Memorandum

City of Lawrence

Police Department

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| **To:** | **David L. Corliss, City Manager** |
| **From:** | **Ben Brassart, Network Administrator** |
| **Cc:** | **Tarik Khatib, Chief of Police** |
|  | **Adam Heffley, Police Captain** |
|  | **Kipp Connell, Network Manager** |
| **Date:** | **January 30, 2014** |
| **Re:** | **February 4, 2014 City Commission Meeting** |

Please include the following item on the City Commission consent agenda for consideration at the February 4, 2014 meeting:

**BACKGROUND**

Thirty-eight of the Lawrence Police Department’s computers need to be replaced. Currently, personnel at the Investigations and Training Center are using computers that are no longer covered by manufacturer warranty and are outdated by current hardware and software standards. The purchase would come from Dell, who is a sole-source vendor through State of Kansas contract #WN10ACA for a total cost of $36,180.55.

**DISCUSSION**

Current in-service systems have served the Department well since their purchase in 2009. However, advances in hardware and software have made these computers obsolete. Hardware failures have increased in frequency, causing the cost of system ownership to increase substantially. The overall purchase comprises two systems: 33 desktop computers and 5 laptop computers.

**FUNDING SOURCES**

The necessary funds to cover the costs of replacing the desktop computers ($30,549.75) could be procured from the 2013 Mill Levy, line item 001-2-2110-6005. This source has been identified to address equipment deficiencies within the Police Department. Funds to cover the laptop computers ($5,630.80) could be procured from the Police IT equipment under $5,000, line item 001-2-2150-4203.

**RECOMMENDATION**

Police Department staff requests approval from the City Commission to authorize the purchase of 38 workstations from Dell as a sole source vendor through State of Kansas Contract #WN10ACA for a total cost of $36,180.55.