

MINUTES
Lawrence-Douglas County Health Board
June 20, 2016

CALL TO ORDER

The monthly meeting of the Lawrence-Douglas County Health Board was held Monday, June 20, 2016. Chair Shannon Oury called the meeting to order at 5:03 p.m.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF AGENDA

Doug Dechairo made a motion to approve the Agenda for June 20, 2016. Steve Fawcett provided the second and the motion passed.

REVIEW AND APPROVE MINUTES OF MAY 16, 2016

David Ambler made a motion that the Minutes of May 16, 2016, be approved. Shaun Musick provided the second and the motion passed.

REVIEW AND APPROVE MAY MONTHLY FINANCIAL REPORT

Jennie Henault, director of administrative services, reviewed the May Monthly Financial Report. After discussion, Shaun Musick moved that the May Monthly Financial Report be approved. Kevin Stuever provided the second and the motion passed.

Jennie Henault, director of administrative services, reviewed the audit of the Health Department Kansas Public Employees Retirement System (KPERS) payroll and processes. This audit was from January 1, 2012, to December 31, 2014. Jennie reported the findings went very well. When the preliminary Fund Statements for 2013 were issued, the agency

had a balance due for KPERS plan 1 of \$750.70. This amount was paid in 2014. No further material issues were found with the Fund Balance or other areas.

NEW BUSINESS

Recognition of Brenda Hawkins, Five Years of Service

The Board signed a Letter of Recognition congratulating Brenda Hawkins for five years of service.

Billing Revenue Report

Jennie Henault, director of administrative services, reviewed the Family Planning Billing Revenue Report. Jennie reported Health Department staff did a cost analysis to help determine fee increases for Family Planning. Jennie stated comparing January 1 to May 31, in 2015 and 2016, there was a 212 percent increase in revenue collected for Family Planning Services for 2016. When looking at the comparison the collection ratio actually went down, other factors such as utilization have also decreased. Further analysis of all clinic services will be presented in the future.

Consider Subcontract with Lawrence Community Shelter for Fatherhood Initiative Grant.

Dan Partridge, director, reported the Health Department applied for and received a Fatherhood Initiative grant entitled Healthy Dads, Healthy Families (HDHF) project from the Kansas Department for Children and Families (DCF) in the amount of \$186,017. The grant period is from July 1, 2016-June 20, 2017. Partners include the Lawrence Community Shelter (LCS), Douglas County Correctional Facility (DCCF), Dads of Douglas County (DODC) and the University of Kansas Center for Public Partnerships and Research, Achievement and Assessment Institute (KU). The Health Department will hire a project coordinator, who will report to Jenn Preston, case manager supervisor, to manage this project. The project coordinator will use the *Quenching the Father Thirst* curriculum and will target 156 fathers in Douglas County. This 13 week curriculum will be implemented in conjunction with the LCS and DCCF. The fatherhood curriculum will be offered at three locations on a weekly basis: the Health Department, the LCS, and DCCF.

Dan Partridge, director, reported he presented a Subrecipient Agreement to the Lawrence Community Shelter (LCS) and asked for their feedback, but has not heard back. Dan stated Shannon Oury, chair, reviewed the agreement and in the second paragraph added, "Award # X." After discussion, Doug Dechairo made a motion that if the LCS doesn't make any other

revisions other than the second paragraph adding “Award # X” then to authorize Shannon Oury, chair, to sign the agreement. If other revisions are made, Dan Partridge, director will bring the agreement back to the Board. Shaun Musick provided the second and the motion passed.

DIRECTOR’S REPORT

Performance Management Team Update

Dan Partridge, director, presented the agency strategy map. Dan reviewed the department assets, process and learning strategies, implementation strategies and the strategic objectives. The agency strategy map also includes the Health Department Vision statement “Healthier Together” and the Mission statement “Health for all.” Dan explained the department assets are fostering a supportive work environment, maintain well-trained staff and adhere to professional standards of practice and how our staff drives this work. For process and learning strategies, maintaining effective financial management and use customer focused approaches drives setting evidence-based standards, monitor and evaluate activities and collect and interpret public health information. Those in turn provide actionable information as part of implementation strategies. Actionable information fosters community partnerships and enhance financial resources, which means we either need money or partners to make it happen and sometimes it takes both. Then we need to monitor and assure goals are met. Finally, use and create evidence-based practices and build and support relationships drives create and provide equal opportunities for health.

Dan Partridge, director, stated Health Department staff developed program strategy maps for clinic, regulatory, community health, administration, and case management programs. Staff were asked, “What is our purpose and how do we achieve this?” Supervisor’s for each of the five programs reviewed their program map and purpose statement and explained how it linked to the agency strategic map. For Clinic Services the purpose statement is: We provide compassionate services to promote the health and well-being of our community. The strategies are: Maintain well-trained staff, provide a trusted source of health information, improve access to health care, and provide client-centered care. For Regulatory Services the purpose statement is: Through preventative and enforcement activities we ensure and safeguard healthy environments for all. The strategies are: Setting standards through evidence-based practices, provide information on public health benefits of healthy environments and consequences of unhealthy environments, collaboration with network of partners, and monitor and evaluate enforcement activities. For Administration the purpose statement is: We are accountable to the community, Health Board and staff to provide leadership and support. The strategies are: Maintain an effective financial

management system, provide actionable information that supports the Health Board in the execution of their duties and purpose, create a supportive work environment, and monitor and assure goals are met. For Case Management the purpose statement is: Provide holistic support to families and older adults facing challenges to enhance quality of life. The strategies are: Adhere to established professional standards of practice, assure strength based person centered approach, promote community partnerships, and utilize data to continuously improve processes, programs and interventions. For Community Health the purpose statement is: Working across the community to understand and address the root causes of health and to promote health as a human right for all. The strategies are: Collect, interpret and disseminate public health information, mobilize partnerships, promote policies, systems, environments, and programs that positively impact population health, generate and enhance resources to advance population health.

Agreement with Heartland Community Health Center

Dan Partridge, director, reported he met with Brad Finkeldei, Attorney at Law, and Jon Stewart, chief executive officer for Heartland Community Health Center (HCHC), to discuss the agreement between the Health Department and HCHC. Jon Stewart is reviewing the Agreement. Dan reported the integration target date has been moved to August 15th.

2017 Budget Update

Dan Partridge, director, reported he attended a city budget meeting on June 14, 2016, and was told to expect level funding.

Other New Business

1. The next scheduled Health Board meeting will be Monday, July 18, 2016, at 5 p.m. in the first floor meeting room.

ADJOURNMENT

The Board meeting was adjourned at 7:00 p.m. on a motion by Shaun Musick and a second by Kevin Stuever.

Respectfully submitted,

Dan Partridge,
Secretary

Present: David Ambler
Judy Brynds
Doug Dechairo
Stephen Fawcett
Shaun Musick
Shannon Oury
Kevin Stuever
Ex Officio: Dan Partridge
Other: Mary Beverly
Karrey Britt
Kathy Colson
Kim Ens
Jennie Henault
Colleen Hill
Charlotte Marthaler
Jenn Preston
Chris Tilden