



City of Lawrence

Street Event Permit Application

[Temporary Use of Public Right-of-Way for Street Events]

Please submit application at least 60 days prior to event

APPLICANT INFORMATION

Contact Person: Bob Sanner	E-Mail Address: sports@visitlawrence.com	Organization Name: Lawrence Sports Corp	Preferred Phone: 785-764-2660
Mailing Address	Street: 200 W 9 th Street	City: Lawrence	State: KS Zip: 66044
		24-Hour Phone: 785-764-2660	

LIST DATE(S) AND LOCATION OF EVENT BELOW

Date(s): April 18	From Time: 6 am	To Time: midnight	Location of Use: <i>attach a map</i> 100 E 8 th Street & 8 th & New Hampshire intersection
Or From Date to Date:	From Time:	To Time:	Location of Use: <i>attach a map</i>

Is applicant the owner of the adjoining property? ☐ Yes ☒ No (If no, attach the owner's written permission)

Type of Event:

- ☐ Neighborhood Block Party (limited to a single block)
- ☐ Public Block Party (such as a downtown street party/concert)
- ☐ Sporting event
 - ☐ Timed Race (5k, 10k, half-marathon, bike race, etc.)
 - ☐ Non-competitive walk/run/ride (e.g. fun run/walk/ride)
 - ☒ Other – please describe: Men's Open Shot Put Competition
- ☐ Cultural (such as an art event, educational, ect.)
- ☐ Other – Please describe:

Name of Event: Lawrence Downtown Shot Put

Expected Number of Participants:
local: 1500 Out of Town: 1000

Will alcohol be served, sold or possessed at the event? ☒ Yes ☐ No

[Possession and consumption of alcohol on the public right-of-way requires City Commission approval. Applicant will be assessed publication costs in the amount of \$70.00 for alcohol ordinances, in addition to any other temporary alcohol permit costs.]

Will this event require the use of a city park or trail? ☐ Yes ☒ No

If yes, has the park or trail been reserved? ☐ Yes ☐ No

If no, contact Lawrence Parks and Recreation at (785) 832-7920 for reservations.

Do you need meter bags? ☐ Yes ☒ No If yes, how many?

Do you need no parking signs? ☐ Yes ☒ No If yes, how many (1 sign per 30 feet)?

Note: The police department will contact you when meter bags and/or no parking signs are ready to be picked up. A \$3.00 deposit per bag/sign must be paid to the police department at that time.

Will any portion of this event take place on the campus of Haskell Indian Nations University? ☐ Yes ☒ No

If yes, written permission must be obtained from Haskell Indian Nations University. Contact

Stephen.prue@bie.edu. (*attach permission*)

Will any portion of this event take place on the campus of the University of Kansas? ☐ Yes ☒ No

If yes, written permission must be obtained from the University of Kansas. (*attach permission*)

Individual and company name of race director, if applicable: Bob Sanner

Do the proceeds of this event benefit a certain organization or individual? ☐ Yes ☒ No

Name of organization or individual to be benefitted?

Percentage of proceeds that will benefit the organization or individual?

I hereby agree to comply with the rules and regulations of the City of Lawrence concerning this permit. I have read a copy of Chapter 16, Articles 8 & 9, of the City Code of Lawrence, Kansas, and understand the regulations therein.

PLEASE INCLUDE:

- ☒ Certificate of insurance in the amount of \$500,000
- ☐ Signatures of approval from adjacent property owners/occupants if closing a street
- ☒ Maps of any race routes
- ☒ Diagram of any street to be closed & location of event items on street

FEES: Include all that are applicable. Fees are non-refundable.

- ☒ \$10.00 application fee
- ☒ \$70.00 for publication of ordinance allowing possession & consumption of alcohol on the right-of-way, if applicable
- * Other fees for city services may also apply. You will be advised of estimated costs before permit is granted.
- * If parking meter bags or no parking signs are required there will be a \$3 per sign/bag deposit assessed separately by the Police Department. This deposit will be returned for signs and bags that are returned undamaged after the event.

BY APPLYING FOR THIS PERMIT, I CERTIFY THAT I WILL:

- Provide and maintain MUTCD compliant traffic control devices, and any other traffic control devices required by the city, throughout the event.
- Pay all additional fees associated with this event within 30 days of receiving invoice from city. I understand that actual fees may be up to 10% above the estimate.
- Notify all adjacent property owners and tenants of the granting of this permit.
- Abide by all conditions imposed by the city regarding the event.
- Obtain any other necessary permits for the event, including but not limited to temporary liquor permits, Parks and Recreation special use permit, etc.
- Abide by the City's standard conditions for alcohol on the Right of Way, if alcohol will be served, sold or possessed as part of the event.

BOB SANNER
APPLICANT'S NAME (Printed)

[Signature]
APPLICANT'S SIGNATURE*

2-21-2014
TODAY'S DATE

**Application cannot be accepted without signature*

OFFICE USE ONLY

Application Received Date: <u>2/21/14</u>	Insurance Certificate Submitted or <u>on File?</u> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Payment Received? <input type="checkbox"/> Yes <input type="checkbox"/> No
Permit reviewed by:	Development Services / Building Inspection	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> N/A
	Police Department	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> N/A
	Public Works	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> N/A
	Utilities	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> N/A
	Historic Resources	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> N/A
	Fire Medical	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> N/A
	Parks & Recreation/Forestry/Facilities	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> N/A
	Transit	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> N/A
City services needed:	Bus Re-routes	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Meter Bags	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	No Parking Signs	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Barricades	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Commission approval needed: ☒ Yes ☐ No; if yes date approved by City Commission:

3/11/14

Special Conditions:

1. Applicant will notify the City when any use of the right-of-way is complete.
2. Applicant will restore the right-of-way to City specifications.
3. Applicant will maintain all necessary MUTCD compliant traffic control devices throughout the project.

Special conditions, continued:

Fee estimate (in addition to application fees) to be transmitted via e-mail to applicant. Applicant must indicate their agreement to pay such fees if the permit is approved in writing (e-mail is acceptable).

City Clerk's office: *n/a*

Police Department:

Fire Medical Department: *Appr \$130⁰⁰/hr*

Public Works Department: *n/a*

Parks and Recreation Department: *n/a*

Utilities Department: *n/a*

Other departments: *n/a*

Event cash deposit *\$0*

- refundable

Total:

City Manager or Designee

Date

THIS PERMIT SHOULD BE PROMINENTLY DISPLAYED WHERE THE PUBLIC RIGHT-OF-WAY IS BEING USED OR BE AVAILABLE FOR REVIEW BY ANY OFFICER OR EMPLOYEE OF THE CITY OF LAWRENCE UPON DEMAND.

THIS PERMIT MAY BE REVOKED OR SUSPENDED AS PROVIDED BY LAW.

Lawrence Downtown Men's Open Shot Put Competition.

Friday, April 18, 2014

Street Closure 6 a.m.

Shot Put Start Time 6 p.m.

Shot Put Finished 7 p.m.

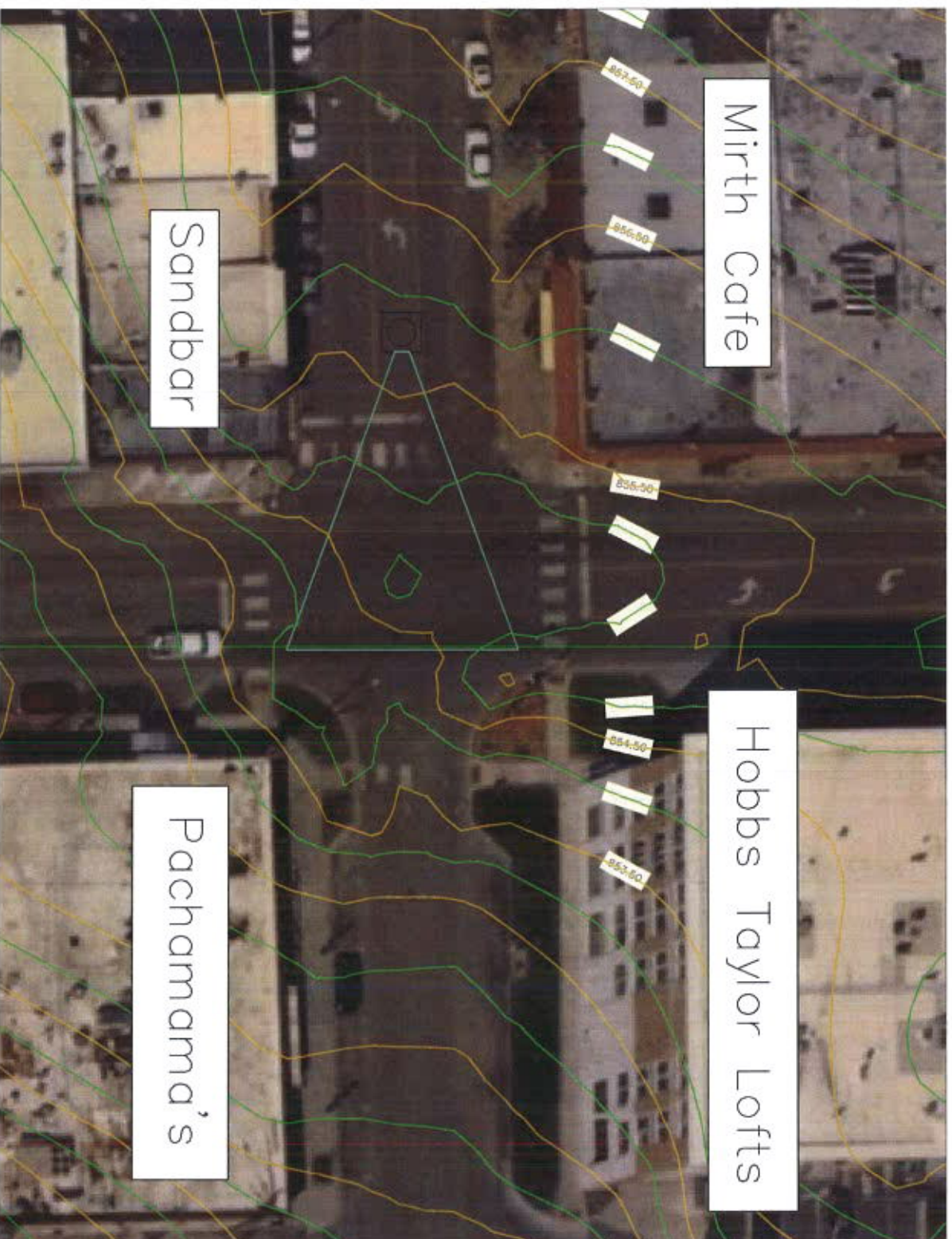
Live Music from 7 until 11 pm

Saturday, April 19, 2014

Streets reopen 6 a.m.

Our plan (see attachment) would be to convert the 100 block of East 8th Street and the intersection of 8th & New Hampshire into a shot put competition venue for 8-10 world class shot put throwers. At 6 a.m. on the day of the event, a frame would be constructed with the help of the City's Street Department in the permitted area to outline the throw area and filled with a mixture of sand and crushed rock. The throw area would be 87 feet long with a width of 8 feet at the throwing circle on 8th Street and fanning out to 68 feet at the other end (onto New Hampshire). Along the sides of the throwing area, a buffer zone of 3 feet would be created for safety reasons followed by the spectator viewing area. The length of Shot Put competition would be 1 hour followed by live music until 11 p.m. Again, the Lawrence Street department would coordinate the clean-up of the shot put throwing/landing area to ensure that the streets are properly cared for.

Other promotional activities such as live radio remote, food vendors and product give-a-ways may take place within the permitted area and a temporary alcohol permit is requested for this area too.



6 inch base
125 CY fill



