

**Amendment to *Historic Resources of Lawrence, Douglas County, Kansas, National Register Multiple Property Documentation Form for properties constructed from 1945-1975***

**I. Project Overview**

The City of Lawrence is requesting proposals to research and write an historic context for properties located within the City limits that were constructed from 1945-1975. In 1997, Historic Resources of Lawrence, Douglas County, Kansas, was submitted and approved as a National Register of Historic Places Multiple Property Documentation Form (MPDF). This MPDF divided the development of Lawrence into chronological contexts based on the physical development of the City. The previous context of the MPDF was the "Quiet University Town 1900-1945." The purpose of this project is to provide a thematic context for evaluating and listing properties constructed during 1945-1975. This amendment to the existing MPDF will provide guidance and information for property owners seeking to list properties in the Lawrence Register of Historic Places, the Register of Historic Kansas Places, and/or the National Register of Historic Places. In addition, the MPDF will provide City staff and the Lawrence Historic Resources Commission with information upon which to base decisions when issuing Certificates of Appropriateness and reviewing projects under the State preservation statute. The expansion of the MPDF to incorporate properties that have achieved significance since 1945 is part of Goal 1 in the Preservation Plan Element of Horizon 2020. This document is the City's and County's long range plan for Lawrence and Douglas County and has been approved by the Lawrence Historic Resources Commission and the Lawrence-Douglas County Planning Commission. This planning document may be viewed here <http://www.lawrenceks.org/pds/hr-hph2020element>.

This project will be completed according to the guidelines and regulations established by the National Park Service and the Kansas Historical Society.

All activities and products will be in accordance with the Secretary of the Interior's Standards and guidelines for survey, planning, and National Register nominations, the National Park Service's *Historic Preservation Fund Grants Manual*, and the Kansas *2012 Historic Preservation Fund Products Manual*.

A minimum of two site visits will be required.

**II. Scope of Work**

The consultant will provide a complete document containing a history of the development of the built environment in Lawrence, Kansas during the time period of 1945 to 1975. The purpose of this document is to provide a thematic context for evaluating and listing properties constructed during 1945-1975. The final document will be prepared on the appropriate National Register of Historic Places form and will include the context for 1945-1975 with both commercial and residential associated property types. Photographs of sample property types must be included in the final document. Registration requirements, geographical data, summary of identification and evaluation methods, and an updated bibliography must also be included. This is an amendment to the existing MPDF (<http://www.lawrenceks.org/planning/documents/lawrencethematicnr.pdf>). The final product shall be in a paper and a digital format acceptable to the City of Lawrence.

All work is to be completed by August 30, 2013.

There will be four (4) products that are required for this project:

1. A minimum of two (2) public meetings. The first meeting will introduce the project to the public and ask for assistance in identifying research that may have been previously completed. The second public meeting will be held to inform the public of the process and to articulate the results found in the research project.
2. MPDF amendment document, in digital and paper format, on the appropriate National Register of Historic Places form with photographs and bibliography.
3. A project methodology report which meets the requirements of the State Historic Preservation Office and outlines the process used in the research, public participation and drafting of the context.
4. A project completion report that identifies all of the final project activities and expenditures.

All photos, research materials and additional photographic and archival materials collected as part of the research and writing process are to be submitted to the City of Lawrence, Lawrence-Douglas County Metropolitan Planning Office, at the conclusion of the project, and will become the property of the City.

### **III. Certification, Specifications and Format of Final Products:**

The consultant is required to meet the Secretary of the Interior's *Professional Qualification Standards* in the areas of History or Architectural History– see [http://www.nps.gov/history/local-law/arch\\_stnds\\_9.htm](http://www.nps.gov/history/local-law/arch_stnds_9.htm). Applicants will be evaluated based upon previous work experience, examples of work, the ability to complete the project during the contract period, and other criteria as may be deemed appropriate by the Historic Resources Administrator.

The consultant, in conjunction with the Historic Resources Administrator, is responsible for providing the four (4) products outlined under the Scope of Work in a final and acceptable format to the City of Lawrence as determined by the Historic Resources Administrator.

All products shall be provided in both hard copy and a computer format that is compatible with Microsoft Word 2007 or other agreed upon format.

### **IV. Consultant and City Responsibilities:**

The City of Lawrence will provide assistance with the public meetings, including securing the location for the meetings and the necessary advertisement for the meetings.

The consultant will be responsible for the photography and illustrated drawings necessary to complete the project, the MPDF amendment document, and the methodology and completion

reports. The consultant will also be responsible for providing monthly updates on the project to the Historic Resources Administrator.

**V. Project Performance Criteria**

The starting date for this project is no later than March 1, 2013, and the completion date is August 30, 2013. The final project materials shall meet the approval of both the Kansas Historic Preservation Office and the City of Lawrence. Written progress reports shall be submitted on a monthly basis to the Historic Resources Administrator.

The milestones for this project will be as follows:

Milestone #1 Draft MPDF amendment document (July 1, 2013)

Milestone #2 Final documents completed (August 30, 2013)

**VI. Equal Opportunity Agreement**

This project is funded in part with federal funds from the National Park Service, a division of the United States Department of the Interior, and administered by the Kansas State Historical Society. The City of Lawrence is an Equal Opportunity Employer and shall comply with all applicable Federal, State, and local laws, rules and regulations in the awarding of this contract. Upon selection of a consultant, the City of Lawrence will begin contract negotiations based on the project requirements, consultant's qualifications, proposed time line, and additional constraints.

The consultant agrees that the consultant shall observe the provisions of the Kansas Act Against Discrimination and shall not discriminate against any person in the performance of work under the present contract because of race, religion, color, sex, disability, national origin or ancestry. The consultant shall in all solicitations or advertisements for employees include the phrase, "equal opportunity employer." The consultant agrees that if the consultant fails to comply with the manner in which the consultant reports to the Kansas Human Rights Commission in accordance with the provisions of K.S.A. 44-1031 and amendments thereto, the consultant shall be deemed to have breached the present contract and it may be canceled, terminated or suspended, in whole or in part, by the City. If the consultant is found guilty of a violation of the Kansas Act Against Discrimination under a decision or order of the Commission which has become final, the consultant shall be deemed to have breached the present contract and it may be canceled, terminated or suspended, in whole or in part, by the City.