

Memorandum

City of Lawrence

Planning and Development Services

TO: David L. Corliss, City Manager

FROM: Planning Staff

Date: For September 10, 2013 City Commission meeting

RE: Annexation request for approximately 9.842 acres located at 1352 N. 1300 Road, commonly known as the Snodgrass residence.

The property owner and Menard's development representative have submitted a request to annex this property as preliminary development action to facilitate a planned commercial development along the north side of W. 31st Street/N 1300 Road.

The land proposed to be annexed is owned by Bruce and Joan Snodgrass. Since the property adjoins the city, it may be unilaterally annexed by the city pursuant to K.S.A. 12-520(a)(3). Notice will be sent to the applicable utility provider; however, since the land is not located within the territory of a rural water district, notice under K.S.A. 12-539 to a rural water district is not required.

City policy requires the Planning Commission to review all annexation requests for 10 acres or more. This request is accompanied by a rezoning request and a preliminary plat that are scheduled to be considered at the October Planning Commission meeting. When an annexation application is submitted as part of a development project, the request is typically considered by the Planning Commission even if it is not 10 acres in size.

Requested Action:

Refer the request to the Planning Commission for review and authorize the City Manager to notify Westar Energy of the City's intent to annex the subject property.



1 inch = 200 feet

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Date: 9/4/2013

