

Memorandum

City of Lawrence

Planning

TO: David L. Corliss, City Manager

FROM: Lynne Braddock Zollner, Historic Resources Administrator

CC: Scott McCullough, Director Planning and Development Services
Sheila Stogsdill, Assistant Director Planning

DATE: April 17, 2013

RE: Professional Services Agreement for HPF Grant # 20-12-41924-005

Please include the following item on the City Commission consent agenda for consideration at the April 23, 2013 meeting:

I. **Professional Services Agreement for HPF Grant #20-12-41924-005 National Register Multiple Property Documentation Form.** Attached is the Professional Services Agreement with Dale Nimz for the research and writing of a National Register of Historic Places Multiple Property Documentation Form (MPDF) for the Historic Resources of Lawrence, Douglas County, Kansas 1945-1975. This project is part of a Historic Preservation Fund Grant the City received from the Kansas Historical Society.

II. **Project Description/History.** On June 5, 2012, the City Commission accepted a Historic Preservation Fund Grant in the amount of \$7,200 to hire a consultant to research and write a National Register of Historic Places multiple property documentation form to identify property types worthy of preservation that were constructed in Lawrence from 1945-1975. The Kansas State Historic Preservation Office (SHPO) administers the Historic Preservation Fund (HPF) to finance activities that will contribute to planning for the preservation of our built environment and archeological resources. The Historic Preservation Fund is a grant program funded by the National Park Service of the Department of the Interior. The funds are passed through the Kansas Historic Preservation Office to local governments and organizations to pay for historic preservation activities on the local level.

III. **Project/Purchase Status.** On February 15, 2013, Staff issued a request for qualifications/proposals for this project in accordance with City policies. The

proposal review committee selected Dale Nimz to perform the work. Staff has negotiated the attached Professional Services Agreement with Dale Nimz. The attached Professional Services Agreement has been approved by the SHPO.

IV. Project Details. The National Register Multiple Property Documentation Form (MPDF) documents groups of thematically related properties. This form defines and describes one or more historic contexts, describes associated property types related to the historic contexts, and establishes significance and integrity requirements for nominating properties to the National Register of Historic Places.

Historic Resources of Lawrence, Douglas County, Kansas found here

<http://www.lawrenceks.org/planning/documents/lawrencethematicnr.pdf>

documents the history of Lawrence and associated property types from 1854 to 1945. This project will amend this document to include a historic context and associated property types for Lawrence from 1945-1975.

V. Project Funding. The City of Lawrence was awarded 2012 HPF grant for an amendment to Lawrence's MPDF in the amount of \$7,200. The grant provides 60% of the project cost and the City of Lawrence will provide 40% of project costs in cash and matching. The majority (\$4,127) of the City of Lawrence 40% match for the grant is staff salary. There is a budget line cash match of \$680 for costs associated with publication of the RFP, public meetings notification, and printing of the final product.

VI. Action Request. Authorize the City Manager to execute the Professional Services Agreement with Dale Nimz for Historic Preservation Fund Grant #20-12-41924-005, National Register of Historic Places Multiple Property Documentation Form for Historic Resources of Lawrence, Douglas County, Kansas 1945-1975.