

MINUTES
Lawrence-Douglas County Health Board
February 15, 2016

CALL TO ORDER

The monthly meeting of the Lawrence-Douglas County Health Board was held Monday, February 15, 2016. Chair Doug Dechairo called the meeting to order at 5:05 p.m.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF AGENDA

Kevin Stuever made a motion to approve the Agenda for February 15, 2016. Judy Brynds provided the second and the motion passed.

REVIEW AND APPROVE MINUTES OF JANUARY 25, 2016

Shaun Musick made a motion that the Minutes of January 25, 2016, be approved. Sandy Praeger provided the second and the motion passed.

REVIEW AND APPROVE JANUARY MONTHLY FINANCIAL REPORT

Jennie Henault, director of administrative services, reviewed the January Monthly Financial Report. After discussion, Kevin Stuever moved that the January Monthly Financial Report be approved. Judy Brynds provided the second and the motion passed.

NEW BUSINESS

Consider Contracts with Community Partners for Partnerships to Improve Community Health (PICH) Related Work

Chris Tilden, director of community health, updated the Board on the Partnerships to Improve Community Health (PICH) grant. Chris reviewed the contract amendments between the Health Department and Douglas County and the Health Department and the University of Kansas Center for Research. Chris also presented a contract between the Health Department and the University of Kansas School of Education, Department of Health, Sport and Exercise Science in the amount of \$13,875. This contract is for Dr. Susan Harvey to complete all aspects of the PICH evaluation related to local food system development. After discussion, David Ambler made a motion to approve the PICH contract amendments and the contract between the Health Department and the University of Kansas School of Education, Department of Health, Sport and Exercise Science in the amount of \$13,875. Shannon Oury provided the second and the motion passed.

Consider Salary Adjustment for the Director

Doug Dechairo reported the Board completed an evaluation on the director and recommended providing director Dan Partridge a four percent pay increase for 2016. Shannon Oury made a motion to approve a four percent pay increase for director Dan Partridge. Sandy Praeger provided the second and the motion passed.

Performance Management

Dan Partridge, director, provided an overview of the progress made to date in revising our performance management system. Dan reported after participating in the National Association of City and County Health Officials (NACCHO) self-assessment facilitated by Les Beistch, the Performance Management team was created. This team meets twice a month and collaborates to strengthen our performance management system. The Performance Management Team is focusing on creating a customer focus and establishing clearer connections between organization, program, and individual performance.

Vince Romero, analyst, reviewed the 2016 Performance Scorecard. Vince reported adding a new column. This column provides a relative scale of the level of influence the Health Department has on these measures.

For Project LIVELY, percent of required home visits completed timely, there was staff transitioning in the second and third quarters and they did rebound in the fourth quarter to meet their goal of ≥ 96 percent. For Environmental Health, the percent of recreational water facilities meeting safety standards was 79 percent. The goal was ≥ 97 percent. Vince stated some pool owners were not in compliance with chlorine levels. For Administration, the number of page views to the Lawrence-Douglas County Health Department website was 22,734. The goal was $\geq 25,835$. This is due to transitioning over to a new website and that we are using a new tool to gauge the number of page views.

Vince Romero, analyst, also reviewed several of the Data Description Program forms. Vince explained the primary function is to help staff measure what we intend and keep consistency and continuity of the measure.

After reviewing the 2015 Performance Scorecard, Dan Partridge, director, asked what they would like to see as a Board. The Board agreed to continue presenting the Performance Scorecard on a quarterly basis.

Consider Appointment Recommendations to 2016 Health Board

Dan Partridge, director, stated the second term for Maley Wilkins expires March 31, 2016. After discussion the Board directed Dan to send a letter to the city recommending Dr. Stephan Fawcett be appointed to replace Maley Wilkins. Dan reported Shaun Musick has completed the unexpired term of Carol Seager and has been appointed to a first term by the County. Dan also stated the Chancellor of the University of Kansas reappointed Dr. Doug Dechairo to serve a second term on the Health Board.

DIRECTOR'S REPORT

Communications Report

Karrey Britt, Communications Coordinator, reminded the Board that National Public Health Week is April 4-10, 2016. Karrey also reported the Health Department is seeking nominations for the Health Champion Award and asked the Board if they know of anyone to please nominate them.

Centers for Disease Control and Prevention

Dan Partridge, director, reported he was chosen as one of 32 health officials to participate in the National Council for Behavioral Health's Centers for Disease Control and Prevention (CDC)-funded Behavioral Health Training and Technical Assistance for State, Tribal, and Local Health Officials Program. This six month initiative will provide direct access to behavioral health (mental health and substance use disorders) training and technical assistance in order to support and improve capacity in these areas. Participants will also be granted the opportunity to attend the National Council conference at no cost. Dan stated the first training session will be March 5-9, 2016, in Las Vegas.

Invest Health Letter of Intent

Dan Partridge, director, stated the Health Department submitted a letter of intent to the Invest Health 2016 Call for Proposals program through the Robert J. Woods Foundation. Dan stated we should hear by early February if we are selected as a finalist for this program.

February 9th Visits With Federal Legislative Staff

Dan Partridge, director, updated the Board on his trip to Washington, D.C. on February 9-12, 2016, to participate in the National Association of County and City Health Officials (NACCHO) Performance Improvement work group meeting. Dan stated he had the opportunity to go to Capitol Hill and meet with staff for Senator Jerry Moran and Senator Pat Roberts.

HIV Contract Non-Renewal

Dan Partridge, director, reported the Health Department was notified that we are ineligible to apply for the Kansas Department of Health and Environment (KDHE) HIV Community Prevention Grant for FY2017 because we did not meet the criteria for HIV positivity rate.

Zika Virus Update

Dan Partridge, director, stated we have information posted on our website regarding this virus. Dan also reported the virus is mosquito borne.

Announcements

Dan Partridge, director, reminded the Board the Kay Kent Excellence in Public Health Award and staff lunch will be on Tuesday, April 5 from noon to 1 p.m. in the second floor meeting rooms AB.

Dan also stated the Health Champion Award will be on Friday, April 8th from 7:30 a.m. to 8:30 a.m. in the second floor meeting rooms ABC.

The Health Board Study Session will be February 24, 2016, from 2:00 p.m. in the second floor meeting rooms AB.

Other New Business

1. The next scheduled Health Board meeting will be Monday, March 21, 2016, at 5 p.m. in the first floor meeting room.

ADJOURNMENT

The Board meeting was adjourned at 6:20 p.m. on a motion by David Ambler and a second by Shannon Oury.

Respectfully submitted,

Dan Partridge,
Secretary

Present: David Ambler
 Judy Brynds
 Doug Dechairo
 Shaun Musick
 Shannon Oury

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	Sandy Praeger
	Kevin Stuever
Ex Officio:	Dan Partridge
Other:	Karrey Britt
	Jennie Henault
	Colleen Hill
	Charlotte Marthaler
	Vince Romero
	Chris Tilden