

**RESOLUTION NO. 7106**

**A RESOLUTION OF THE CITY OF LAWRENCE, KANSAS  
ESTABLISHING A PEDESTRIAN-BICYCLE ISSUES TASK FORCE  
AND ESTABLISHING MEMBERSHIP AND DESIRED SCOPE OF  
WORK OF THE TASK FORCE**

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LAWRENCE, KANSAS:

Section 1. There is hereby established a Pedestrian-Bicycle Issues Task Force. The Task Force shall be composed of ~~eleven (11)~~ fourteen (14) citizens of the City of Lawrence. The Task Force shall emphasize members who are advocates for pedestrians, cyclists, senior citizens, children, transit, and those with mobility disabilities, and who have considerable involvement in the subject of pedestrian and bicycle issues within the community. The Mayor shall appoint members of the Task Force upon the approval of the City Commission. The Mayor shall appoint the Chair of the Task Force, who shall convene the first meeting of the Task Force. The City shall provide appropriate City staff liaison to the Task Force, and shall provide appropriate research, data and recommendations at the request of the Task Force.

**Comment [DLC1]:** SAN recommends 14 members. Staff recommends an odd number for purposes of breaking ties. At some point a large group can be a deterrent for discussion and conversation, however, 11 or 14 – there is no science to the number for the group.

**Comment [DLC2]:** Whether the task force should be limited to only citizens who are advocates and have considerable involvement in these issues is a decision for the city commission.

Section 2. The scope of work of the Task Force shall include the following items:

- a. Develop the purpose, scope, governance, and membership of a permanent Active Transportation Advisory Board, and make its recommendations to the City Commission;
- b. Consider walking and bicycling primarily as transportation;
- c. Consider whether an Active Transportation Advisory Board would replace the Lawrence component of the Lawrence-Douglas County Bicycle Advisory Committee;
- d. Consider how the governance of an Active Transportation Advisory Board would relate to the Traffic Safety Commission and the Public Transit Advisory Board;
- e. Consider how an Active Transportation Advisory Board would annually recommend budget source revenues and set priorities for funding allocations;
- f. Review relevant research and data provided by City staff regarding bicycle-pedestrian history, policies, laws, funding, system gaps in bicycle lanes and sidewalks, current design guidelines, state of the art design guidelines, current bicycle lane and sidewalk maintenance practices, and best practices from other communities on full-time bicycle-pedestrian engineering staff;

**Comment [DLC3]:** The SAN comments pre-determine the name of any new advisory board – staff believes that the task force should discuss this issue and provide a recommendation to the City Commission.

**Comment [DLC4]:** The issue of governance and relationship to all City advisory boards – not simply the existing BAC, TSC, PTAC is addressed in the recommended resolution.

**Comment [DLC5]:** Walking and biking is clearly transportation for any number of purposes.

**Comment [DLC6]:** See comment #5.

**Comment [DLC7]:** See comment #5

**Comment [DLC8]:** Input to the task force should not be limited to that provided by staff.

g. Make funding recommendations for the 2015 "Non-motorized Transportation"

CIP line item;

- ~~h. Review of history of City pedestrian and bicycle issues, including policies, laws, and funding;~~
- ~~i. Review best practices from other communities on pedestrian and bicycle issues;~~
- ~~j. Review the City's current advisory board structure for pedestrian bicycle issues, and provide a recommendations to the City Commission;~~
- ~~k. Review the City's current practice for funding and building sidewalks within the community, including sidewalks built during development, sidewalks built during street projects, and sidewalks built to connect gaps in the sidewalk network; provide recommendations on this practice and possible improvements in prioritization and funding;~~
- ~~l. Review the City's current practice related to sidewalk improvements for individuals with disabilities and provide recommendations;~~
- ~~m. Review State and City laws concerning sidewalk maintenance responsibilities, review related staffing and funding issues related to City practices, and make recommendations on this issue;~~
- ~~n. Review City practices concerning bicycling within the community, including bicycle facility construction and reconstruction, funding issues for bike facilities and other issues related to the promotion of bicycling within the community;~~
- ~~o. Provide other recommendations, including recommendations for sustainable funding, as it relates to pedestrian and bicycle issues.~~

**Comment [DLC9]:** The task force can provide input for CDBG gap sidewalk projects going forward. This the 2015 funding available.

**Comment [DLC10]:** Staff believes that the stricken language can be valuable for the task force; particularly including best practices from other communities, reviewing all City boards which impact these issues; reviewing the State/City law on sidewalk maintenance and other related practices.

Section 3. Meetings of the Task Force shall be open to the public. Meeting minutes or notes shall be prepared and publicly available for review. The Task Force shall make recommendations to the City Commission as it determines may be appropriate. The Task Force should complete the work ~~within four months of an initial meeting of the group~~ by December 31, 2015.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Mike Amyx, Mayor

ATTEST:

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Diane Trybom, Acting City Clerk