

Study Session for 2017 Budget

Cost Drivers and Department
Presentations



City of Lawrence

Cost Drivers to Highlight

- Employee Compensation
- Healthcare
- Vehicles and Equipment
- Debt Service



City of Lawrence

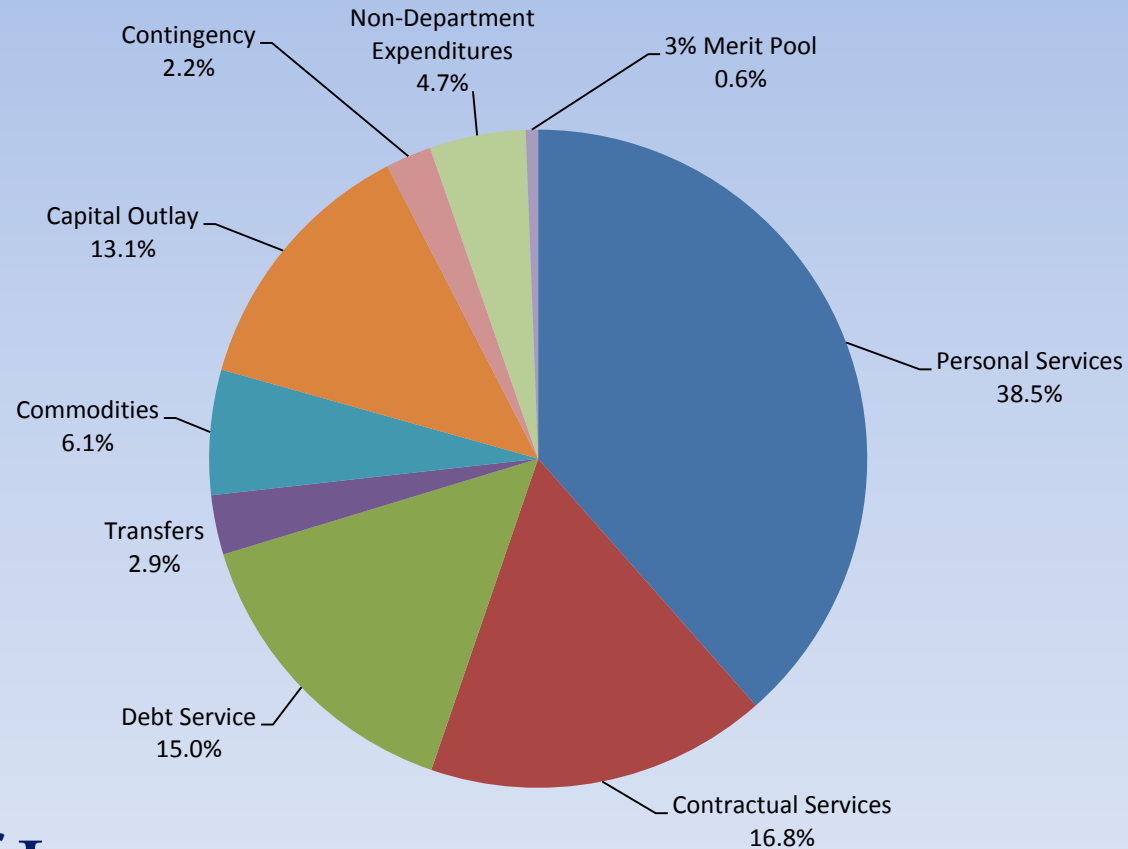
Overview of Cost Drivers

- **Employee Compensation***
 - \$67,308,502 (34.0%) of all budgeted funds
 - \$42,985,000 (59.3%) of General Fund
- **Health Insurance**
 - \$8,975,060 (4.5%) of all budgeted funds
 - \$5,5245,000 (7.6%) of General Fund
- **Vehicles and Equipment**
 - \$4,685,000 (2.4%) of all budgeted funds
 - \$572,000 (0.8%) of General Fund



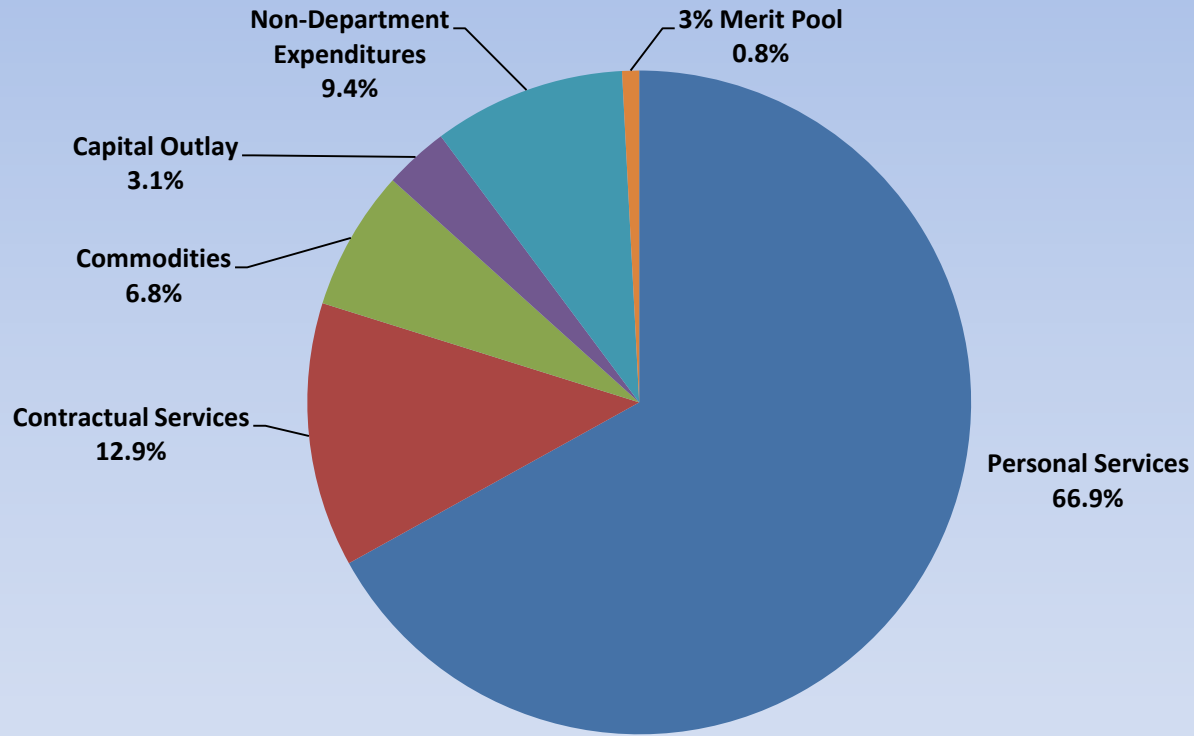
Expenditures by Category Total Operating Budget

Expenditure by Category as a Percentage of Total Budget



City of Lawrence

Expenditures by Category General Fund



City of Lawrence

Employee Compensation

- Historically around 2% of annual wages was budgeted for non-MOU employee merit increases and targeted market adjustments
- 2016 budget included 3% merit pool plus \$70,000 pool for targeted market adjustments
- Additional funding for targeted market adjustments is not requested for 2017, though a small amount of any merit pool may go to such adjustments, as needed



City of Lawrence

Employee Compensation

- Public safety MOUs created 2017 obligations
 - Fire-Med: \$455,400 (all General Fund)
 - Police: \$291,200 (mostly General Fund)
- Non-MOU employee merit pool requires \$407,100 for all funds (\$199,500 for General Fund) per 1%
 - 1% pool = \$407,100 Total/\$199,500 General Fund
 - 2% pool = \$814,200 Total/\$399,000 General Fund
 - 3% pool = \$1,221,300 Total /\$598,500 General Fund



City of Lawrence

Healthcare

- 2015 total healthcare plan expenses finished under budget but still increased approximately 10.5% over 2014
- City has made a conscious decision to spend down some of the fund reserves over the past few years



Healthcare Committee Recommendations

- City's Employee Healthcare Committee reviews plan status and makes funding recommendations
- 2017 Recommendations include:
 - 12% (\$979,000) increase in city funding to \$9,138,000
 - 12% overall increase in total employee contributions (combination of premiums and plan design changes)



City of Lawrence

Healthcare Committee Recommendations

- Increase deductibles to \$1,500 individual/\$3,000 family with out of pocket maximum increasing to \$3,300 individual/\$6,600 family (includes deductible)
- Retiree contributions and COBRA rates will be set once stop loss rates are finalized this fall
- No plan coverage changes
- Plan must comply with Patient Protection and Affordable Care Act (PPACA) regulations which include additional fees paid by the City to federal government in the amount of \$61,600



City of Lawrence

Vehicle and Equipment Funding

- Funding Sources:
 - Special revenue and utility funds used for vehicles used for specific operations. (i.e.: water sewer, special park, solid waste)
 - Equipment reserve fund used for general operational vehicle replacement program
 - General fund used for police patrol, Park and Rec, CIP and any new programs



City of Lawrence

Vehicle and Equipment Replacement Program

- Challenges
 - Equipment reserve fund has been limited to only \$500,000 with an estimated annual need of \$1,200,000
 - The replacement program is behind due to funding limitations. Estimated to take \$3,000,000 to bring program back up to current needs
 - Equipment reserve fund is funded from an annual transfer from general. A transfer is not included in the 2017 budget. Therefore, after 2017, equipment replacement program will no longer be funded



City of Lawrence

2017 Vehicles and Equipment

Funding Source	Amount
Equipment Reserve Fund	\$ 496,000
General Fund	572,000
Water and Sewer Fund	364,000
Special Parks and Recreation Fund	239,000
Storm water Fund	250,000
Special Highway Fund (Gas Tax)	280,000
Solid Waste Fund	800,500
Golf Fund	32,000
Transit Fund	1,651,000
Total All Funds	\$4,684,500



City of Lawrence

2017 Commission Priorities

- Public Safety
- Infrastructure
- Non-Motorized Transportation/Transit
- Economic Development
- Mental Health
- Affordable Housing



City of Lawrence

2017 Impact of Personnel Changes

Department	Position	FTE	Fund	Budget Impact
<u>New Positions</u>				
Fire-Medical	Administrative Support III	1.0	General Fund	\$0
Public Works	Right of Way Manager / Fiber Optic Technician	1.0	General Fund	\$67,000
Police	CIT Unit Officer and Sergeant	2.0	General Fund	\$331,052
Water Sewer Utilities	Wakarusa Wastewater Treatment Plant	4.0	Water Sewer Fund	\$235,600
Water Sewer Utilities	Water Quality & Programmatic Support	1.0	Water Sewer Fund	\$58,900
Public Works Stormwater	Culvert Inspection Crew Member	2.0	Stormwater Fund	\$130,000
<u>Reallocation of Funds</u>				
Planning & Development Services	Planner I	0.25	General Fund	\$25,000
Planning & Development Services	Community Development Manager	0.25	General Fund	\$25,000
<u>Reclassifications</u>				
Planning & Development Services	Senior Building Inspector (reclassification)	1.0	General Fund	\$0
Planning & Development Services	Administrative Support (reclassification)	1.0	General Fund	\$0
Total All Funds				\$872,552



City of Lawrence

2017 Debt Projects

Department	Property Tax Debt Projects	Utility Revenue Debt Projects	Fee Revenue Debt Projects
Police	\$ 2,267,100	\$ -	\$ -
Fire & Medical	6,779,000	-	-
Public Works	2,650,000	-	-
Parks & Recreation	-	-	500,000
Water & Sewer	-	8,790,000	-
Health	312,500	-	-
Non-Departmental	580,000	-	-
Total	\$ 12,588,600	\$ 8,790,000	\$ 500,000



City of Lawrence

Department Presentations



City of Lawrence

Common Themes

- Personal Services
 - Healthcare is now being budgeted at a department/division level in 2017 in the General Fund
- Fund Balance
 - Fund balance is not budgeted in 2017
- Grant Funds
 - Grants were not included in 2016 budget but are budgeted for in 2017



City of Lawrence

Department Overview

Division	TOTAL
City Commission	\$ 122,700
City Auditor	62,300
Public Transportation	9,410,461
City Manager's Office	2,657,312
Planning & Development Services	4,764,586
Finance	2,884,569
Information Technology	1,131,915
City Attorney's Office	2,147,088
Police	23,868,667

Division	TOTAL
Fire & Medical	19,233,555
Public Works	43,170,894
Parks & Recreation	13,609,408
Water & Sewer Utilities	44,744,186
Library*	3,836,100
Health	1,210,999
Other Non-Department Expenditures	24,105,710
Merit Pool (3%)	1,194,000
TOTAL	\$ 198,154,450



*Assumes current mill levy

Public Transportation Overview

Funds	2016 Budget	2017 Budget	Variance	% Change
Transit Fund	\$ 7,832,773	\$ 5,819,207	\$ (2,013,566)	-25.7%
Outside Agency Grants	3,578,394	3,591,254	12,860	0.4%
Total	\$ 11,411,167	\$ 9,410,461	\$ 2,000,706	-17.5%



City of Lawrence

Public Transportation Transit Fund

Expenditures	2016 Budget	2017 Budget	Variance	% Change
Personal Services	\$ 104,537	\$ 89,345	\$ (15,192)	-14.5%
Contractual Services	3,284,015	3,185,594	(98,421)	-3.0%
Commodities	1,109,721	893,268	(216,453)	-19.5%
Capital Outlay	-	1,651,000	1,651,000	-
Contingency	3,334,500	-	(3,334,500)	-
Total	\$ 7,832,773	\$ 5,819,207	\$ (2,013,566)	-25.7%

- Contractual Services: fuel savings and 30-minute service on two additional routes
 - 6 of 11 city funded routes at 30-minute service
- Capital Outlay: additional buses and amenities
 - CIP project



City of Lawrence

Public Transportation Outside Agency Grants

Expenditures	2016 Budget	2017 Budget	Variance	% Change
Personal Services	\$ 196,475	\$ 204,175	\$ 7,700	3.9%
Contractual Services	3,197,179	3,202,379	5,200	0.2%
Commodities	4,740	4,700	(40)	-0.8%
Capital Outlay	180,000	180,000	-	0.0%
Contingency	-	-	-	-
Total	\$ 3,578,394	\$ 3,591,254	\$ 12,860	0.4%

- Contractual Services: fuel savings and 30-minute service on two additional routes
 - 6 of 11 city funded routes at 30-minute service



City of Lawrence

City Manager's Office General Operating Fund

Expenditures	2016 Budget	2017 Budget	Variance	% Change
Personal Services*	\$ 1,616,311	\$ 1,875,775	\$ 259,464	16.1%
Contractual Services	712,482	713,627	1,145	0.2%
Commodities	52,058	67,910	15,852	30.5%
Capital Outlay	-	-	-	-
Contingency	-	-	-	-
Total	\$ 2,380,851	\$ 2,657,312	\$ 276,461	11.6%
*Additional Personal Services budgeted in Water Utilities Fund		\$171,236		

- Personal Services: personnel changes and merit increases for eligible employees
- Commodities: Risk Master software fees



City of Lawrence

Finance Overview

Funds	2016 Budget	2017 Budget	Variance	% Change
General Operating Fund	\$ 315,331	\$ 389,035	\$ 73,704	23.4%
Water & Sewer Fund	\$ 2,274,707	\$ 2,495,534	\$ 220,827	9.7%
Total	\$ 2,590,038	\$2,884,569	\$144,531	5.6%



City of Lawrence

Finance

General Operating Fund

Expenditures	2016 Budget	2017 Budget	Variance	% Change
Personal Services	\$ 292,830	\$ 360,290	\$ 67,460	23.0%
Contractual Services	13,625	19,869	6,244	45.8%
Commodities	8,876	8,876	-	0.0%
Capital Outlay	-	-	-	-
Contingency	-	-	-	-
Total	\$ 315,331	\$ 389,035	\$ 73,704	23.4%

- Contractual Services: recruiting, training, communications and IT maintenance

Finance

Water & Sewer Fund

Expenditures	2016 Budget	2017 Budget	Variance	% Change
Personal Services	\$ 1,682,899	\$ 1,735,000	\$ 52,101	3.1%
Contractual Services	384,608	547,503	162,895	42.4%
Commodities	85,250	89,781	4,531	5.3%
Capital Outlay	23,000	24,300	1,300	5.7%
Refunds	7,500	7,500	-	0.0%
Transfers	91,450	91,450	-	0.0%
Contingency	-	-	-	-
Total	\$ 2,274,707	\$ 2,495,534	\$ 220,827	9.7%

- Contractual Services: additional temporary help during student rush, recruiting, training and communications
- Commodities: office supplies, field supplies and fuel for field vehicles
- 2017 includes previously adopted rates



City of Lawrence

Information Technology Overview

Funds	2016 Budget	2017 Budget	Variance	% Change
General Operating Fund	\$ 936,840	\$ 1,082,415	\$ 145,575	15.5%
Equipment Reserve Fund	70,000	49,500	(20,500)	-29.0%
Total	\$1,006,840	\$1,131,915	\$125,075	12.4%



City of Lawrence

Information Technology General Operating Fund

Expenditures	2016 Budget	2017 Budget	Variance	% Change
Personal Services	\$ 645,960	\$ 763,000	\$ 117,340	18.2%
Contractual Services	232,880	261,115	28,235	12.1%
Commodities	48,000	48,000	-	0.0%
Capital Outlay	10,000	10,000	-	0.0%
Contingency	-	-	-	-
Total	\$ 936,840	\$ 1,082,415	\$ 145,575	15.5%

- Contractual Services: communication costs and VoIP project costs

Information Technology Equipment Reserve Fund

Expenditures	2016 Budget	2017 Budget	Variance	% Change
Personal Services	\$ -	\$ -	\$ -	-
Contractual Services	-	-	-	-
Commodities	-	-	-	-
Capital Outlay	70,000	49,500	(20,500)	-29.0%
Contingency	-	-	-	-
Total	\$ 70,000	\$49,500	\$ (20,500)	-29.0%

- Capital Outlay: 130+ network switches

Fire/Medical Overview

Funds	2016 Budget	2017 Budget	Variance	% Change
General Operating Fund	\$ 15,716,678	\$ 18,563,555	\$ 2,846,877	18.1%
Equipment Reserve Fund	810,000	150,000	(660,000)	-81.5%
Capital Improvement Fund	-	520,000	520,000	-
Total	\$ 16,526,678	\$ 19,233,555	\$ 2,706,877	16.4%



City of Lawrence

Fire/Medical General Operating Fund

Expenditures	2016 Budget	2017 Budget	Variance	% Change
Personal Services	\$ 14,023,950	\$ 16,406,202	\$ 2,382,252	17.0%
Contractual Services	1,145,448	1,571,653	426,205	37.2%
Commodities	547,280	585,700	38,420	7.0%
Capital Outlay	-	-	-	-
Contingency	-	-	-	-
Total	\$ 15,716,678	\$ 18,563,555	\$ 2,846,877	18.1%

- Personal Services: Memorandum of Understanding and 1 additional FTE (paid 100% by Douglas County)
- Contractual Services: building maintenance, vehicle leases, employee education for hazmat and technical services, supervisory training
Commodities: personnel protective clothing, fire fighting foam



City of Lawrence

Fire/Medical Equipment Reserve Fund

Expenditures	2016 Budget	2017 Budget	Variance	% Change
Personal Services	\$ -	\$ -	\$ -	-
Contractual Services	-	-	-	-
Commodities	-	-	-	-
Capital Outlay	810,000	150,000	(660,000)	-81.5%
Contingency	-	-	-	-
Total	\$ 810,000	\$ 150,000	\$ (660,000)	-81.5%

- Capital Outlay: SCBA Fill Station for Station No. 1 and partial funding for apparatus



City of Lawrence

Fire/Medical Capital Improvement Fund

Expenditures	2016 Budget	2017 Budget	Variance	% Change
Personal Services	\$ -	\$ -	\$ -	-
Contractual Services	-	-	-	-
Commodities	-	-	-	-
Capital Outlay	-	520,000	520,000	-
Contingency	-	-	-	-
Total	\$ -	\$ 520,000	\$ 520,000	-

- Capital Outlay: Portion of Fire Station No. 1 paid with intergovernmental funds



City of Lawrence

Police Overview

Funds	2016 Budget	2017 Budget	Variance	% Change
General Operating Fund	\$ 18,310,696	\$ 22,686,267	\$ 4,375,571	23.9%
Public Parking System	825,424	852,400	26,976	3.3%
Law Enforcement Trust Fund	-	80,000	80,000	-
Other Grant Funds	-	250,000	250,000	-
Total	\$ 19,136,120	\$ 23,868,667	\$ 4,482,547	23.4%



City of Lawrence

Police

General Operating Fund

Expenditures	2016 Budget	2017 Budget	Variance	% Change
Personal Services	\$ 15,975,274	\$ 18,871,485	\$ 2,896,211	18.1%
Contractual Services	868,169	2,043,003	1,174,834	135.3%
Commodities	813,453	948,779	135,326	16.6%
Capital Outlay	653,800	823,000	169,200	25.9%
Contingency	-	-	-	-
Total	\$ 18,310,696	\$ 22,686,267	\$ 4,375,571	23.9%

- Personal Services: eight Officers from 2016 over hire, projected salary increases and overtime
- Contractual Services: transfer of Judicial Bldg. operations from Public Works, Mental Health Team, rebid of dry cleaning contract, annual software maintenance contracts, Emergency Room charges for arrestees, radio maintenance, vehicle and equipment repairs, prisoner care moved from City Attorney's Office (plus an increase)
- Commodities: replacement of bulletproof vests, personal equipment allowance per Memorandum of Understanding, taser equipment for recertification of all Officers, replacement of computer equipment, uniforms, new/replacement equipment for Patrol, K9 Unit, Bike Patrol, Motorcycle Patrol, Crisis Response Team
- Capital Outlay: annual replacement of vehicles, replacement of two vehicles for the Community Services Division, ammunition and equipment for new duty pistols for half of the Officers



City of Lawrence

Police Public Parking System

Expenditures	2016 Budget	2017 Budget	Variance	% Change
Personal Services	\$ 635,097	\$ 646,900	\$ 11,803	1.9%
Contractual Services	41,127	23,300	(17,827)	-43.3%
Commodities	85,200	83,200	(2,000)	-2.3%
Capital Outlay	64,000	99,000	35,000	54.7%
Contingency	-	-	-	-
Total	\$ 825,424	\$ 852,400	\$ 26,976	3.3%

- Capital Outlay: new pay stations in the New Hampshire and Riverfront garages and new printer/ticket writers



City of Lawrence

Police

Law Enforcement Trust Fund

Expenditures	2016 Budget	2017 Budget	Variance	% Change
Personal Services	\$ -	\$ -	\$ -	-
Contractual Services	-	40,000	40,000	-
Commodities	-	40,000	40,000	-
Capital Outlay	-	-	-	-
Contingency	-	-	-	-
Total	\$ -	\$ 80,000	\$ 80,000	-

- No specific project identified for 2017



City of Lawrence

Police Other Grant Funds

Expenditures	2016 Budget	2017 Budget	Variance	% Change
Personal Services	\$ -	\$ 250,000	\$ 250,000	-
Contractual Services	-	-	-	-
Commodities	-	-	-	-
Capital Outlay	-	-	-	-
Contingency	-	-	-	-
Total	\$ -	\$ 250,000	\$ 250,000	-

- Personal Services: reimbursement for overtime



City of Lawrence

City Attorney's Office Overview

Funds	2016 Budget	2017 Budget	Variance	% Change
General Operating Fund	\$2,070,573	\$ 1,928,388	\$ (142,185)	-6.9%
Public Parking System	209,736	207,100	(2,636)	-1.3%
Fair Housing Grant	11,408	11,600	192	1.7%
Total	\$ 2,291,717	\$ 2,147,088	\$ (144,629)	-6.3%



City of Lawrence

City Attorney's Office General Operating Fund

Expenditures	2016 Budget	2017 Budget	Variance	% Change
Personal Services	\$ 1,224,190	\$ 1,451,150	\$ 226,960	18.5%
Contractual Services	808,648	435,044	(373,604)	-46.2%
Commodities	37,735	42,194	4,459	11.8%
Capital Outlay	-	-	-	-
Contingency	-	-	-	-
Total	\$ 2,070,573	\$ 1,928,388	\$ (142,185)	-6.9%

- Contractual Services: increased legal and language interpretation and decreased due to prisoner care being moved to police
- Commodities: computer replacements, printer cartridges and other operating supplies



City of Lawrence

City Attorney's Office Public Parking System

Expenditures	2016 Budget	2017 Budget	Variance	% Change
Personal Services	\$ 209,736	\$ 207,100	\$ (2,636)	-1.3%
Contractual Services	-	-	-	-
Commodities	-	-	-	-
Capital Outlay	-	-	-	-
Contingency	-	-	-	-
Total	\$ 209,736	\$ 207,100	\$ (2,636)	-1.3%

- Maintaining status quo



City of Lawrence

City Attorney's Office Fair Housing Grant

Expenditures	2016 Budget	2017 Budget	Variance	% Change
Personal Services	\$ 11,408	\$ 11,600	\$ 192	1.7%
Contractual Services	-	-	-	-
Commodities	-	-	-	-
Capital Outlay	-	-	-	-
Contingency	-	-	-	-
Total	\$ 11,408	\$ 11,600	\$ 192	1.7%

- Maintaining status quo

City Auditor General Operating Fund

Expenditures	2016 Budget	2017 Budget	Variance	% Change
Personal Services	\$ 55,050	\$ 60,100	\$ 5,050	9.2%
Contractual Services	5,800	2,200	(3,600)	-62.1%
Commodities	-	-	-	-
Capital Outlay	-	-	-	-
Contingency	-	-	-	-
Total	\$ 60,850	\$ 62,300	\$ 1,450	2.4%
*Additional Personal Services budgeted in Water Utilities Fund		\$60,100		

- Contractual Services: due to no external quality control review (i.e. “audit of the auditor”) in 2017
 - Next review due in 2018.



City of Lawrence

City Commission General Operating Fund

Expenditures	2016 Budget	2017 Budget	Variance	% Change
Personal Services	\$ 54,990	\$ 100,900	\$ 45,910	83.5%
Contractual Services	16,000	21,200	5,200	32.5%
Commodities	600	600	-	0.0%
Capital Outlay	-	-	-	-
Contingency	-	-	-	-
Total	\$ 71,590	\$ 122,700	\$ 51,110	71.4%

- Contractual Services: travel expenses



City of Lawrence

Utilities Overview

Funds	2016 Budget	2017 Budget	Variance	% Change
Water & Sewer Fund	\$ 56,613,536	\$ 42,236,686	\$ (14,376,850)	-25.4%
Non-Bonded Construction Fund	-	2,500,000	2,500,000	-
Total	\$ 56,613,536	\$ 44,736,686	\$ (11,876,850)	-21.0%



City of Lawrence

Utilities

Water & Sewer Fund

Expenditures	2016 Budget	2017 Budget	Variance	% Change
Personal Services	\$ 9,588,356	\$ 9,892,600	\$ 304,244	3.2%
Contractual Services	5,497,050	5,936,100	439,050	8.0%
Commodities	3,465,489	3,646,050	180,561	5.5%
Capital Outlay	461,024	719,000	257,977	56.0%
Debt Service	13,603,802	17,119,490	3,515,688	25.8%
Transfers	23,848,815	4,843,446	(19,005,369)	-79.7%
Contingency	149,000	80,000	(69,000)	-46.3%
Total	\$ 56,613,536	\$ 42,236,686	\$ (14,376,850)	-25.4%

- Personal Services: 5 additional FTEs
- Contractual Services: energy & operating equipment for Wakarusa WWTP
- Commodities: chemicals, instrumentation, automation/process software and operational readiness for Wakarusa WWTP
- Capital Outlay: vehicle replacement and new equipment/vehicles

2017 includes previously adopted rates



City of Lawrence

Utilities

Non-Bonded Construction Fund

Expenditures	2016 Budget	2017 Budget	Variance	% Change
Personal Services	\$ -	\$ -	\$ -	-
Contractual Services	-	-	-	-
Commodities	-	-	-	-
Capital Outlay	-	2,500,000	2,500,000	-
Contingency	-	-	-	-
Total	\$ -	\$ 2,500,000	\$ 2,500,000	-

- Capital Outlay: cured-in-pipe, protective coating, variable frequency drives, Kansas River WWTP and Wakarusa WWTP & pump station upgrade
 - CIP projects



City of Lawrence

Public Works Overview

Funds	2016 Budget	2017 Budget	Variance	% Change
General Operating Fund	\$ 7,210,319	\$ 7,866,327	\$ 656,008	9.1%
Capital Improvement Reserve Fund- Infrastructure Sales Tax	54,000	8,500,000	8,446,000	15,640%
Special Gas Tax Fund	3,274,430	2,970,280	(304,150)	-9.3%
Solid Waste Fund	14,480,622	12,957,304	(1,523,318)	-10.5%
Solid Waste Construction Fund	-	2,700,000	2,700,000	-
Public Parking System	239,955	515,769	275,814	114.9%
Airport Improvement Fund	24,000	81,000	81,000	237.5%
Storm Water Utility Fund	4,065,294	3,860,814	(204,480)	-5.0%
Farmland Remediation Fund	539,493	496,400	(43,093)	-8.0%
Capital Improvement Fund	-	3,223,000	3,233,000	-
Total	\$ 29,888,113	\$ 43,180,894	\$ 13,316,781	44.6%

Public Works General Operating Fund

Expenditures	2016 Budget	2017 Budget	Variance	% Change
Personal Services	\$ 2,390,320	\$ 2,850,279	\$ 459,959	19.2%
Contractual Services	2,197,066	2,138,368	(58,698)	-2.7%
Commodities	2,602,933	2,777,680	174,747	6.7%
Capital Outlay	20,000	100,000	80,000	400.0%
Contingency	-	-	-	-
Total	\$ 7,210,319	\$ 7,866,327	\$ 656,008	9.1%

- Personal Services: 1 additional FTE
- Commodities: salt, concrete and materials for fiber tech
- Capital: addition of truck/trailer and splicing equipment for fiber tech



City of Lawrence

Public Works

Capital Improvement Reserve Fund- Infrastructure Sales Tax

Expenditures	2016 Budget	2017 Budget	Variance	% Change
Personal Services	\$ -	\$ -	\$ -	-
Contractual Services	-	-	-	-
Commodities	-	-	-	-
Capital Outlay	54,000	8,500,000	8,446,000	15,640%
Contingency	-	-	-	-
Total	\$ 54,000	\$ 8,500,000	\$ 8,446,000	15,640%

- Capital Outlay: Kasold—6th to 15th (BBP)—Arterial, Wakarusa—Legends to 6th—Arterial, bike/pedestrian improvements, street maintenance
 - CIP projects



City of Lawrence

Public Works Special Gas Tax Fund

Expenditures	2016 Budget	2017 Budget	Variance	% Change
Personal Services	\$ 1,907,150	\$ 1,861,200	\$ (45,950)	-2.4%
Contractual Services	15,500	17,100	1,600	10.3%
Commodities	389,780	491,980	102,200	26.2%
Capital Outlay	370,000	500,000	130,000	35.1%
Contingency	592,000	100,000	(492,000)	-83.1
Total	\$ 3,274,430	\$ 2,970,280	\$ (304,150)	-9.3%

- Commodities: contract milling
- Capital Outlay: ITS project video camera upgrade and replacements

Public Works Solid Waste Fund

Expenditures	2016 Budget	2017 Budget	Variance	% Change
Personal Services	\$ 6,466,639	\$ 6,368,100	\$ (98,539)	-1.5%
Contractual Services	3,605,318	3,659,009	53,691	1.5%
Commodities	1,034,240	925,020	(109,220)	-10.6%
Capital Outlay	653,000	823,000	170,000	26.0%
Debt Service	335,400	337,150	1,750	0.5%
Transfers	411,025	411,025	-	0.0%
Contingency	1,975,000	434,000	(1,541,000)	-78.0%
Total	\$ 14,480,622	\$ 12,957,304	\$ (1,523,318)	-10.5%

- Contractual Services: equipment maintenance, household hazardous waste disposal and processing fees
- Commodities: savings in fuel
- Capital Outlay: scheduled replacement of collection trucks

– CIP project

Rate increase recommended



City of Lawrence

Public Works

Solid Waste Construction Fund

Expenditures	2016 Budget	2017 Budget	Variance	% Change
Personal Services	\$ -	\$ -	\$ -	-
Contractual Services	-	-	-	-
Commodities	-	-	-	-
Capital Outlay	-	2,700,000	2,700,000	-
Contingency	-	-	-	-
Total	\$ -	\$ 2,700,000	\$ 2,700,000	-

- Capital Outlay: solid waste facility
 - CIP project



City of Lawrence

Public Works

Public Parking System

Expenditures	2016 Budget	2017 Budget	Variance	% Change
Personal Services	\$ 70,926	\$ 71,463	\$ 537	0.8%
Contractual Services	121,909	247,536	125,627	103.0%
Commodities	6,920	6,570	(350)	-5.1%
Capital Outlay	15,000	15,000	-	0.0%
Debt Service	-	150,000	150,000	-
Contingency	25,200	25,200	-	0.0%
Total	\$ 239,955	\$ 515,769	\$ 275,814	114.9%

- Contractual Services: engineering evaluation/assessment for 3 parking garages and electricity for the Vermont parking garage
- Debt Service: portion of Library parking garage



City of Lawrence

Public Works

Airport Improvement Fund

Expenditures	2016 Budget	2017 Budget	Variance	% Change
Personal Services	\$ -	\$ -	\$ -	-
Contractual Services	-	-	-	-
Commodities	-	-	-	-
Capital Outlay	24,000	81,000	57,000	237.5%
Contingency	-	-	-	-
Total	\$ 24,000	\$ 81,000	\$ 57,000	237.5%

- Capital Outlay: 10% grant match for wildlife fence at airport for safety



City of Lawrence

Public Works Storm Water Utility Fund

Expenditures	2016 Budget	2017 Budget	Variance	% Change
Personal Services	\$ 758,022	\$ 893,000	\$ 134,978	17.8%
Contractual Services	184,650	198,750	14,100	7.6%
Commodities	323,348	338,590	15,242	4.7%
Capital Outlay	420,000	1,250,000	830,000	197.6%
Debt Service	724,471	530,474	(193,997)	-26.8%
Transfers	450,000	450,000	-	0.0%
Contingency	1,204,803	200,000	(1,004,803)	-83.4%
Total	\$ 4,065,294	\$ 3,860,814	\$ (204,480)	-5.0%

- Personal Services: 2 additional FTEs for a culvert inspection crew
- Capital Outlay: Storm sewer video inspection unit, street sweeper, dump truck, video inspection vehicle, drainage at 13th and Brook and storm water culvert lining
 - Equipment and CIP projects

Rate increase recommended



City of Lawrence

Public Works

Farmland Remediation Fund

Expenditures	2016 Budget	2017 Budget	Variance	% Change
Personal Services	\$ 135,293	\$ 92,200	\$ (43,093)	-31.9%
Contractual Services	138,200	138,200	-	0.0%
Commodities	16,000	16,000	-	0.0%
Capital Outlay	250,000	250,000	-	0.0%
Contingency	-	-	-	-
Total	\$ 539,493	\$ 496,400	\$ (43,093)	-8.0%

- Personal Services: reduced full-time position to half-time



City of Lawrence

Public Works Capital Improvement Fund

Expenditures	2016 Budget	2017 Budget	Variance	% Change
Personal Services	\$ -	\$ -	\$ -	-
Contractual Services	-	-	-	-
Commodities	-	-	-	-
Capital Outlay	-	3,223,000	3,223,000	-
Contingency	-	-	-	-
Total	\$ -	\$ 3,223,000	\$ 3,223,000	-

- Capital Outlay: Portion of CIP items paid with intergovernmental funds

Public Works

Health Department/Health Building Maintenance

General Operating Fund

Expenditures	2016 Budget	2017 Budget	Variance	% Change
Personal Services	\$ 66,980	\$ 76,000	\$ 9,020	13.5%
Contractual Services	959,711	960,302	591	0.1%
Commodities	16,987	19,697	2,710	16.0%
Capital Outlay	-	-	-	-
Contingency	-	-	-	-
Total	\$ 1,043,678	\$ 1,055,999*	\$ 12,321	1.2%

- Contractual Services: *Assumes level funding for Health Department (\$671,402)
 - LDC Health Department request is \$713,343 for 2017
- Commodities: janitorial supplies



City of Lawrence

Parks & Recreation Overview

Funds	2016 Budget	2017 Budget	Variance	% Change
General Operating Fund	\$ 3,582,766	\$ 5,599,000	\$ 2,016,234	56.3%
Guest Tax Fund	234,614	227,170	(7,444)	-3.2%
Recreation Fund	5,886,846	5,710,133	(176,713)	-3.0%
Special Recreation Fund	920,515	794,630	(125,885)	-13.7%
Golf Course Fund	1,121,780	1,208,475	86,695	7.7%
Other Funds	-	70,000	70,000	-
Total	\$ 11,746,521	\$ 13,609,408	\$ 1,862,887	15.9%



City of Lawrence

Parks & Recreation General Operating Fund

Expenditures	2016 Budget	2017 Budget	Variance	% Change
Personal Services	\$ 2,323,674	\$ 2,904,310	\$ 580,636	25.0%
Contractual Services	833,343	979,840	146,497	17.6%
Commodities	397,749	376,850	(20,899)	-5.3%
Capital Outlay	28,000	1,338,000	1,310,000	4,678.6%
Contingency	-	-	-	-
Total	\$ 3,582,766	\$ 5,599,000	\$ 2,016,234	56.3%

- Personal Services: management of the Emerald Ash Borer project
- Capital Outlay: infrastructure maintenance and repair
 - Previously expended in the Sales Tax Reserve Fund



City of Lawrence

Parks & Recreation Guest Tax Fund

Expenditures	2016 Budget	2017 Budget	Variance	% Change
Personal Services	\$ 192,014	\$ 183,470	\$ (8,544)	-4.4%
Contractual Services	12,300	13,700	1,400	11.4%
Commodities	30,300	30,000	(300)	-1.0%
Capital Outlay	-	-	-	-
Contingency	-	-	-	-
Total	\$ 234,614	\$ 227,170	\$ (7,444)	-3.2%

- Maintaining status quo

Parks & Recreation Recreation Fund

Expenditures	2016 Budget	2017 Budget	Variance	% Change
Personal Services	\$ 4,201,601	\$ 4,257,713	\$ 56,112	1.3%
Contractual Services	777,006	788,050	11,044	1.4%
Commodities	370,539	384,370	13,831	3.7%
Capital Outlay	50,000	40,000	(10,000)	-20.0%
Contingency	487,700	240,000	(247,700)	-50.8%
Total	\$ 5,886,846	\$ 5,710,133	\$ (176,713)	-3.0%

- Maintaining status quo

Parks & Recreation Special Recreation Fund

Expenditures	2016 Budget	2017 Budget	Variance	% Change
Personal Services	\$ 54,715	\$ 54,030	\$ (685)	-1.3%
Contractual Services	360,300	366,600	6,300	1.7%
Commodities	74,000	75,000	1,000	1.4%
Capital Outlay	241,000	239,000	(2,000)	-0.8%
Contingency	190,500	60,000	(130,000)	-68.5%
Total	\$ 920,515	\$ 794,630	\$ (125,885)	-13.7%

- Maintaining status quo

Parks & Recreation Golf Course Fund

Expenditures	2016 Budget	2017 Budget	Variance	% Change
Personal Services	\$ 545,633	\$ 561,775	\$ 16,142	3.0%
Contractual Services	145,550	159,450	13,900	9.5%
Commodities	156,797	176,000	19,203	12.2%
Capital Outlay	30,000	80,000	50,000	166.7%
Contingency	243,800	231,250	(12,550)	-5.1%
Total	\$ 1,121,780	\$ 1,208,475	\$ 86,695	7.7%

- Debt Service: debt payment for Eagle Bend club house improvements

Parks & Recreation Other Funds

Expenditures	2016 Budget	2017 Budget	Variance	% Change
Personal Services	\$ -	\$ 15,000	\$ 15,000	-
Contractual Services	-	55,000	55,000	-
Commodities	-	-	-	-
Capital Outlay	-	-	-	-
Contingency	-	-	-	-
Total	\$ -	\$ 70,000	\$ 70,000	-

- This fund is used for expenses associated with program grants, scholarships and perpetual care funds



City of Lawrence

Planning & Development Services Overview

Funds	2016 Budget	2017 Budget	Variance	% Change
General Operating Fund	\$ 2,623,830	\$ 3,060,100	\$ 436,270	16.6%
Transportation Planning Fund	148,385	260,100	111,715	75.3%
Community Development Grants	206,900	912,477	705,577	341.0%
HOME Program Fund	42,930	531,909	488,979	1,139%
Emergency Shelter Grant	-	155,000	155,000	-
Total	\$ 3,022,245	\$ 4,919,586	\$ 1,897,541	62.8%



City of Lawrence

Planning & Development Services General Operating Fund

Expenditures	2016 Budget	2017 Budget	Variance	% Change
Personal Services	\$ 2,369,530	\$ 2,790,200	\$ 420,670	17.8%
Contractual Services	181,400	190,750	9,350	5.2%
Commodities	72,900	79,150	6,250	8.6%
Capital Outlay	-	-	-	-
Contingency	-	-	-	-
Total	\$ 2,623,830	\$ 3,060,100	\$ 436,270	16.6%

- Personal Services: reclassifying two positions and reduced funding from Community Development Block Grants



City of Lawrence

Planning & Development Services Transportation Planning Fund

Expenditures	2016 Budget	2017 Budget	Variance	% Change
Personal Services	\$ 148,385	\$ 132,200	\$ (16,185)	-10.9%
Contractual Services	-	127,900	127,900	-
Commodities	-	-	-	-
Capital Outlay	-	-	-	-
Contingency	-	-	-	-
Total	\$ 148,385	\$ 260,100	\$ 111,715	75.3%

- Maintaining status quo

Planning & Development Services Community Development Grants

Expenditures	2016 Budget	2017 Budget	Variance	% Change
Personal Services	\$ 206,900	\$ 198,300	\$ (8,600)	-4.2%
Contractual Services	-	714,177	714,177	-
Commodities	-	-	-	-
Capital Outlay	-	-	-	-
Contingency	-	-	-	-
Total	\$ 206,900	\$ 912,477	\$ 705,577	341.0%

- Maintaining status quo

Planning & Development Services HOME Program Fund

Expenditures	2016 Budget	2017 Budget	Variance	% Change
Personal Services	\$ 42,930	\$ 48,400	\$ 5,470	12.7%
Contractual Services	-	483,509	483,509	-
Commodities	-	-	-	-
Capital Outlay	-	-	-	-
Contingency	-	-	-	-
Total	\$ 42,930	\$ 531,909	\$ 488,979	1,139.0%

- Maintaining status quo

Planning & Development Services Emergency Solutions Grant

Expenditures	2016 Budget	2017 Budget	Variance	% Change
Personal Services	\$ -	\$ -	\$ -	-
Contractual Services	-	155,000	155,000	-
Commodities	-	-	-	-
Capital Outlay	-	-	-	-
Contingency	-	-	-	-
Total	\$ -	\$ 155,000	\$ 155,000	-

- Maintaining status quo

Summary

Category	All Funds
Personal Services	\$ 76,283,562
Contractual Services	33,226,928
Commodities	12,160,965
Capital Outlay	25,864,800
Debt Service	29,796,362
Refunds	7,500
Transfers	5,795,921
Contingency	4,457,737
Non-Departmental Expenditures	9,366,675
3% Merit Pool	1,194,000
Total	\$ 198,154,450



City of Lawrence

General Fund Summary

Category	All Funds
Personal Services	\$ 48,509,991
Contractual Services	9,336,971
Commodities	4,955,436
Capital Outlay	2,271,000
Contingency	
Non-Departmental Expenditures	6,788,817
3% Merit Pool	598,500
Total	\$ 72,460,715



City of Lawrence

Summary

- What does this add up to?
 - General Fund:
 - \$ 65,073,398
 - Other Funds:
 - \$ 107,773,842
- Future Discussion
 - Non-departmental expenditures
 - \$ 24,105,710
 - 3% Merit pool
 - \$ 1,194,000
 - Recommended CIP

