

# City of Lawrence

## Aviation Advisory Board Meeting

### January 13, 2016 Minutes

MEMBERS PRESENT: Dan Born, Jonathan Becker, Richard Haig, and Stan Sneegas  
MEMBERS ABSENT: Gary Knudsen, Jeff Long, and Cheri Thompson  
STAFF PRESENT: Chuck Soules, and Jason Stowe  
PUBLIC PRESENT: Lloyd Hetrick (Hetrick Air Services), Rick Bryant (ADG),  
Charlie Sedlock (Hamm), Bill Brinker (Enerdyne)

I. Call to Order:  
Richard Haig called the meeting to order at 6:31 PM.

II. The previous Meetings' Minutes:  
After review, Stan Sneegas moved and Dan Born seconded a motion approving the prior Meeting minutes of October 14, 2015, as corrected. The motion passed unanimously.

III. Airport Managers Report:  
Chuck Soules introduced Jason Stowe.

#### Hamms' Gas Line on Airport:

Bill Brinker at Enerdyne, and Charlie Sedlock with Hamms, presented about Hamm's proposal for a gas line at airport. System is for capturing methane gas. See attached materials. There was a general discussion of the timeline both ideal and practical for installation. A number of board members raised the issues of worse case scenarios. Bill Brinker reviewed the environmental assessment. Some board members asked whether there would be a lease at market value or an easement. There were questions about coordination and the impact on the pending emergency action plan, worst case scenarios, maintenance and quality control, and alternate routings, the inevitable delay in getting FAA approval. After input from board and public, the board recommended Hamm's look at an alternative routing scenario without incursion onto the north end of the airport.. Current alignment presents no problems to the airports future development but the alternative routing needs to be explored given the FAA concerns. Any future action is contingent upon FAA approval and city approval of final design. Jonathan Becker moved, and Stan Sneegas seconded, that the Board recommend that alternative routes be explored, rather than incurring the time delay of FAA action. The motion passed unanimously.

#### ACIP Update:

Chuck Soules provided an updated ACIP plan, given that the wildlife fence will slip to the federal 2017 budget for funding. Jonathan Becker moved and Stan Sneegas seconded the updated ACIP be adopted and recommended to the City for inclusion in future budgeting and planning. The motion passed unanimously.

#### Process for Fire Service at Airport When Requested:

Chuck Soules presented a draft policy for Fire Service. Chuck Soules explained that the policy

needed to be approved by the Board, having already been recommended by Emergency Services and Fire and Medical. There was discussion of the need to include this policy in the developing Emergency Action Plan. There was also discussion that the provision of services would be dependent upon demands made on Fire and Medical. The policy listed out Chuck Soules, Jason Stowe, and Lloyd Hedrick as contact persons and their phones and emails would be needed to be added to the policy statement so that the public would have a document with practical instructions of whom to contact. Jonathan Becker moved, and Dan Born seconded, that the policy as drafted by approved. The motion passed unanimously.

#### Skydiving:

Chuck Soules reports a safety audit request letter to FAA was sent January 5, 2016.

The request letter also went to City Commission yesterday in their packet. No board action would be necessary until the FAA audit was completed and the City Commission asked for advice from the Aviation Advisory Board.

#### IV. FBO Report:

##### Drones:

Lloyd Hetrick reported Hamm's has a drone within five miles of the airport. There were questions about Life Flight dispatch and potential impacts. Hamm's is agreeable to a phone call to bring their drone down. The board briefly reviewed the FAA drone policy and the need for a drone policy to be recommended, even though no Commission inquiry has been forthcoming. The Board recognized that such a request may be quickly forthcoming, given all the drones received as Christmas presents last month.

##### Runway Lighting:

It was reported that the microphone key initiation system did not appear to be not working during day.

##### KU v. OU Game:

25 planes, all jets except one Baron and one Bonanza; deicing, expecting lots of planes for KU v. UK game on January 31<sup>st</sup>.

##### Snow Removal:

Need to explore having a brush for removal.

#### V. Follow-up on Emergency Operations Plan:

The After Action report that we did 6 months ago needs to be finalized.

The subcommittee of Richard, Jeff, and Cheri need to meet to finish the report and bring to the board for review and recommendation.

#### VI. Adjournment:

There being no further business, the meeting adjourned at 8:41 pm.

*Next Meeting time is 6:30PM on Wednesday, February 10, 2016 in the Richardson Memorial Pilots' Lounge at the Lawrence Municipal Airport Terminal Building.*