sign in sheet attached

- I. Call to Order:  
Richard Haig called the meeting to order at 6:32 PM.
- II. Minutes:  
The April 12, 2017 minutes were reviewed. After review, Jeff Long moved and Cheri Thompson seconded their approval. The motion passed unanimously.
- III. Receive Draft Policies and Procedures for Parachute Operations:  
Chuck Soules passed out the draft proposal of Policies and Procedures for Parachute Operations and the draft of the Minimum Standards for Commercial Aeronautical Operators. Mr. Becker inquired whether the Minimum Standards had been submitted for review and approval by the FAA. Mr. Soules reported the Minimum Standards had been submitted around April 19, 2017 and the City was awaiting a response from the FAA. The board received the draft proposal of Policies and Procedures for Parachute Operations and the draft of the Minimum Standards for Commercial Aeronautical Operators. Staff reviewed the timeline for the next steps of review. The Chair asked for public comment and there was none. The Chair thanked Chuck Soules for steering the multiple documents through the development and review process so far.
- IV. Wildlife Fence Update:  
Staff reported the City received three bids, all well over the initial city budget of \$1.3M. The low bid at \$1.6M was submitted with the grant application and City is now awaiting grant approval. Staff reported in order to meet the matching funds the city will have to combine the Taxiway funds and western apron expansion funds into the project to meet the requirement.

There was discussion of a possible change in design to a 10' fence at the end of Runway 01/19, rather than two 6' fences 6' apart to avoid encroachment on the approach/takeoff corridor. There were general questions regarding the bid process and the need for runway end lights on the fence, depending upon which end lights.

Staff highlighted that the manual gates were at \$7,500 and the automatic gates were bid at \$44,000 per gate. There was a discussion of "opt in/out" for the west side tenants for paying for their own automatic gate. It was the consensus that everyone on the west side was going to need access for autos. There were additional questions about integration with Fire Dept. and Public Works access and their desires for access. Rick Bryant led a general

discussion of timing of project. The Board discussed whether there was a need for another meeting of the board and concluded that staff could keep Board members informed as critical dates and announcements were made.

- V. Taxiway C:  
Staff reported that the Commission had approved last night the local funding for the Taxiway C replacement.
- VI. Apron Replacement:  
There was a general discussion of the Apron replacement on the west side and how that was tied into the Taxiway C replacement and its funding.
- VII. Other Business:  
There was a report that the Solar Eclipse set for August 21st was creating opportunities for viewing for airports at St. Joseph and Atchison. It was felt that without a complete eclipse over Lawrence, there would be no need any special steps to be taken.

Richard Haig reported the EMS table-top exercise done last spring was going to have a follow-up exercise with the same situation and participants in a full exercise in 2018, pending funding. Richard would keep the Board knowledgeable about such developments.  
– leading to full exercise to be done in 2018.

Richard Haig reminded all that planning for Open House for 90th year celebration in the Fall of 2018 needed to begin soon.

There was a question re the Snow Broom and its acquisition from Kansas City, MO. Jeff Long expressed frustration with the new Manager of Airports but promised to make another call, though he did not think the new Manager would be in a position to sell.


- VIII. Future Meeting Dates:  
Richard Haig reminded the Board that the next scheduled meeting was set for October 4, 2017. He inquired as to whether the Board thought that any of the Fence Project milestones would require a meeting before that date. The general consensus was to keep the October 4, 2017 meeting. If staff felt an issue arose in the interim time requiring board review/action, a meeting could be scheduled as necessary.
- IX. Adjourn:  
There being no further business, Mr. Becker moved and Mr. Long seconded that the meeting be adjourned. The meeting adjourned at 7:28 pm.

*Next Meeting time is 6:30 p.m. on Wednesday, October 4, 2017, in the Richardson Memorial Pilots' Lounge at the Lawrence Municipal Airport Terminal Building.*

# Aviation Advisory Board Meeting - sign-in sheet

## Wednesday, July 12, 2017

PLEASE PRINT. THANK YOU.

NAME	ADDRESS	PHONE NUMBER / E-MAIL	INITIALS
Charles Soules - Staff Liaison		785-832-3124 csoules@lawrenceks.org	CFS
Richard Haig - Chair		785-423-3765 rhaig5@aol.com	
Gary Knudsen - Vice-Chair		248-930-3962 gfknudsen@att.net	
Jonathan Becker - Secretary		785-852-0900 jcb3220law@hotmail.com	✓
Bill Ackerly		785-691-6219 baajayhawk@sunflower.com	BA
Daniel Born		785-865-4134 dpborn@aol.com	DS
Jeff Long		785-864-4694 jefflong@ku.edu	JL
Cheri Thompson		<del>785-832-9928</del> 691-6792 candmthompson@sunflower.com	CT
		Cheri Thompson @ilksed.com	
DOUG TILGHMAN (owner/pilot)	14259 26th St Perry KS 66073	registered	DT
RON RENEZ	ALLIANCE/air works		
Rick Bryant	Airport Development Group Inc.		

# Aviation Advisory Board Meeting - sign-in sheet

## Wednesday, July 12, 2017

**PLEASE PRINT. THANK YOU.**

[illegible]