

May 23, 2014

City of Lawrence City Clerk's Office 6 East 6th Street Lawrence, KS 66044

As part of the celebration for the opening of the new library building, we are requesting that the city allow the library to close a portion of Vermont Street for the half block extending from the entrance of the parking garage northward to Seventh Street. The two dates that we would request the closure on are:

Thursday, **June 26** from 5 pm to 10 pm for the Library Foundation's Sneak Peek Party While the street would be reopened at 8pm, we will be using the sidewalk in front of the library for an outdoor storytelling performance until 10 pm.

Saturday, July 26 from 7 am to 10 pm for the official dedication ceremony and the Dinner and a Movie event with Downtown Lawrence, Inc.

Attached are applications for each of the two events. Should you have questions, please do not hesitate to contact me at 785-843-3833, ext. 131 or at kmorgan@lawrencepubliclibrary.org.

Sincerely,

Kattulew Moganul Kathleen Morgan, Director

Development and Strategic Partnerships

Enclosures



May 21, 2014

Thomas Fritzel
Gene Fritzel Construction
643 Massachusetts Street
Lawrence KS 66044

Dear Thomas,

As part of the celebration for the opening of the new library building, we are requesting that the city allow the library to close a portion of Vermont Street for the half block extending from the entrance of the parking garage northward to Seventh Street. The two dates that we would request the closure on are:

Thursday, June 26 from 5 pm to 8 pm for the Library Foundation's Sneak Peek Party Street closure on this date is a "back up plan" in case the civic plaza is not ready for use.

Saturday, July 26 from 7 am to 10 pm for the official dedication ceremony and the Dinner and a Movie event with Downtown Lawrence, Inc.

Since the granite shop building is an adjacent property, we need to get your permission for the street closure. Will you approve our request? A permission form is below.

Thank you for your consideration. Should you have questions, please do not hesitate to contact me at 785-843-3833, ext. 131 or at kmorgan@lawrencepubliclibrary.org.

Sincerely,

Kathleen Morgan, Director

Development and Strategic Partnerships

Permission for Street Closure

I give Lawrence Public Library permission to close Vermont Street on June 26 and July 26 for the hours shown above.

Name (please print):

Signature / John A

Business:

Jock Shoppe



May 21, 2014

Nancy Longhurst Eldridge Hotel 701 Massachusetts Street Lawrence KS 66044

Dear Nancy,

As part of the celebration for the opening of the new library building, we are requesting that the city allow the library to close a portion of Vermont Street for the half block extending from the entrance of the parking garage northward to Seventh Street. The two dates that we would request the closure on are:

Thursday, June 26 from 5 pm to 8 pm for the Library Foundation's Sneak Peek Party

Street closure on this date is a "back up plan" in case the civic plaza is not ready for use.

Saturday, July 26 from 7 am to 10 pm for the official dedication ceremony and the Dinner and a Movie event with Downtown Lawrence, Inc.

Should you have questions, please do not hesitate to contact me at 785-843-3833, ext. 131 or at kmorgan@lawrencepubliclibrary.org.

Sincerely.

Kathleen Morgan, Director

Development and Strategic Partnerships

Permission for Street Closure

I give Lawrence Public Library permission to close Vermont Street on June 26 and July 26 for the hours shown above.

Name (please print):_

Signature:

Business: