

Memorandum

City of Lawrence

Planning Department

TO: David L. Corliss, City Manager

FROM: Planning Staff

CC: Scott McCullough, Director of Planning and Development Services

Date: January 3, 2013

RE: Extension request for SUP-10-7-10; 345 Florida Street- Petey Cerf Daycare.

Please place the following item on the City Commission consent agenda for consideration at their January 22, 2013 meeting: Approve extension request extension for Special Use Permit SUP-10-7-10, for daycare facility at 345 Florida Street. Submitted by CFS Engineers for DCCCA Inc, Care of Elizabeth Ballard Community Center, Inc, property owner of record.

Project Background

This property is located on the northwest corner of Florida Street and W. 4th Street. The project proposes the construction of an approximately 11,800 sf childcare center that will serve 100 children. The City Commission approved SUP-10-7-10 on January 11, 2011. Ordinance No. 8608 was published on January 24, 2011. If a building permit is not issued within 24 months, the Special Use Permit approval expires. Per Section 20-1306 (k) of the Land Development Code, the City Commission may extend the Special Use Permit approval for an additional 24 months. The approval of the Special Use Permit will expire on January 24, 2013, if not extended.

The final revised Special Use Permit drawing was provided to staff on February 4, 2011. The Site Plan Performance Agreement was provided on February 17, 2011. The SUP is ready to stamp and release upon recording of the minor subdivision. The request to extend the approval was received on November 23, 2012.

Ballard Community Services is a non-profit organization whose primary mission is to provide an affordable, high-quality early education program and essential basic life assistance to low-income families and individuals in need. This organization relies on donations and grants for funding. The request for extension would allow the applicant to continue working toward securing the necessary funding for the project as noted in the applicant's request (see attached letter).

Action Requested

City Commission approve extension of SUP-10-7-10 for 24 months to expire on January 22, 2015.

Attachments:

1. Applicants Letter
2. Copy of original staff report
3. Copy of site plan (2 pages)

Site Location:

