



**SPECIAL EVENT PERMIT
2015 POP UP FEST
SE-15-00148**

EVENT ADDRESS:	1235 N 3 rd St.		
APPLICANT:	Attic Traffic Productions	Property Owner:	Don Westheffer
APPLICANT ADDRESS:	1125 Mark Blair Ct.	Owner Address:	2202 Greenbrier Dr.
EVENT DATE(S):	April 18 – 19, 2015	Event Type:	5
EVENT TIME	9AM – 9AM	Event Number:	1 – CC approved 4/14/2015

CONDITIONS OF APPROVAL
Approved by City Commission – April 14, 2015

1. Special Event Permit must be displayed on site during hours of operation.
2. Temporary sign permit must be obtained from Development Services if temporary signage is to be used.
3. Any structures must be removed within 24 hours after the cessation of the event.
4. Vehicles used for storage of merchandise for event may only be on site during the approved hours of operation.
5. Trash receptacles or other sanitation provisions, as needed.
6. Event operator must coordinate site barricade locations with Fire/Medical staff to ensure that access is available in the event of an emergency.
7. The overhead door in the building will be bolted in the open position and the other 3 exit doors will remain unlocked at all times.
8. A minimum of 2 fire extinguishers of type 2A10BC will be installed in the building.
9. Emergency exits signs and lights will be installed per Fire/Medical Department.
10. Fire safety & evacuation plan developed by staff.
11. Occupants in the interior of the building shall not exceed 480.
12. Fire Department will conduct an inspection prior to the event to ensure all conditions are met.

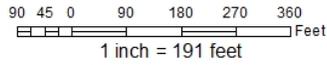
Conditions Related to Tents

13. The tent or other membrane structure must meet the International Fire Code.
 - a. Smoking is not permitted in tents or membrane structures. 'No Smoking' signs shall be conspicuously posted and enforced.
 - b. Open flame or devices emitting flame, fire or heat or any flammable or combustible liquids, gas or other cooking device shall not be permitted inside or located within 20 ft of the tent or membrane structures while open to the public and tents (including tie down ropes) must be separated by a minimum of 12 ft.

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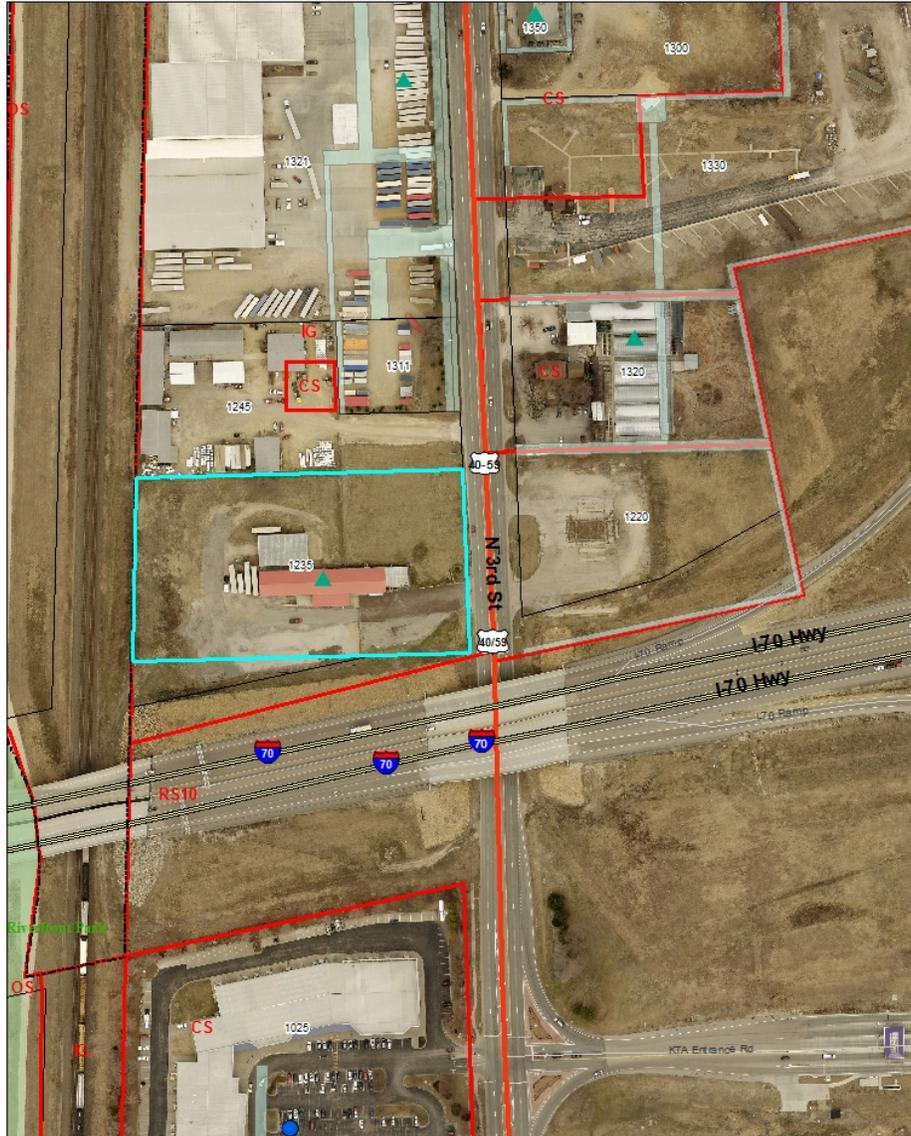
- c. 2A10BC Portable fire extinguishers shall be provided on site.
- d. Two exits must be provided as well as exit signs and emergency lighting for enclosed tents, tents with walls rather than canopy tents.

Site

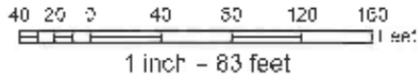


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Date: 4/8/2015



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THE PERMITTEE shall be responsible for the maintenance of the site during the duration of the event. The permittee shall be responsible for the safety of the event and shall be responsible for the safety of the attendees. The permittee shall be responsible for the safety of the attendees and shall be responsible for the safety of the attendees.

Date: 4/8/2015

