

Minutes  
September 11, 2013  
City of Lawrence, Kansas  
Aviation Advisory Board Meeting

**Date:** Wednesday, September 11, 2013

**Time:** 6:30 PM

**Location:** Lawrence Municipal Airport, Richardson Memorial Pilots' Lounge

**Present:** Members: Dan Born, Jonathan Becker, Bruce Boyer, Richard Haig, and Jeff Long  
Staff: Chuck Soules  
Public: Laura Jones (99's), Tim Thornton (CAP) Lloyd Hetrick (Hetrick Aviation),  
Larry Kellogg, and Karen Kellogg

**Absent:** Members: Gary Knudsen

**I Call to Order:**

Richard Haig called the meeting to order at 6:32 PM.

**II Review and approval of May 8, 2013 meeting minutes:**

The May 8, 2013 Board Meeting minutes reviewed. Bruce Boyer moved and Jonathan Becker seconded the motion to approve the minutes of May 8, 2013. Motion passed by a vote of 5-0.

**III Airport Manager's Report:**

Staff reported the sewer line project is getting closer to finish. All of the structures and pipe are in the ground and for the most part tested. The contractors run the water service, conduit for Westar's primary power feed, constructed the transformer pad and run conduits for the odor control and aeration equipment. The contractor needs to have Westar install conductors and transformer, complete the concrete site pad, install the equipment and electrical and control wiring and complete the site driveway, gate, grading, and seeding. At this time it is anticipated to be complete, including the connection of the terminal and hangar service lines by the end of October.

Staff reported the runway sealing is complete. Final striping is scheduled October 1<sup>st</sup> and 2<sup>nd</sup>. There was considerable discussion about lack of communication and unannounced changes in the schedule by the contractor. Even though a pre-construction meeting was held and schedule agreed to, the contractor changed the times they would be at the airport with very little notice. Several scheduling conflicts occurred including late starting, not coordinating runway closures, issuance of NOTAMS of runway closures and personnel on the runway when the Airfield was open. The board asked about damages and staff responded that the FAA contracts do not allow damages to be included within their contracts.

The 99's are planning to paint the compass rose on October 12th with rain date November 2<sup>nd</sup> (working around KU game dates).

#### **IV FBO Report:**

No report

#### **V 2013 Aviation Youth Camp**

Richard Haig gave an update on the Camp. The 99s helped with registration and preparations. Rich Katzfey from Channel 6 did the weather module; the Master Model Airplane leaders did a module on flight. Thirty-five kids participated – ten more than last year. Terminal worked well for modules. Camp gave away 4-5 intro flights as door prizes to the students who seemed most interested in aviation. Instructors decided who would get door prizes. An added bonus was a NetJet rolled up on the tarmac and allowed the kids to see their cockpit.

We learned lessons about marketing. We need to get the scheduling dates done earlier so we can get the message out to the schools. We have a number of groups the 99s, CAP, Master Model Airplane that want to be involved. Richard Haig suggested June 14, 2014 for next year's camp.

#### **VI Self-Fueling**

KDOT is accepting bids through September 30, 2013. Richard Haig suggests we get a proposal to KDOT. The City would have to put up 15% and KDOT would match with 85%. The recent environmental projects that others have proposed are not getting funding, but fueling projects appear to be favored at KDOT. The board discussed the four main advantages:

1. Pays for itself in a short period of time.
2. Additional feature for the airport to offer both transients overflies and tenants.
3. Increases the options and flexibility for visitors to Lawrence.
4. The reduction of the "cash register" nature of Hedrick Aviation's business.

Board encouraged the staff to get additional information and to get a project submitted by the end of the month.

#### **VII T-hangars**

There was a general discussion about the need for additional T-hangars. The rental agreements with the City would need to avoid the City subsidizing the buildings, but additional hangar space is necessary if the airport is going to grow.

#### **VIII Miscellaneous Business**

The Board briefly discussed the Delaware Indian purchase of land in the approach to Runway 01.

The Board was reminded that it needed to have the plans for the 2015 budget to the city no later than its February meeting, particularly if a security fence was going to be a priority.

Lloyd Hetrick reminded the Board that there were some non-for-profit organizations that were going to be looking for rides and fly-ins to promote their activities.

The Board discussed planning an Open House next fall, 2014 for the 85th Anniversary of the airport and requested the matter be put on the agenda for the next meeting.

The board receive a report from Tim Thornton on the Civil Air Patrol and its activities in the Lawrence area. Mr. Thornton said his group would be a natural for support of many of the activities planned during the next year including the Camp and the Open House.

**IX Adjournment:**

There being no further business, the meeting adjourned at 7:59 pm.

*Next Meeting time is 6:30PM on Wednesday, October 30, 2013 in the Richardson Memorial Pilots' Lounge at the Lawrence Municipal Airport Terminal Building.*