



August 6, 2014

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CITY MANAGERS OFFICE
LAWRENCE, KS

David Corliss, City Manager
City of Lawrence
PO Box 708
Lawrence, KS 66044

RE: East Heights Elementary School – Student Drop Off and Pick Up Zone

Dear Mr. Corliss:

Beginning August 13, 2014, students will begin occupying East Heights Elementary School. Due to bond construction, Lawrence Public Schools will be temporarily utilizing this site for two (2) school years to house students from Cordley Elementary School (year 1) and Pinckney Elementary School (year 2).

Although most students will be transported by bus, there will be enough parent vehicle traffic to pose safety concerns. The district plans to utilize the small off-street drive on Haskell Avenue as the bus zone. Also, the district has made improvements to the parking area on the north and east side of the school to accommodate staff and visitors. The district is lacking an appropriate drop off and pick up area for students not transported by bus. The only safe and viable option for this to occur would be on the north side of 15th Street between Haskell Avenue and Maple Lane. However, there is an existing bicycle lane in this location.

The district respectfully requests permission from the City of Lawrence to utilize the north side of 15th Street between Haskell Avenue and Maple Lane as a parent drop off and pick up zone for 2 (two) brief periods during the school day – approximately 8:15 a.m. to 8:45 a.m. and 3:30 p.m. to 4:00 p.m. This option would eliminate student safety issues and the likelihood of vehicles obstructing traffic on Haskell Avenue.

We appreciate your consideration regarding this matter.

Sincerely,

Rick Doll
Superintendent
Lawrence Public Schools

cc: Kyle Hayden, Assistant Superintendent
cc: Shannon Kimball, President