

Meeting Highlights:

- **SAB supports the Commission's decision on December 1st to initiate a comprehensive energy efficiency retrofit program in the City's buildings.**
 - **SAB is planning a joint meeting with the Planning Commission in mid-March to discuss shared goals related to land use.**
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Sustainability Advisory Board (SAB) MINUTES December 9, 2015

MEMBERS PRESENT: Dale Nimz, Michael Morley, Daniel Poull, Sharon Ashworth, Jackie Carroll, Ian Spomer, Michael Steinle

MEMBERS ABSENT: Adam Ritchie, Scott White, Karen Lewis

STAFF PRESENT: Tammy Bennett, Eileen Horn

PUBLIC PRESENT: Theresa Wilke, Pennie Von Achen

- I. The meeting was called to order at 5:50 PM. (delayed due to lack of quorum until 5:50)
- II. Motion and second to approve the November meeting minutes. (Spomer/Morley).
Motion approved unanimously.
- III. City energy efficiency projects updates. Eileen to present. (*motion, take action, table item, decline to take action*)

Eileen updated SAB on city staff work related to their energy conservation goal: At the December 1st meeting, the City Commission approved issuing an RFQ for an energy service company to assist with energy efficiency retrofits in city buildings. Eileen will provide additional updates as the project moves forward.
- IV. Discussion of March 9th joint meeting with the Planning Commission. What mutually beneficial information sharing can occur? Dale to lead. (*motion, take action, table item, decline to take action*)

Dale summarized his meeting with Planning Commissioner Pennie Von Achen. We have agreed to meet with the Planning Commission on March 9th at our regularly-scheduled SAB meeting time. At this meeting, we will focus on Horizon 2020 Chapter 16 (and maybe chapter 4) as an organizing framework for structuring our discussion. SAB will review the past comments SAB submitted to the Horizon 2020 Steering Committee and will discuss and plan further at the January meeting. Suggested locations for a joint meeting include the library auditorium and fire station #5.
- V. Plastic bag fee discussion update. Ian to present. (*motion, take action, table item, decline to take action*)

Ian shared that he is still trying to coordinate and set a date for meeting with key stakeholders from the three environmental organizations advocating for this request.

VI. **Report-out from SAB committees on progress towards annual work plan:**

- a. Energy conservation committee
no updates to report
- b. Water conservation committee
is working to set up a meeting with Utilities to offer feedback on future rate structure
- c. Land use planning committee
see previous agenda item re; Horizon 2020

VII. **Staff Report:** City/County Sustainability Coordinator, Eileen Horn
See below. Eileen will email out the pdf of the STAR technical guide to SAB members.

VIII. **Action Items.** What are the key takeaways to share with the Commission? What are key topics for next month's agenda?

IX. **Member Updates.**

Daniel's term on the SAB is up for reappointment. Eileen will bring list of candidates to January meeting, and Dale will lead a discussion on potential candidates.

X. **Public Comment.**

Teresa Wilke encouraged SAB to consider how plastic bags are related to initiatives to reduce food waste and food waste packaging.

XI. Adjourn (motion/second by Spomer/Morley). Meeting was adjourned at 6:45 PM.

Next regular SAB meeting: January 13, 2015 at 5:30 p.m. Venue: City Hall Public Works Conference Room (ground floor)

Sustainability Coordinator Report to the SAB: December 9, 2015

✓ **City/County Food Policy Council Projects:**

- Urban Agriculture: The Planning Commission will review at their December 14, 2015 meeting. They provided direction to Planning Staff, who will revise and bring back to the December PC meeting. The planning commission agenda with draft language for the code language change can be found here:
<http://lawrenceks.org/assets/pds/planning/pcagendaDec15.pdf>

- Common Ground: Applications for the 2016 growing season will be available soon. Please help spread the word!
- Market Match: We submitted collaborative grant application to the USDA FINI program for \$2.5 million to support Market Match in KS, KC, and St. Louis. Market Match will grow from its current 6 markets to 15 farmers markets and 2 grocery stores over the next two years.
- Food Assessment/Food Plan: The FPC will be conducting a food system assessment in early 2016 to inform a Food Plan for the City and County. This will be provided and incorporated by reference into Horizon 2020. Would SAB like to be part of this process in some way?

✓ **LEED:**

- We are in the process of submitting LEED documentation for the Lawrence Public Library and the Public Works facility. Both are hopefully on track for Silver certification!

✓ **STAR:**

- ✓ Eileen presented STAR updates to both the City and County Commissions. Both were appreciative of the effort, and receptive to reviewing results.
- ✓ Data collection is underway! We are partnering with KU Urban Planning grad class for mapping and data collection support, and Global Green, our technical assistance team will be here Dec. 9-11 for a charette with staff and key partners.