



MINUTES
Governing Board of Directors
Tuesday, June 27, 2017

Directors Present: Patrick Schmitz Don Grosdidier Elizabeth Sheils
Lucia Orth Kathy Brown Cindy Maude
Gene Bauer Jane Fevurly Brad Burnside

Directors Absent: Ken McGovern Steve Glass Barbara Ballard
Reed Dillon

Staff Present: David Johnson, Outgoing CEO
Pat Roach Smith, Chief Operations Officer
Tracy Kihm, Finance Director
Cindy Hart, Development Director
Amy Warren, Adult Services Director
Janice Storey, Child & Family Services Director
Scott Criqui, Human Resources Director
Leah Hansen, Executive Assistant (Minutes)

I Brad Burnside called the meeting to order. Patrick Schmitz, CEO; was welcomed to his first Governing Board meeting at Bert Nash.

II Public Comment: None.

III Consent Agenda: The Consent Agenda included the May 30, 2017 minutes.

JANE FEVURLY MOVED TO APPROVE THE CONSENT AGENDA; GENE BAUER SECONDED THE MOTION. MOTION CARRIED.

IV Review & Comment: *Strategic Plan Update (Objective 2: To develop and implement an organizational structure (operations and governance) that best meets the needs of program participants and staff, remains responsive to the marketplace, and promotes and enhances Bert Nash's values while remaining financially responsible):* Amy Warren, Janice Storey and Tracy Kihm provided an update to areas of development within Objective 2 of the strategic plan.

The following highlights were discussed:

- **Maximize clinical effectiveness**
 - *Increased Billable Services*
 - Adult Services Residential Services team
 - Adult Outpatient team
 - Adult Services Health Connections care coordination team

-Future Developments Include:

-Consider increasing productivity standards for other teams including Dialectical Behavior Therapy and Residential Services

- **Look for opportunities to leverage technologies to increase the effectiveness of care delivery**
 - Bert Nash employs a telehealth provider who is located offsite that connects with clients.*
 - Text reminders are sent to clients 2 days in advance of their appointment.*
 - New patient portal will be featured in the re-write of BrightEHR.*
- **Offer services valued by MCOs to maximize revenues and establish a collaborative partnership**
 - Develop tracking methods and interventions that align with incentive plans offered by Amerigroup and United Healthcare.*
 - AOP Administrative Assistant works in the BCRT portal to monitor which clients have been hospitalized and require a 7 day follow-up.*
 - Working with Sunflower on incentive plan.*
 - RFP for the MCO contract will be released in November. This is an opportunity to see what the paid for performance measures are for the MCO as well as new initiatives for the MCO for Medicaid clients.*
- **Create a pilot to manage cost of both behavioral and chronic health conditions**
 - Continued work will be carried out through care coordination/case management team that serves clients with a medical card who present with co-occurring disorders of a severe mental illness and a chronic health condition.*
- **Expand evidence-based practices**
 - The state will restart training and evaluation of fidelity for the supplemental education and employment programs.*
 - Maintain and carry out IDDT, Strengths treatment, Peer Support, SEED, IMR, DBT*

-Future Developments Include:

-Expansion of Adolescent Dialectical Behavioral Therapy- This goal has been achieved and Bert Nash is receiving many referrals.

-Re-establish Adolescent Therapeutic Lifestyle Change treatment.

Governance Forum: Brad Burnside, Chair; discussed how Bert Nash is currently conducting its affairs and identified ways to improve as an organization. The role of the Finance Committee and the Governing Board's accountability with the annual budget was outlined. The current Bert Nash Finance Committee consists of past treasurers that were former board members. The current board chair and treasurer also participate on the Finance Committee. The Finance Committee meets in the spring to review the county budget request and in the fall to review the budget before it is presented to the board. The budget gets presented to the board in October and is brought back to the board for final approval in November. The chair of the Finance Committee serves as the treasurer on the board.

The Governing Board is responsible for the supervision of the CEO. The board is typically not kept apprised of new employee hires or employees that have terminated their employment. Board members expressed their concern for having a lack of knowledge relating to personnel policies.

The Executive Committee functions as the Nominating Committee, although a separate Nominating Committee is listed in the By-laws. It is the obligation of the board chair to speak with board members who are frequently absent from meetings or not meeting the standards required of a director. Patrick and Brad will discuss budget and personnel policies and report back to the board at the next regularly scheduled meeting.

V Consider for Action: *Financials:* Bert Nash is doing well financially and will continue to improve. The exemption for concealed carry will continue for community mental health centers, the 4% cut in Medicaid will be restored and waiver services will increase by 3%. This is approximately a \$500K increase for Bert Nash. The county will increase support to Bert Nash without hitting the levy cap. Extensive work has been done to hire additional psychiatric staff. A budget hearing was held yesterday for Bert Nash and 4 other entities that share a great partnership in the community. Collaboratively, the group discussed the importance of the integration of behavioral health and substance abuse treatment.

Year to date net income is \$464,048. We incurred a small loss in May. Year to date expenses remain significantly under budget. Salaries and benefits are under budget due to vacant positions, specifically medical staff positions. An additional factor causing salaries to be under budget is that a 2% vacancy rate is typically budgeted for each year. At the time of budgeting last year, it was unknown whether the Department of Labor overtime rule would be implemented or not, so salaries were budgeted at 100% to allow for potential overtime. The board will discuss staff compensation in the future.

GENE BAUER MOVED TO APPROVE THE APRIL 2017 FINANCIALS. LUCIA ORTH SECONDED THE MOTION. MOTION CARRIED.

VI *Adjourn:* The meeting adjourned at 8:30 a.m.

The next Governing Board meeting will be Tuesday, July 25, 2017