



MINUTES

Governing Board of Directors
Tuesday, September 27, 2016

Directors Present: Brad Burnside David Johnson Elizabeth Sheils
 Lucia Orth Steve Glass Matt Brown
 Gene Bauer Reed Dillon Jane Fevurly
 Don Grosdidier

Directors Absent: Barbara Ballard Ken McGovern Cindy Maude

Staff Present: Pat Roach Smith, Chief Operations Officer
 Cindy Hart, Development Director
 Tracy Kihm, Finance Director
 Carla Helm, Supportive Housing Coordinator
 Leah Hansen, Executive Assistant (Minutes)

I Jane Fevurly called the meeting to order. Jane welcomed new Governing Board director, Matt Brown. Matt and his wife Kathy will serve on the Governing Board as a joint appointment. Everyone introduced themselves and welcomed the Brown's to the board of directors.

II Public Comment: None.

III Consent Agenda: The Consent Agenda included the August 30, 2016 Minutes.

STEVE GLASS MOVED TO APPROVE THE AUGUST 30, 2016 MINUTES; BRAD BURNSIDE SECONDED THE MOTION. MOTION CARRIED.

IV Review & Comment: *Adult Services/ Supportive Housing:* Carla Helm, Team Leader for Housing Services spoke to the board today about the Home Program that has been in existence at Bert Nash since 1994. The Home Program offers 24 month rental assistance to CSS clients. In 2000, Bert Nash had 364 housing participants obtain housing. Each year, we apply for a grant which varies in denomination. Clients wishing to receive grant funds are channeled through case managers. Carla then meets with these individuals based on certain criteria. After the client has been successful in the Home Program, they go straight into Section 8. The client is required to sign a self-sufficient agreement that formalizes that they will stay engaged with services for their mental, physical and financial well-being. We have a great relationship with the Douglas County Housing Authority and on average we house 20-25 individuals each year.

We will receive additional supportive housing funds on October 1, 2016 which can be used for deposit, rent, utilities, application fees, driver's license or ID and is specific funding for SPMI clients to obtain or maintain their housing.

Bridges, located at 1334 New Jersey, Lawrence, KS is our transitional housing program. This is housing for individuals that are coming out of a hospital for psychiatric reasons or jail and who are receiving alcohol/drug treatment. Bridges is a place to go for additional support and structure. Bridges can house 8 individuals and contains individual sides for males and females. Individuals are allowed to stay approximately 90 days and work with their case managers to find housing in the community.

Bert Nash also owns a house at 911 Ohio, Lawrence, KS that is converted into 4 apartments. If there is a vacant apartment available, it will be offered to an individual from Bridges that may not be able to obtain housing. Individuals that have a Section 8 voucher can live at 911 Ohio and will receive more support from their case managers and psychosocial worker. The Housing Authority manages our 2 duplexes in Baldwin. The Baldwin property houses up to 4 individuals and is currently full (occupied).

V THE MEETING WENT INTO EXECUTIVE SESSION AT 8:25 A.M. THE REGULAR MEETING RECONVENED AT 8:30 A.M.

VI Consider for Action: *Financials*: Tracy reported that we are close to breaking even this month and includes the absorption of Health Homes. Salaries and benefits are under budget due to vacant positions. Bad debt is down and continues to be monitored in the overall revenue of financial statements and through the Financial Operations Learning Community. Program costs continue to run high and are primarily due to the transition in medical staff and hiring through Locum Tenens.

GENE BAUER MOVED TO APPROVE AUGUST 2016 FINANCIALS. STEVE GLASS SECONDED THE MOTION. MOTION CARRIED.

CEO Report: The Search Committee meets on Oct.10 to hear presentations from two search firms and to develop a plan moving forth. The Transition Committee will meet today to begin discussion. David shared a letter outlining the need for a security plan in the Community Health Facility. Lawrence-Douglas County Health Department, Visiting Nurses and Bert Nash are looking to the City of Lawrence and Douglas County for leadership to develop a plan to assure that adequate building security can be maintained.

LUCIA ORTH MOVED TO APPROVE THAT JANE FEVURLY SIGN THE LETTER REQUESTING ADEQUATE BUILDING SECURITY AS A REPRESENTATIVE FOR BERT NASH CMHC. ELIZABETH SHEILS SECONDED THE MOTION. MOTION CARRIED.

Gift Acceptance Policy: The Gift Acceptance Policy was approved by the Governing Board last fall. During the annual audit this year, the auditors recommended that large gifts deposited into the Endowment Fund be approved formally by the Governing Board of Directors each time they are received or be covered by a specific policy outlining where the funds are deposited. Cindy Hart has updated the second to last line in the Gift Acceptance Policy to specify that memorial gifts will be deposited into the Endowment Fund unless specifically designated otherwise.

BRAD BURNSIDE MOVED TO APPROVE THE CHANGES IMPLEMENTED IN THE GIFT ACCEPTANCE POLICY; GENE BAUER SECONDED THE MOTION. MOTION CARRIED

VII *Adjourn:* The meeting adjourned at 9:00 a.m.

The next Governing Board meeting will be Tuesday, October 25, 2016.