



MINUTES
Governing Board of Directors
Tuesday, July 28, 2015

Directors Present: Cindy Maude Brad Burnside Jeff Vitter
David Johnson Ken McGovern Elizabeth Sheils
Steve Glass Don Grosdidier

Directors Absent: Bob Morse Barbara Ballard Jane Fevurly
Sue Hack Reed Dillon

Staff Present: Pat Roach Smith, Chief Operations Officer
Tracy Kihm, Finance Director
Leah Hansen, Executive Assistant (Minutes)

I Cindy Maude called the meeting to order. Eunice Ruttinger, Director of Adult Services was applauded by the board for her years of service to Bert Nash, and wished the very best as she prepares for retirement in September.

II Public Comment: None.

III Consent Agenda: The Consent Agenda included the June 26, 2015 Minutes, Financials and CEO Report.

STEVE GLASS MOVED TO APPROVE THE CONSENT AGENDA; BRAD BURNSIDE SECONDED THE MOTION. MOTION CARRIED.

Financials: Tracy reported that she is still working on the May financials. Information continues to be uploaded from BrightEHR into the new financial software. Tracy ran into trouble for May, but has learned the process and created her own instructions for future reference. There have been a few issues with depreciation, but Stephanie Shelly is working to resolve. Tracy reports that overall, the process is better with the new software. "Papersave" is a new feature in Financial Edge which allows invoices to be routed and approved by the appropriate individuals before payment is submitted. Staff that regularly approves invoices attended training on this new process last week.

CEO Report: David reported that MCO contracts have the option of being extended for 2 more years. If that extension occurs it would be in effect on January 2016, for the first extension. Tracy and David were on a call yesterday which talked about extensions with the 3 MCO's. David continues to work with the state on the contract which began on July 1, 2015. David believes that with the help of the Sheriff's department, county and the work we do at Bert Nash, we will see qualitative improvement to services within our community. Sheriff McGovern said that he feels the crisis center will be a great fit; however feels strongly that once it is built, "they

will come.” He feels appropriate steps must be in place so that Lawrence, KS does not become the KS dumping ground.

IV Review & Comment: *Audit*: Shelly Hammond with Allen, Gibbs & Houlik, L.C. (AGH) out of Wichita, KS joined the meeting today to talk about the audit which comprise the statements of financial position as of December 31, 2014 and 2013, the related statements of activities and cash flows for the years then ended, and the related notes to the financial statements. The responsibility of the auditors is to express an opinion on the financial statements based on their audits. The second part of the audit includes the management letter. The letter outlines other communications to make to the Governing body. There are no new accounting policies/practices to discuss this year. Shelly reported that The Center did not consolidate the financial information for Building Independence Center, Inc. AGH states that should this have been consolidated; it would have increased assets, liabilities and net assets all together. AGH encountered no disagreements with management over the scope of this audit.

V Consider for Action: *Strategic Planning Proposal*: David reported that the Strategic Planning Proposal has been prompted by changes in mental healthcare, his pending retirement and the planning and succession of new leadership, as well as the need for more expertise and more formal in depth information. The last Strategic Plan was completed in 2008. Cindy and David recently had a conference call with Open Minds. Open Minds is a market and management support firm specializing in the sectors of the health and human service field serving consumers with chronic conditions and complex support needs. Cindy and David would like the process to begin in September or November. Open Minds provides a national perspective and details the context of information we are looking for in a consultant. Open Minds will facilitate the drive, but we will develop the plan. David has received excellent feedback from organizations that have utilized this firm to develop their strategic plan.

BRAD BURNSIDE MOVED THAT DAVID REFINE THE ENGAGEMENT WITH THE CONSULTING FIRM AND ALLOW THE EXECUTIVE COMMITTEE TO MAKE FINAL ENGAGEMENTS WITH THIS PROCESS. DON GROSDIDIER SECONDED THE MOTION. MOTION CARRIED.

VI Adjourn: The meeting adjourned at 8:50 a.m.

The next Governing Board meeting is Tuesday, August 25, 2015.