

MINUTES
Lawrence-Douglas County Health Board
September 15, 2014

CALL TO ORDER

The monthly meeting of the Lawrence-Douglas County Health Board was held Monday, September, 15, 2014. Chair Maley Wilkins called the meeting to order at 5:02 p.m.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF AGENDA

David Ambler made a motion to approve the Agenda for September 15, 2014. Kevin Stuever provided the second and the motion passed.

REVIEW AND APPROVE MINUTES OF AUGUST 18, 2014

Doug Dechairo made a motion that the Minutes of August 18, 2014, be approved. David Ambler provided the second and the motion passed.

REVIEW AND APPROVE AUGUST MONTHLY FINANCIAL REPORT

Jennie Henault, director of administrative services, reviewed the August Monthly Financial Report. After discussion, David Ambler moved that the August Monthly Financial Report be approved. Ray Davis provided the second and the motion passed.

PROGRAM REPORT – COMMUNITY HEALTH

Chris Tilden, Director of Community Health, updated the Board on the Community Health program. Chris reported that we received word from the Center for Disease Control and Prevention (CDC) that we will be awarded the Partnerships to Improve Community Health (PICH) grant, a new 3-year initiative. Like the Chronic Disease Risk Reduction (CDRR) grant, the PICH program will focus on physical activity, tobacco and nutrition. Our CDRR base award is approximately \$125,000, but we have also submitted a supplemental request for an additional \$50,000 in funding for physical activity and nutrition. The majority of current CDRR grant money is directed towards work on tobacco control. PICH funding will be approximately \$500,000 per year and will be directed towards work on Safe Routes to School and physical activity among youth, local food systems development and nutrition support for low-income families, and counter marketing of e-cigarettes.

NEW BUSINESS

Review Proposed 2015 Budget

Dan Partridge, director, reviewed the proposed 2015 budget. Dan reported the budget is under 3.5 million in revenue and expenses. Dan broke this down into three groups: staff, infrastructure, and contractual services. Dan reported we are budgeting approximately two million dollars for personnel. This includes \$25,141 for merit and Cost of Living Adjustment (COLA) and \$22,950 for staff training. Dan stated there will be some staffing additions to assist with the new grant work. These positions are anticipated to be Health Promotion Specialist and Health Analyst. Dan stated we are working on a proposal that would outsource IT and will bring a proposal to the Board at a future meeting. For infrastructure, Dan stated we are committed to pay \$28,476 for Insight electronic medical records support. We have estimated additional costs of \$12,000 for the patient web portal module so clients can participate in their care and access their health records and we have also estimated \$7,000 for Kansas Health Information Network interface support. We have estimated \$7,000 for a business intelligence dashboard and \$2,000 for business intelligence dashboard support. For contractual services, the Kansas Department of Health and Environment (KDHE) decided to continue doing our lab testing which saved us approximately \$29,000. Dan reported we saved approximately \$9,188 in legal expenses compared to 2013. Dan stated we also saved \$38,866 in Worker's Compensation insurance.

DIRECTOR'S REPORT

Family Planning Grant Amendment

Dan Partridge, director, reported the Health Department received an amendment for the Family Planning grant in the amount of \$7,455 and reported that Osage County Health Department dropped their Family Planning grant for State Fiscal Year 2015.

J640 Project Update

Dan Partridge, director, reported that he, Charlotte Marthaler, assistant director, Professor Bob Basow and four of his Journalism 640 Strategic Campaigns students visited the National Association of County and City Health Officials (NACCHO) in Washington, D.C. on September 11-12, 2014. Dan stated this trip is part of the "branding campaign" for the Health Department. While in Washington, D.C. they also visited Senator Jerry Moran's office and met with Katie Niederee, Press Secretary, and Communications Director, Garrett Silverman. Dan reported he invited Senator Moran to visit the Health Department. Dan and Charlotte felt like it was a very rewarding trip for the team. The next visit is September 19, 2014, with Rex Archer at the Kansas City, Missouri Health Department.

Student Intern Placements

Dan Partridge, director, stated the Health Department had a record number of interns in 2014. Currently, we have had 14 interns. Some are working on clinic schedules, cultural competencies, Insight reports and documentation, and clinical services. We have several nursing students and one Social Welfare student.

Other New Business

1. The next scheduled Health Board meeting will be Monday, October 20, 2014, at 5 p.m. in the first floor meeting room.

ADJOURNMENT

The Board meeting was adjourned at 6:12 p.m. on a motion by David Ambler and a second by Doug Dechairo.

Respectfully submitted,

Dan Partridge,
Secretary

Present: David Ambler
Ray Davis
Doug Dechairo
Joe Harkins
Shirley Martin-Smith
Kevin Stuever
Maley Wilkins
Ex Officio: Dan Partridge
Other: Kathy Colson
Jennie Henault
Colleen Hill
Kim Ens
Charlotte Marthaler
Torri Nobo
Chris Tilden