

**City of Lawrence
Sustainability Advisory Board (SAB)
January 14, 2015**

MEMBERS PRESENT: Dale Nimz, Scott White, Michael Morley, Ian Spomer, Adam Ritchie, Steve Vukelich

MEMBERS ABSENT: Kathleen Nuckolls, Daniel Poull

STAFF PRESENT: Tammy Bennett, Tresa Carter, Sustainability Intern

PUBLIC PRESENT: Michael Almon, Jackie Carroll

Call Meeting to Order (Scott White, Chair)

Meeting was called to order at 5:30 PM.

Approval of Meeting Minutes

Motion and second to approve the December 10, 2014 meeting minutes. (Spomer, Nimz). Approved unanimously.

ITEM #3 – Follow-Up Item: Multimodal Transportation

Tresa Carter and Michael Almon provided an update on the discussions that occurred at the Safe Routes to School meeting held at West Middle School. Eighteen schools participated in the transportation survey last fall, many of which participated in the meeting held today. The Health Department presented the proposed safe routes to all of the schools present at the meeting and received feedback to update the proposed plans. There is a Safe Routes for All Town Hall Meeting on March 25, 2015.

Michael Morley provided an update on the Bicycle Pedestrian Town Hall meetings that occur every Sunday at 5 PM at the Health Department. SAB is interested in supporting policy recommendations to the City Commission regarding bicycle pedestrian infrastructure. Michael Morley will attend next meeting and ask how SAB can offer support/sponsorship.

Michael Almon provided an update on the Sustainability Advisory Network's Non-Motorized Transportation Advisory Board meeting, being held on January 21 from 7-9 PM at the Public Library. This will be a brainstorming meeting that Michael Morley, Ian Cromwell, and Scott White plan to attend. Michael updated SAB on what this event is about and gave background information on the recommended bicycle engineering position SAN proposed to the City Commission. Commission asked the question – who sets the priorities if funding is added to the Bike/Ped line-item? A Bicycle Pedestrian Task Force was created by Commission to inform this process. There are letters from several City groups wanting this conversation to get started, which is why this meeting was called to bring stakeholders together. The City Manager will also be present.

ACTION: Michael Morley will see what kind of support SAB can provide to the Bike/Ped Town Hall meetings & three members will attend SAN Meeting and report back to SAB.

ITEM #4 – Follow-up item: Tresa Carter to give an update on PACE-enabling legislation from Boog at state level.

Tresa shared conversations had with Boog Highberger about the feasibility of implementing a PACE program in Lawrence. As this endeavor would require significant staff time and resources, Boog said it would be best served as an item for him to tackle at the State-level, as well as with the Energy and Environment Committee he was appointed to. At this time there is no further action required by SAB other than to stay abreast of updates from Boog as to how the board can provide support in his efforts to initiate a PACE program in Lawrence or PACE-enabling legislation.

ITEM #5 – Follow-up Item: Discussion of SAB position turnover and leadership.

There was a motion to move and second (White, Spomer) Dale Nimz as Chair of SAB for 2015. Motion approved unanimously. Dale will commence his responsibilities as Chair effective for the February meeting.

Scott White volunteered to be Secretary. Michael Morley moved this motion and Ian Spomer seconded. Motion approved unanimously.

There was a motion to move by Michael Morley to elect Ian Spomer as Vice Chair of Sab. Seconded by Adam Ritchie. Motion approved unanimously.

A discussion of potential SAB nominations to fill three vacancies of Boog Highberger, Sandy Beverly & Adam Vukelich.

Action: Tresa Carter will request SAB applications that have come in (to-date) from Bobbi and share with SAB to continue the discussion. She will also write language for Michael Almon to post on SAN's website and e-newsletter alerting the public of openings on SAB.

ITEM #6 – New Item: Discussion of PIRC appointment by SAB.

Scott White led the discussion about a SAB recommended appointment to the Public Incentives Review Committee. A list of people were discussed, and a handful were selected as the strongest candidates. Adam Ritchie also volunteered to serve if no other candidates could commit.

Action: Michael Morley will reach out to Sarah Hill Nelson and Daniel Poull to gauge interest. Ian Spomer will contact Chad Luce to gauge interest. Both will report back to SAB.

ITEM #7 – New Item: Potential 2015 Goal Setting Retreat.

SAB decided an additional meeting should be called to strictly focus on goal setting for 2015. No action required at this time as this discussion was tabled for the February meeting. SAB would prefer to hold this meeting upon Eileen Horn's return from maternity leave.

ITEM #8 – Member updates:

Adam Ritchie discussed implementing more preferential parking in public lots as an idea for 2015 SAB goals.

ITEM #9 – Public Comment:

Jackie Carroll, co-lead for Sustainability Resource Group at Payless, joined the meeting to get more involved. She is interested in applying to serve on SAB.

Michael Almon suggested that in 2015 one of SAB's goals should be to ban plastic bags in the City of Lawrence. The Lawrence Curbside Recycling Program does not accept plastic bags and thus represents a large amount of plastic being sent to the landfill. SAB decided to bring this idea up at the goal setting meeting for 2015.

ITEM #10 – Suggested topics for future agenda items.

Focus on bicycle pedestrian Town Hall meetings and see where/how SAB can provide support.

Next regular SAB meeting: February 11, 2015 at 5:30 p.m. Venue: City Hall Public Works Conference Room (ground floor)

Adjourn