

Meeting Highlights

- 1. SAB members are finalizing their recommendations for a LEED policy for city owned and operated buildings.**
- 2. SAB will host a workplanning “retreat” for members in March. The goal of the retreat is to align SAB workplans with STAR objectives.**

Sustainability Advisory Board (SAB) Minutes December 14, 2016

MEMBERS PRESENT:	Dale Nimz, Jackie Carroll, Sharon Ashworth, Adam Ritchie, , Travis Robinett, Karen Lewis, Rachel Krause, Steve Evans
MEMBERS ABSENT:	Michael Steinle
STAFF PRESENT:	Eileen Horn, Kathy Richardson
PUBLIC PRESENT:	Julie Schwarting (USD 497 Environmental Science teacher) and five students from Free State High School

- I. CALL MEETING TO ORDER: Determine quorum of members. Pressing Items?
- II. APPROVE DECEMBER MEETING MINUTES.
- III. SAB administrative items:
 - a. New appointees.
Ma’Ko’Quah Jones was appointed by the Mayor. She has confirmed. Dale will continue because he joined SAB as a Lawrence resident, even though his current home is now out in the County.
 - b. Planning for goal-setting retreat in 2017.
SAB members preferred using the regular meeting time, and either having the retreat in March or April, depending upon STAR progress at the next meeting.
- IV. Report-out from SAB committees on progress towards annual work plan:
 - a. Energy conservation committee:
SAB members discussed their conversations with stakeholders and architects about a LEED policy for public building projects. They discussed key points including the scope of the policy, the cost impacts, and timeline. Next step: SAB members will invite Tom Markus, the City Manager to their February meeting and will send him a draft of the key policy points they are interested in discussing.
 - b. Water conservation committee
The water conservation committee did research into some other Kansas cities that offer rebates for water conservation measures and technologies (i.e.

WaterSense irrigation timers). They are also interested in green infrastructure components of STAR. SAB members discussed a variety of ideas on both of these topics, but ultimately realized they need more staff input. Eileen is going to reach out to Matt Bond (Stormwater Engineer) and Dave Wagner and Mike Lawless (Utilities) to see if they can assist.

c. Land use planning committee

Dale recruited Travis to join the committee, and will dig into STAR to find a work plan for the committee. Will continue to liaison with the Planning Commission. Eileen reminded this committee of the upcoming draft of the Comprehensive Plan, due out in mid-February. This could be a good committee work item.

V. Discussion of STAR Communities score, next steps, role of SAB in implementation (Eileen to lead).

- a. Climate and Energy Goal Area Review
- b. (if time allows) Community Water Systems Objective Review

Eileen provided an overview of these Goal and Objectives within STAR, and talked SAB members through the point categories that the City did not achieve to identify possible areas to work on. SAB members identified a few within Climate and Energy that will be addressed soon by the FCIP project and an eventual LEED green building policy.

VI. Staff Report: City/County Sustainability Director, Eileen Horn
See below.

VII. Action Items. What are the key takeaways to share with the Commission? What are key topics for next month's agenda?

VIII. Future Agenda Items

Travis would like SAB members to discuss the proposed water park at Clinton Lake.

IX. Member Updates

Steve Evans was appointed to the City's Transportation Commission.

X. Public Comment

XI. Adjourn

Next regular SAB meeting:

February 8, 2017 at 5:30 p.m.

Venue: Public Works Conference Room, City Hall

Sustainability Coordinator Report to the SAB: January 11, 2017

✓ **STAR**

- Next step: Meet with each department to review relevant opportunities for improvement.
- Recent meetings with Lawrence Arts Center, Heritage Conservation Council, etc.

✓ **City/County Food Policy Council Projects:**

- Common Ground: The Food Policy Council will be assisting with a revision of the Common Ground application process to improve accessibility. SAB members are welcome to participate. Application process will begin in February 2017.
- The Douglas County Food System Plan: Please join us at an upcoming Food Policy Council meeting if you'd like to provide public comment on the Food Plan. January 23rd. SAB will receive a draft.

✓ **Energy Efficiency:**

- On January 17, the City Commission will consider final approval of the performance contract with 360 energy engineers to complete energy efficiency retrofits across the City. There are 35+ buildings and parks that will receive new lighting, new HVAC, etc.
- This will result in approximately \$500,000 in energy and maintenance savings each year to the City, and will address much deferred maintenance.

✓ **Miscellaneous:**

- The Food Policy Council and County contracted with a firm to conduct an assessment and recommendations for our 6 County farmers markets. That final report is being presented to stakeholders January 18 and 19.
- The Public Works facility for the County received final word from USGBC: We are certified LEED Silver. A press event will be held in late January, and SAB is invited/encouraged to attend.
- T2040, the long range transportation planning process kicked off this week. This creates a countywide transportation plan. New foci this year: Resilience and natural disaster preparedness, impacts of tourism.
- The County completed a Fairgrounds landscape master plan that includes native plantings, an arboretum, and a teaching vegetable garden.
- The Parks and Recreation Master Plan was presented to the City Commission at their September 13th meeting. It is being revised and will be presented again soon.
- A consultant was selected for the city parking study. There will be a lot of community engagement in this process, and I will keep you informed of opportunities.
- Eileen joined an effort by the Climate and Energy Project to begin to engage NE Kansas communities in discussions of air quality related to emissions from energy production. Includes 9 counties in NE Kansas.