

City of Lawrence

Aviation Advisory Board Meeting

April 2, 2015 Minutes

MEMBERS PRESENT: Dan Born, Jonathan Becker, Richard Haig, Gary Knudsen and Cheri Thompson
MEMBERS ABSENT: Jeff Long, Anthony Perez
STAFF PRESENT: Charles Soules
PUBLIC PRESENT: David Hadel, Lloyd Hetrick, Larry Kellogg, Karen Kellogg, Ron Renz

- I. Call to Order:
Richard Haig called the meeting to order at 6:40 PM.
- II. The Previous Meeting Minutes:
Jonathan Becker moved and Cheri Thompson seconded a motion approving the prior meeting, as amended of February 5, 2014. The motion passed unanimously.
- III. Airport Manager's Report:
Chuck Soules referred to the ADG report from Rick Bryant regarding the replacement of lighting along the runways and taxiways, as well as bringing uniform signage. (See attached.)

Chuck Soules reviewed the progress of the Environmental Assessment. The draft Report will be sent to the Federal Air Administration (FAA) for review. The Board will need to have a public hearing for public comments, once the FAA gives approval of the draft.

Chuck Soules reported on his conversation with Jason Knipp of FAA. (See attached) Mr. Knipp is our new contact as Jeff Diederling has been assigned to Iowa planning and research. Chuck Soules reported the telephone conversation covered a number of issues including the Environmental Fence. The Fence funding will be pushed out to FY'16, which for the federal government starts October 1st. The Fence will be a primary project and will push the Board to get with stakeholders and finalize the design. The two issues will be the scope of the fence and where access will be.

Chuck Soules reported that Lawrence was not selected for an April project to fix the deteriorating west apron. The City will do the repair in-house in May-July, 2015 time frame. The Porta-Tees deadline has been set at July 1, 2015. A couple of tenants have contacted the city asking for an extension as the need to get wheels to remove some of the planes there. Chuck Soules reported that once the Porta-Tees are empty, the city will

remove them, remove the taxiway and make the area green space.

IV. FBO Report:

Lloyd Hetrick reported taxiway crumbling was resulting in small asphalt stones were a danger to do damage to props. He was working to eliminate the danger the stones were creating. Lloyd Hetrick reported that he had a new instructor from Salina, a KSU graduate coming on board and he was drumming up business to keep him employed.

V. Old Business:

Richard Haig gave an updated report on the Emergency Management Study. Lloyd Hetrick will participate. He outlined that this project came out of the Lawrence Fire Department being called out to the airport on a report of a hazardous waste smell and the Fire Department not knowing where to go. The exercise has been expanded to include more groups including Bert Nash, Lawrence Memorial Hospital, Forbes Field Fire Department, whose equipment is available to foam the runway. It would take Forbes Field at least 17 minutes to reach the airport and they can come down only the center lane of I-70. The scenario to be used is a 19-passenger airplane with a collapsed gear hitting a fuel truck. The initial radio/dispatch exercise will be held May 6th between 9:00 and 11:30 am at the airport Pilot Lounge. The tabletop exercise will be held May 7th between 9:00 and 2:30 downtown at City Hall. Richard Haig has four places reserved for the airport. Rick Renfro asked to be added to the Airport List. Rick Renfro wanted to add Lifestar to the exercise and he will contact them. The successful conclusion of this project will be a handbook for handling emergencies at the airport that will be available to first responders.

The Board discussed holding an Open House this year. The discussion concluded in deciding the activities at the airport precluded anything in the fall of 2015 and scheduling a date would have to work around KU football games. It was decided to push the Open House off to the spring of 2016 and May 7, 2016 was selected for the Open House and reach out to other groups to coordinate with other groups

The Youth Camp date has been set for June 6, 2015 at the airport. Flyers were available for distribution. Richard Haig said the modification of the program was to drop the careers in flying module and replace it with the flying module, so the back up at lunch for plane rides would be eliminated. After discussion, everyone agreed this change would make a better use of time.

Richard Haig review various dates for activities at the airport. Leadership Lawrence was scheduled for Thursday April 23, 2015 beginning at 8:15 for registration and flights shortly thereafter. Richard Haig has also been contacted by Leadership Kansas for flights on April 24, 2015 at the same

time of the day.

There was a discussion of the need to send an informational letter to commission to give them a state of the airport. While acknowledging at least one commissioner would be new and with the departure of the City Manager to Colorado at the end of May, 2015, the new Commission will need more than one informational letter. Board members agreed to develop a contact plan to inform the Commission regularly. A study session out at the airport on any issue would assist in such a plane. Michael Hedel reported KDOT may have a new study on aviation economic impact would be completed by next year replacing the KDOT report that is nearly three years old. The Board decided to discuss this more at the next meeting

There was a discussion of the Glendale problems that the FAA was having with the Grant Assurances for FAA money. It was reported that such random inspections were happening only at airports with a waiting list for hangar space. Such a criteria would put Lawrence near the top of the list for a Glendale type inspection. It was reported the city doing inspections and sending letters to tenant to comply with the Grant Assurance that the hangars were being used for aviation purposes

There was continuing discussion of the environmental fence. The comments from the public were two fold. There were concerns of what area, hangars and buildings on the west side of the airport would be inside the fence and where the access gates would be. It was clear from the FAA that a maximum of two access gates would be permitted for funding and the city would have demonstrate control of those gates would be limited.

VI. New Business:

Cheri Thompson reported that the 99s met at Billard Airport and gave a check to Air Explorers last month. She also reported that the annual meeting of the Air Explorer 8 in Topeka would be held October 10, 2015 at Ramada West, 605 Fairlawn, Topeka. Captain Alfred Haines of UA 232 fateful flight on July 19, 1989 at Sioux City, IA was the featured speaker. For more information contact aepost8@gmail.com or call (785) 232-6393.

VII. Adjournment:

There being no further business, the meeting adjourned at 7:50 pm.

Next Meeting time is 6:30 pm on Thursday, May 28, 2015, in the Richardson Memorial Pilots' Lounge at the Lawrence Municipal Airport Terminal Building.