



City of Lawrence

CITY MANAGER'S OFFICE

THOMAS M. MARKUS
CITY MANAGER

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CITY COMMISSION

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March 17, 2017

Mr. Trey Meyer, Executive Director
Lawrence Community Shelter
3655 E. 25th Street
Lawrence, Kansas 66046

Dear Mr. Meyer,

Hopefully you have had a chance to review the letter I sent outlining my recommendation regarding the amendment of the agreement between the City and LCS. If your board wishes to request forgiveness of a portion of the 2028 balloon payment, please make a request in writing to the mayor and City Commission so it can be placed on an agenda for consideration.

LCS will need to make this request each year for the remainder of the loan and should be separate and distinct from any other annual request for social service funding made by LCS.

Sincerely,

Thomas M. Markus
City Manager

