

City of Lawrence

Lawrence Sister Cities Advisory Board

11 May, 2016 Meeting Minutes

MEMBERS PRESENT:	Ken Albrecht, Kathleen Hodge, Billy Williams, Bill Keel, Jon Niccum, Kelly Scholz, Dennis Christilles, Mike Dever, Jon Jossierand
MEMBERS ABSENT:	Michelle Fales, Jennifer Carttar, Hans Carttar, Bob Schumm, Amy Pope
STAFF LIAISON PRESENT:	Porter Arneill
PUBLIC PRESENT:	Tom Markus – Lawrence City Manager

Co-Chair Ken Albrecht opened the Meeting at City Hall at 5:30 on 11 May 2016.

Meeting Materials Provided:

- Meeting Agenda, 13 April 2016 Draft Meeting Minutes, Monthly Financial Report, Sister Cities Educational Youth Exchange Budget and Refund Policy, dated 10 November 2010

Introduction of guest and Announcements

- Introduction of Tom Markus, the new City Manager who came to introduce himself to the Board.
- It was reported that Bob Moody's mother has passed away. The Board will send a card and condolences to Bob.

Draft Meeting Minutes

- Minutes were reviewed and approved as corrected.

Financial Report - Fales

- Review of financials report.
- Regarding the Friendship Garden in Eutin - \$2500 has been received from DCCF (Baron) Scholz to communicate with Eutin that a total of \$4100 will be sent by June 1.
- Bill from Background checks was received and forwarded to Fales for payment.
- New budget to be presented to City. Scholz recommends that the budget be increased by \$1000 to cover the additional cost of the Background checks and liability insurance. Scholz will follow up with Schumm regarding this plan.
- Financial report approved.

Membership - Josserand

- Second membership letter nearly ready and scheduled to go out this week.
- Half of the budgeted income has been raised at this time.
- Scholz gave Josserand the (4) new completed membership forms from the Eutin students, (2) remain outstanding.

Discussion of Refund Policy – (2010)

- Both the Eutin and Hiratsuka prudent reserve funds are fully funded at this time.
- Review of the Refund Policy to include the (3) possible scenarios on the last page of the handout.
- In General, Extra monies will be used to refund the Prudent Reserves. After this, the Board will vote as to whether or not the parents will be refunded and of their trip expenses.

Letter from the Eutin Trip Coordinator - Scholz

- A letter was received from Arne Scholz stating that there is a \$120 deficit in the trip budget.
- First, He will try to work with the current trip budget to make up the deficit.
- If this is not possible

Hiratsuka Delegation - Hodges

- The delegation is will be in Lawrence from 12-16 October, 2016.
- Between 15-12 people are scheduled to attend from Hiratsuka. Hodges will request the number of home stays required by the group.
- A committee meeting is scheduled for next week to discuss details. A report of the meeting will be presented during the June Board meeting.
- Board asked to provide ideas for interesting events/activities for the group to attend. The tour of the new Lawrence Library was popular with the Eutin delegation. Contact will be made with Brad Allen to schedule a tour similar to what was presented in 2014.

Friends of Hiratsuka – Scholz

- Plans for the trip to Hiratsuka are progressing
- Parents and students are pleased with the new Chaperone situation.
- Angela Heili will present more information at the June meeting.

Friends of Eutin - Albrecht

- Jochen Meseck has passed away. Jochen Meseck was a longtime member of the Friends of Lawrence in Eutin. Mike Amyx is preparing a letter of condolence from the City.
- The Board will also send a card to his widow.
- Six students are scheduled to make the trip to Eutin this year with 12 students scheduled to travel from Eutin to Lawrence.
- The Grand Opening of the Friendship Garden in Eutin is scheduled for 23 June.

Friends of Iniades - Christilles

- Christilles has decided to remain a member of the Board.
- Christilles believes that Theo of the Mad Greek would be a good candidate for Board membership.
- Christilles reported the KU summer program in Iniades has been cancelled this year for economic reasons.
- A GoFundMe account has been established to raise money to repaint the school in Iniades. Christilles will forward information to the Board members regarding the account and its progress.

Meeting was adjourned at 6:50pm.