

**Special Event Permit
May 26, 2015
City Commission
Consent Agenda**

SE-15-00230: A Special Event Permit for The Selection's Inventory Liquidation Sale, a used vehicle sales event located, at 565 Wakarusa Street, on June 11-21, 2015. Submitted by The Selection, for 6Wak Land Investments LLC, property owner of record.

GENERAL INFORMATION

Current Zoning and Land Use: PCD (Planned Development) District; undeveloped.

Surrounding Zoning and Land Use: South, East, West: PCD (Planned Development) District; Retail Sales and Service.

North: CC 600-PD (Community Commercial-Planned Development Overlay) District; undeveloped.

STAFF REVIEW

A Special Event Permit has been requested for The Selection's Inventory Liquidation Sale. The used car sales event will be located offsite at 565 Wakarusa Street. The event is scheduled to take place on June 11-21 from 8:30 am – 8:00 pm. The location is zoned PCD (Planned Development) District and does not permit vehicle sales. This temporary event is allowable with City Commission approval of the requested Special Event Permit.

The event meets the definition of a Type 3 event as defined in the City Code given that the event will be an outdoor commercial activity intended to sell, lease, rent, or promote specific merchandise or services.

The event will not affect the traffic flow on adjacent roadways. The southernmost parking area of the Walmart parking lot will be used for parking of those attending the sales event. The Walmart store manager as provided a letter indicating approval of the use of their parking area for this event. There are existing sidewalks that will provide pedestrian connectivity from the parking area to the sales event.

The event will be held offsite of the primary business location on property owned by 6Wak Land Investments. Owner authorization has been obtained by the property owner for this sales event.

The event is anticipated to attract approximately 500 customers over the 11 day sales event. There will be portable toilets provided by A-1 Portable Toilet Rental. Employees of The Selection will be responsible for maintenance, setup of the event, and nightly cleanup of the site location.

Staff Recommendation: Planning Staff recommends approval of the Special Event Permit for The Selection's Inventory Liquidation Sale, a used vehicle sales event located, at 565 Wakarusa Street, on June 11-21, 2015 between 8:30 am – 8:00 pm, subject to the following conditions:

1. Special Event Permit must be displayed on site during hours of operation.

2. Display area, tent or structure may not be within 25' of public right-of-way and 20' away from the building Acoustic music only, no amplified music permitted.
3. Cars, trucks, vans, trailers may not be used for sale of merchandise.
4. Trash receptacles or other sanitation provisions, as needed.

Conditions Related to Tents:

1. All blocked streets must have and maintain a 20' lane for apparatus access in the event of an emergency.
2. All tents, membrane structures, sidewalls, curtains, etc. must be flame retardant to NFPA 701 (this includes a permanently affixed label that identifies size and material type).
3. Tents, including tie down ropes, must be separated by a minimum of 12'.
4. Tents must have fire extinguishers (small vendor tents 1A:10BC - larger tents 2A:10BC) It is recommended that two 2A:10BC extinguishers be mounted and available on each end of the tent.
5. Cooking with an open flame device may not occur within 20' of a tent. Cooking tents must be separated from other tents by 20'.
6. Occupancy limits will be required for tents used for assembly (i.e. food/drink/hospitality).
7. Tents that are enclosed with curtains/side walls/doors will need to have adequate exits for the number of occupants. Exits will need to be clearly marked. Minimum exit width is 36".
8. Tents larger than 700 square feet will need to have all sides remain open.
9. Where generators are used they must be separated from tents by 20'.
10. Combustible materials such as hay, straw, shavings may not be used for footing in tents.
11. No Smoking signs must be posted.



Figure 1. Event location showing the location of cars for sale, tent, and vehicle parking.

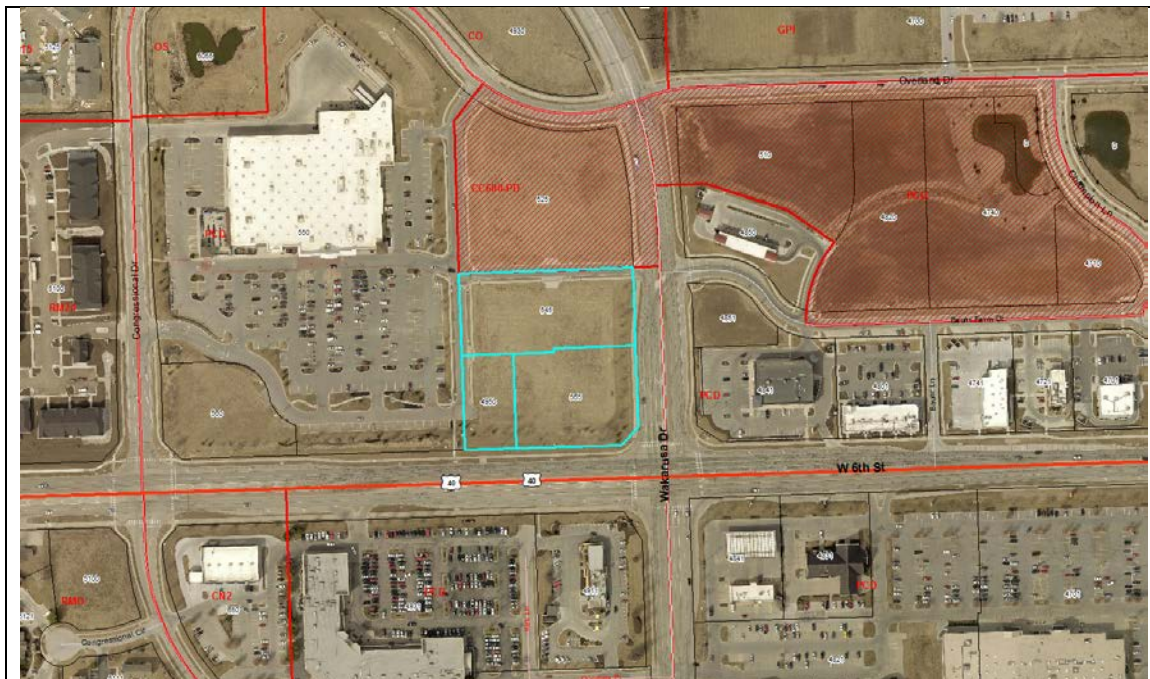


Figure 2. Land use in area. 565 Wakarusa Street is outlined in turquoise.