

MINUTES
Lawrence-Douglas County Health Board
October 15, 2012

CALL TO ORDER

The monthly meeting of the Lawrence-Douglas County Health Board was held Monday, October 15, 2012. Chair Paul Liechti called the meeting to order at 5:00 p.m.

APPROVAL OF AGENDA

Shirley Martin-Smith made a motion to approve the Agenda for October 15, 2012. David Ambler provided the second and the motion passed.

REVIEW AND APPROVE MINUTES OF SEPTEMBER 17, 2012

Shirley Martin-Smith made a motion that the Minutes of September 17, 2012 be approved. Kevin Stuever provided the second and the motion passed.

REVIEW AND APPROVE SEPTEMBER MONTHLY FINANCIAL REPORT

Jennie Henault, Director of Administrative Services, reviewed the September Monthly Financial Report. After discussion, David Ambler moved that the September Monthly Financial Report be approved. Shirley Martin-Smith provided the second and the motion passed.

NEW BUSINESS

Continue Discussion of Health Board Composition

Paul Liechti, chair, reported he had an informal announcement that Amy Biel will submit her resignation. Amy's job does not allow her the time she needs to serve on the Health

Board. Dan Partridge stated he would like to discuss future appointments for the replacement of Carol Seager when she retires. Carol stated she had made an inquiry with the Chancellor's office regarding openness of receiving recommendations from the Board and was told the Chancellor would consider recommendations while reserving the right to appoint at her discretion. Carol did state she felt awkward being a non-voting member. After discussion, David Ambler made a motion that the Board request City and County Commissioners amend the Joint Resolution to make the representative from the University of Kansas a voting Board member. Kevin Stuever provided the second and the motion passed. Dan also requested Board members bring names of community members they want the Board to consider recommending to the county for Amy Biel's replacement.

Letter of Recognition

The Board signed a Letter of Recognition congratulating Peggy Gabler for 5 years of service.

Consider Contract with Scott HR LLC

Jennie Henault, Director of Administrative Services, presented the proposed contract with Scott HR LLC. Jennie stated John Bullock, Attorney at Law, reviewed the proposed contract and made several changes. Jennie also reported that Scott HR LLC reviewed the proposed contract and were in agreement. After discussion, Shirley Martin-Smith made a motion to authorize Paul Liechti, chair, to sign the proposed contract between the Lawrence-Douglas County Health Department and Scott HR LLC. Kevin Stuever provided the second and the motion passed.

Review Preliminary Plan for Responding to Bed Bug Infestation Complaints

Dan Partridge presented a draft proposal regarding Bed Bug Complaint Response to the City of Lawrence and Douglas County. Dan reported during a meeting on September 20, 2012, with Craig Weinaug, County Administrator; Cynthia Wagner, Assistant City Manager; Dan Partridge, Director of the Lawrence-Douglas County Health Department (LDCHD); and Kim Ens, Director of Clinic Services at the LDCHD, the City of Lawrence and Douglas County requested the Health Department develop a plan for responding to complaints of bed bug infestation. Dan reported bed bugs are not known to transmit disease but are a pest of public health concern. Dan also reported a search of local health departments in Kansas did not reveal that any health department actively responded to complaints of bed bugs. Sedgwick County and Wyandotte County Health Departments do post information on their

websites. Dan stated the proposed response plan would include the same level of service provided by the City of Lawrence and to also establish an advisory committee to engage stakeholders in drafting education curricula and recommendations for local regulatory standards. The plan would also provide an education program targeted at hotel and multi-dwelling property owners with the objective of providing information on developing private monitoring and control programs. The Health Department would track and report to the City and County annually on the scope and severity of Bed Bug infestations in the community including the level of resources allocated towards this effort. After discussion, Dan asked the Board if there were any changes they would like to make to the draft proposal. The Board agreed they were comfortable with this proposal.

DIRECTOR'S REPORT

1. Charlotte Marthaler, Assistant Director, updated the Board on the National Association of County and City Health Officials (NACCHO) Accreditation Support Initiative Grant Application. Charlotte stated the grant application in the amount of \$40,000 was submitted to NACCHO and that the Health Department should hear if the application was selected by October 24, 2012. Paul Liechti, chair, submitted a Letter of Support to NACCHO on behalf of the Board. Charlotte stated these grant funds would help pay for a portion of the Accreditation Coordinator's salary, travel expenses for a second person to attend trainings, contractual costs for a Quality Improvement consultant, and offset 50 percent of the Public Health Accreditation Board (PHAB) application fees.
2. Dan Partridge stated Craig Weinaug, County Administrator, recommended the Health Department propose a process to involve the county and city in reviewing decisions to terminate Health Department staff. Dan reported John Bullock, Attorney at Law, suggested the Health Department follow the process the Sheriff's Department uses. Dan contacted Sarah Plinsky, Assistant County Administrator, to see if this direction seems appropriate, if we could review the Sheriff's Department process and if not, are there other critical elements that need to be included. Dan is waiting on a response from Sarah.
3. Dan Partridge reviewed The Council on Linkages between Academia and Public Health Practice. An academic health department (AHD) represents a formal affiliation between an academic institution and a public health practice organization. Dan stated the Health Department is exploring a written partnership agreement with the University of Kansas

(KU) and he reviewed the benefits and potential costs. Dan stated the Health Department has been working closely with the University of Kansas on accreditation and that partnership has proven to be mutually beneficial. Dan hopes to have a draft Memorandum of Understanding (MOU) with KU by the November Board meeting.

4. Dan Partridge provided the Board with an update on Kansas Children Service League (KCSL). Dan reported he spoke with Patti McCollum, Northeast Regional Director for KCSL, on October 11, 2012, and she reported that KCSL has decided that funding does not exist to continue to have a presence in Douglas County and that their participation will very likely end at the end of this year. Dan stated he will be meeting with Patti and Jenn Preston, Healthy Families Douglas County Supervisor, on Tuesday, October 16, 2012 to discuss further details.
5. Dan Partridge reviewed the Memorandum of Understanding between the Kansas Coalition against Sexual and Domestic Violence (KCSDV) and the Lawrence-Douglas Health Department (LDCHD). Dan stated the LDCHD will screen our Family Planning adult women clients for coercion and intimate partner violence. The LDCHD will identify a staff person to coordinate the implementation of *Project Connect* with the assistance of KCSDV and will also be the liaison between KCSDV and the LDCHD. KCSDV will train at least two Health Department staff members to attend a one-day *Project Connect* training. The LDCHD will develop partnerships with the local sexual and domestic violence advocacy programs. KCSDV will work with the LDCHD to develop strategies and policies to improve responses by public health providers to victims of domestic and sexual violence. KCSDV will provide the LDCHD with a \$3,000 annual stipend for two years.
6. Dan Partridge updated the Board on the Community Health Plan. Dan reported three of the work groups are 80 percent complete. Dan stated we have a new challenge in that some of the work groups are almost finished and poverty and health care have not started yet.
7. Dan Partridge reported the Health Department conducted its annual water sampling for bacteria at Lone Star Lake earlier this summer. Dan stated the Health Department typically takes about 8 samples in the same locations each year during the summer to assure that the lake meets the standard for human contact (e.g. swimming). Normal ranges have been between 0-50 colony forming units/100ml. Dan reported last year samples taken from the swimming area were within normal range, but this year the fecal

colony count was much higher in the swimming area. Dan stated that since the swimming season for this year is over, staff recommend sampling early in the swimming season and then take additional samples from the swimming area if the rates are high.

8. Dan updated the Board on the fish consumption advisory sign located at the Bowersock. Dan stated the Federal Emergency Management Agency (FEMA) contacted the city and asked that the sign be removed. If the sign is not removed, it needs to be moved out of the flood plain area. Dan stated we still need the sign because the Kansas Department of Health and Environment tests annually and reports contaminated bottom feeding fish are present. Since the health risk is present a compromise agreement was reached and the Health Department is working to install a sign that is half the size of the current sign.

Other New Business

1. The next scheduled Health Board meeting will be held on November 19, 2012, at 5 p.m. in the first floor meeting room.

ADJOURNMENT

The Board meeting was adjourned at 6:27 p.m. on a motion by Shirley Martin-Smith and a second by Kevin Stuever.

Respectfully submitted,

Dan Partridge,
Secretary

Present: David Ambler

	Ray Davis
	Paul Liechti
	Carol Seager
	Shirley Martin-Smith
	Kevin Stuever
	Maley Wilkins
Ex Officio:	Dan Partridge
Other:	Jennie Henault
	Colleen Hill
	Charlotte Marthaler