

City of Lawrence

Lawrence – Douglas County Bicycle Advisory Committee February 18, 2014 Minutes

MEMBERS PRESENT: David Hamby, Lisa Hallberg, Chris Rogge, Chad Foster, Jacki Becker, Erin Paden, Bill Anderson
MEMBERS ABSENT: Dan Ashley, Justin Eddings
STAFF PRESENT: Jessica Mortinger, Todd Girdler
PUBLIC PRESENT: David Ruhlen, Tim Herndon, Phil Collison, Stephen Mason

1. **Call Meeting to Order, Introductions and Assurance of Quorum:** The meeting was called to order at 5:05 p.m. A quorum was present and introductions were made.

2. **Action Item: BAC Appointments**

Ms. Mortinger explained that per the BAC Bylaws the currently appointed BAC Members could fill the vacancies left by Lecompton and Baldwin City choosing not to participate in the BAC. These members would fill a 3 year term. Ms. Mortinger suggested that the existing BAC members speak about what they do serving on the BAC and what is expected of the members, and then ask the persons present at the meeting who are interested in serving on the BAC to describe their interests and background related to bicycling. Ms. Hallberg shared that she was starting her 4th year on the BAC and has found that the process of planning and implementing plans is slow and that the BAC is in it for the long haul. Members attend meetings, provide support to staff, provide advice to the city as requested, staff tables at local events, distribute maps, conduct surveys, and count and solicit volunteers for bike/pedestrian counts. Each of the other four members also shared their experiences and the interests they bring to the BAC. Bill Anderson, Tim Herndon and Erin Paden all indicated they were interested in serving on the BAC, and each of them shared their interest in bicycling and Lawrence area bicycling issues. BAC members asked staff if they could go into executive session to discuss the possible appointments. Mr. Girdler indicated they could do so. Mr. Herndon indicated that he would remove his name from the running and would like to still offer his assistance to planning work and/or projects the BAC would like help with. A motion was made by Ms. Hallberg, seconded by Mr. Foster to appoint Ms. Paden and Mr. Anderson to the vacant positions. The motion passed unanimously. The new members joined the existing members at the table for the remainder of the meeting.

3. **Approval of the December 17, 2013 Meeting Minutes**

A motion to approve the minutes from the December 17, 2013 meeting was moved by Mr. Rogge, seconded by Ms. Hallberg and passed 4-0-3.

4. **Action Item: Elect a Chair and Vice Chair for 2014.**

Ms. Hallberg shared her role as the BAC Chair and the role of the Vice Chair. Members asked Ms. Hallberg if she desired to serve again as BAC Chair, she indicated she would like to. A motion was made to appoint Ms. Hallberg as BAC Chair by Mr. Hamby, seconded by Mr. Foster and passed 6-0-1. Members asked who was interested in serving as Vice Chair. Mr. Rogge and Mr. Anderson indicated they would be interested. A motion was made to appoint Mr. Rogge as Vice Chair by Mr. Foster and seconded by Mr. Hamby, the motion passed unanimously.

5. **Discussion/Action Item: TA Support Letters**

Ms. Mortinger indicated that the online packet had originally included three letters for TA support. However since sending out the agenda, Eudora has indicated that they have chosen not to apply during this cycle. Ms. Hallberg indicated that the copies of the BAC projects support letters were provided to the sponsors and signed by the chair since the BAC had been unable to meet before the application deadline. The two projects include: KU Jayhawk Boulevard Phases 3 and 4, and the Lawrence Constant Park to Hobbs Park Bikeway Connection. Mr. Foster asked why and/or if these projects had been brought to the BAC for design input. Ms. Mortinger indicated that the City of Lawrence and/Douglas County have planned the Constant Park to Hobbs Park Connection as a conceptual plan for now and that the City Engineer is planning to attend a future BAC meeting to discuss this project. An alignment for this bikeway is included in the Countywide Bikeway System Plan which is pending approval. The other project sponsored by KU is not under BAC guidance. Mr. Hamby noted that if the letter to Eudora was included in the motion he would abstain to prevent conflict of interest because his firm is working on that project with Eudora. A motion was made by Mr. Foster for BAC support of the letters provided to Lawrence/Douglas County and to KU. The motion was seconded by Ms. Hallberg and passed unanimously.

6. Discussion/Action Item: 2014 Work Plan

Ms. Mortinger shared the draft work plan with the BAC. She explained that the work plan is derived from reoccurring annual tasks and some new tasks identified by members during December 2013 visioning meeting for the BAC. Ms. Mortinger indicated that this ambitious work plan would require additional time and energy commitments from the BAC members. She also noted that the work plan is flexible and amendable. BAC members choose to move a couple of the January items to March and to host an extra meeting in March to accomplish all the tasks they have laid out. They asked staff to set up a meeting on March 11, 2014 from 5-6:30 to accommodate the review, possible approval, discussion and prioritization of the recommendations from the Countywide Bikeway System Plan. A motion was made by Mr. Rogge and seconded by Ms. Hallberg to approve the amended work plan. That motion passed unanimously.

7. Other Business/ Updates

- a. Multimodal Studies Update – www.lawrenceks.org/mpo/study – Ms. Mortinger indicated that the reports are now online and will be considered for approval at the MPO Policy Board meeting on March 20th. Ms. Mortinger provided paper copies of the Countywide Bikeway System Plan to BAC members and asked them to read the plan for discussion at the March 11th meeting.
- b. 2013 Bike/Ped Count Reports– Ms. Mortinger indicated that the reports are online and data has been submitted to the National Bicycle and Pedestrian Documentation Project.
- c. LPD Accident Report Presentation, Marketing Work, Joint Bike/Ped Advocacy Group Meetings and Planning Activities – Ms. Mortinger indicated that these tasks are planned for March and/or early April.

8. Public Comments

There was none.

9. Adjournment of Meeting and Announcement of Next Meeting

The meeting ended at 6:45 p.m. The Next Meeting is scheduled for March 11, 2014 at 5PM.