

Minutes

City of Lawrence, Kansas
Aviation Advisory Board Meeting

Date: Wednesday, February 13, 2013

Time: 6:30 PM

Location: Lawrence Municipal Airport, Richardson Memorial Pilots' Lounge

Present: Members: Jonathan Becker, Bruce Boyer, Gary Knudsen, Richard Haig, Jeff Long and Cheri Thompson
Staff: Chuck Soules, Lloyd Hetrick – FBO
Public: Rick Bryant – ADG

Absent: Members: Dan Born

I **Call to order:**

Richard Haig called the meeting to order at 6:30PM.

II **Review and approval of December 6, 2012 and January 17, 2013 meeting minutes:**

The December 6, 2012 and January 17, 2013 Board Meeting minutes were reviewed. Jeff Long moved and Jonathan Becker seconded the motion to approve the minutes of both meetings. Motion passed by a vote of 6 - 0.

III **Welcome / Introduction of new Board Members:**

Cheri Thompson was introduced. She is a private pilot working on her instrument rating and is active in the 99s.

IV **Airport Manager's Report:**

- A. Sewer Project: No news, project still not complete.
- B. Portable Hangers: The owners were given a notice last March that these hangars needed to be moved within a year. At this point we sent a notice that they need to vacate by March 1st. A number have called and asked to extend the time.
- C. Coordination for a City Commission recognition of past members of the Airport Advisory Commission including Gary Fish, Theresa Gordzica and Stan Sneegas. Bob Newton is shooting for the April 23, 2013 City Commission Meeting.
- D. There was extensive review and discussion of the Airport Capital Improvement Plan (ACIP). After discussion, Jonathan Becker moved and Gary Knudsen seconded the ACIP Plan as proposed be recommended to the City Commission and FAA. The Motion passed 6-0.

V FBO Report:

Lloyd Hetrick mentioned the KU-KSU basketball game this past Monday drew 21 visiting planes.

VI 2012 Aviation Youth Camp:

2013 Aviation Youth Camp: Richard Haig reported the new chapter of the Experimental Aircraft Association (EAA) and the model aerobatics group want to participate. Their participation will mean moving the camp to June 15, 2013. Richard Haig will coordinate the next meeting for the Camp with those groups. Cheri Thompson would explore the involvement and presence of 99 members.

VII Miscellaneous Business:

- A. Rick Bryant reported the fence proposal has changed in the type of woven fence to be used. This change has dropped the estimate to \$600,000 from the original estimate of \$800,000.
- B. There was a general discussion about the responsibility for getting NOTAMS out, particularly on Garmin 1000s and the permanent placement of TFRs on airport advisory notices. Members would contact Columbia Regional and FAA to see why some are getting transmitted and some are not.
- C. 2014 will be the 85 anniversary of the airport. Commission will begin to plan for an Aviation Day at the airport next year, including safety sources, the new EAA Chapter, the 99s, and other local aviation groups.

VIII Election:

There was a discussion about the need to fill the positions of officers of the Airport Advisory Board. Jeff Long moved and Bruce Boyer seconded that Richard Haig continue as Chairman. The motion passed 6-0. Cheri Thomson moved and Gary Knudsen seconded that Bruce Boyer be elected as Vice Chair. The motion passed 6-0. Jonathan Becker moved and Bruce Boyer seconded that Jonathan Becker be elected secretary. The motion passed 6-0.

IX Adjournment:

There being no further business, the motion adjourned at 7:45 pm.

Next Meeting time is 6:30PM on Wednesday, April 10, 2013 in the Richardson Memorial Pilots' Lounge at the Lawrence Municipal Airport Terminal Building.