

**Project Name: Vermont Place**  
**NRA & IRB Process Calendar (2017)**

Date/Location	Event	Parties	Status/Notes
<b>July 6, 2017</b>	Gap Analysis	NDC/Applicants	<b>Done</b>
<b>July 6, 2017</b>	CBA Analysis	City/Applicants	<b>Done</b>
	Technical Summary Report	City	
n/a AHAB City Commission Room, City Hall	<b>Affordable Housing Advisory Board</b>	City and Applicant	<b>Nothing changed for AH</b>
<b>July 11, 2017 (Tuesday)</b> City Commission Room, City Hall, 5:45 pm	<b>City Commission meeting:</b> Discussion on reconsideration of Vermont St Project. If appropriate refer to PIRC and set date for public hearing on	City and Applicant	<b>Done</b> <b>Critical for Applicant to Attend</b> <b>NDC to Attend</b>
<b>August 23, 2017 (Wednesday)</b>	Notify USD 497 and Douglas County of NRA item discussions and determine how they wish to process request	City	<b>Done: Emailed 8-23-18</b>
<b>September 14, 2017 (Thursday)</b> PIRC City Manager's Conf. Room, City Hall, 1:00-2:00 pm	<b>Public Incentive Review Committee:</b> Discuss proposed incentive request(s) and make recommendation to the City Commission	City and Applicant	<b>Critical for Applicant to Attend</b> <b>NDC to Attend</b>
<b>September 1, 2017 (Friday)</b>	Publish Notice of Public Hearing (2 consecutive weeks)	City	<b>Done: Affidavit received 9-12-17.</b> <i>Publish 1X/week for two consecutive weeks.</i>
<b>September 11, 2017 (Monday)</b>			
<b>September 19, 2017 (Tuesday)</b> City Commission Room, City Hall, 5:45 pm	<b>Public Hearing:</b> Open & continue to October 3, 2017.	City and Applicant	
<b>October 3, 2017 (Tuesday)</b>  City Commission Room,  City Hall, 5:45 pm	<b>Public Hearing:</b> City Commission meeting (1st Reading):Public hearing on the NRA project, receive PIRC recommendation, adopt first reading of an ordinance establishing the NRA, approve development agreement and NRA plan. Approve Resolution of Intent to issue Industrial Revenue Bonds for a sales tax exemption on project construction materials.	City and Applicant	<b>Critical for applicant to attend</b> <b>NDC to attend</b>
<b>October 2, 2017 (Monday)</b>	Deadline for School Board packet.	City	<b>Done: Materials sent 8-23-17.</b> <i>USD 497 requires materials by the Monday before the School Board meets</i>
<b>October 9, 2017 (Monday)</b> School Board Meeting, 7:00 PM	<b>School Board meeting:</b> consideration of approval of the NRA cooperative agreement and School district participation	City, School District, and Applicant	<b>Critical for applicant to attend</b>
<b>October 6, 2017 (Friday)</b>	Deadline for County Commission packet	City	<b>Done: Materials sent 8-23-17.</b> <i>County Commission requires materials by the Friday before the County meets</i>
<b>October 11, 2017 (Wednesday)</b> County Courthouse 2nd Floor Courtroom, 4:00 pm	<b>County Commission meeting:</b> Consideration of approval of the NRA cooperative agreement and County participation	City, County and Applicant	<b>Critical for applicant to attend</b>
<b>November 7, 2017 (Tuesday)</b> City Commission Room, City Hall, 5:45 pm	<b>City Commission meeting (2nd Reading):</b> adopt second reading ordinance establishing the NRA	City and Applicant	<i>Typically on consent agenda</i>
XXX	Construction Commences	Applicant	
XXX	Publish IRB Notice of Intent	City (G&B)	<i>Publish after Res of Intent adopted, only if project is anticipated to have retail. Notice can be published prior to approval of Resolution of Intent or it must be published at least 7 days prior to adoption of Bond Ordinance. Completed: LJW publication on _____</i>