

Project Name: Vermont Place
NRA & IRB Process Calendar (2017)

Date/Location	Event	Parties	Status/Notes
7/6/2017	Gap Analysis	NDC/Applicants	Complete
7/6/2017	CBA Analysis	City/Applicants	Complete
	Technical Summary Report	City	
n/a AHAB City Commission Room, City Hall	Affordable Housing Advisory Board	City and Applicant	Nothing changed for AH
7-11-17 (Tuesday) City Commission Room, City Hall, 5:45 pm	City Commission meeting: Discussion on reconsideration of Vermont St Project. If appropriate refer to PIRC and set date for public hearing on proposed NRA and Revitalization Plan (1st Reading 9-19-17)	City and Applicant	Critical for Applicant to Attend NDC to Attend
7/19/2017 (Wednesday)	Notify USD 497 and Douglas County of NRA item discussions and determine how they wish to process request	City	
Sept 7 or 8 or week of Sept. 11-15 PIRC City Commission Room, City Hall 10:00 am-11:00 am	Public Incentive Review Committee: Discuss proposed incentive request(s) and make recommendation to the City Commission	City and Applicant	Critical for Applicant to Attend NDC to Attend
Week of ____ Week of ____	Publish Notice of Public Hearing (2 consecutive weeks)	City	Submitted to LJW on ____ for publication on ____ and ____. <i>Publish 1X/week for two consecutive weeks.</i>
Sept. 19 (Tuesday) City Commission Room, City Hall, 5:45 pm	Public Hearing: City Commission meeting (1st Reading): Public hearing on the NRA project, receive PIRC recommendation, adopt first reading of an ordinance establishing the NRA, approve development agreement and NRA plan. Approve Resolution of Intent to issue Industrial Revenue Bonds for a sales tax exemption on project construction materials.	City and Applicant	Critical for applicant to attend NDC to Attend
XXX (Monday)	Deadline for School Board packet.	City	<i>USD 497 requires materials by the Monday before the School Board meets</i>
Sept. 25 (Monday) School Board Meeting, 7:00 PM	School Board meeting: consideration of approval of the NRA cooperative agreement and School district participation	City, School District, and Applicant	Critical for applicant to attend NDC to Attend
XXX (Friday)	Deadline for County Commission packet	City	<i>County Commission requires materials by the Friday before the County meets</i>
Sept. 27 (Wednesday) County Commission County Courthouse, 4:00 pm	County Commission meeting: Consideration of approval of the NRA cooperative agreement and County participation	City, County and Applicant	Critical for applicant to attend
n/a : No Retail	Publish IRB Notice of Intent prior to Resolution of Intent approval	City (G&B)	<i>Publish after Res of Intent adopted, only if project is anticipated to have retail. Completed: LJW publication on ____</i>
Oct 3, 2017 (Tuesday) City Commission Room, City Hall, 5:45 pm	City Commission meeting (2nd Reading): adopt second reading ordinance establishing the NRA	City and Applicant	<i>Typically on consent agenda</i>
XXX	Construction Commences	Applicant	