

**Special Event Permit
August 28, 2012
City Commission
Consent Agenda**

SE-12-00129: Special Event request for a fundraiser tailgate for the Visiting Nurses Association to be located at the northeast corner of Maine St and Fambrough Dr. Submitted by Lori McSorley for Visiting Nurses with approval from property manager is William Ginley. Property owner of record is David Horr.

GENERAL INFORMATION

Current Zoning and Land Use:

RM12D (Multi-Dwelling Residential Duplex) District; single-family residential

Surrounding Zoning and Land Use:

RM12D (Multi-Dwelling Residential Duplex) District to the north, west and east; mix of single- and multi-family residential

U-KU (University-KU) District to the south; Memorial Stadium.

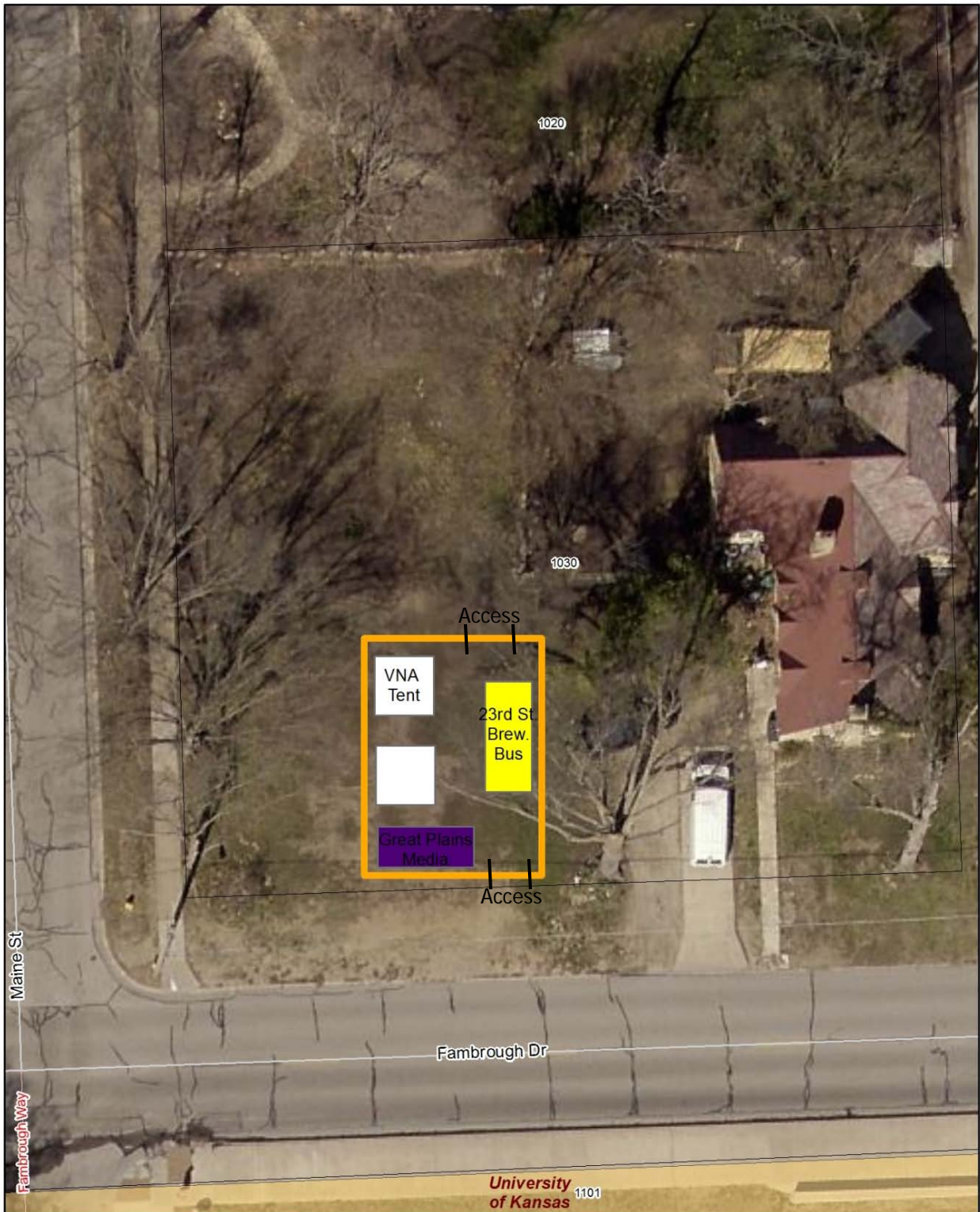
STAFF REVIEW

A Special Event Permit has been requested to allow for a tailgate fundraiser in honor of Don Fambrough and benefitting the Visiting Nurses Association (VNA). The proposed event is for September 1st from 8 am-7pm at the northeast corner of Maine St. and Fambrough Dr at 1030 Maine St. This property is zoned RM12D District which is a residential district. Special Event requests in residential districts require City Commission approval. Visiting Nurses plan to give away food and beverage provided by 23rd Street Brewery and Alvamar. 23rd Street Brewery will be providing alcohol at the event. Visiting Nurses will sell t-shirts, mugs, and bracelets to raise money for their not-for-profit cause of providing healthcare to individuals regardless of their ability to pay. Great Plain's Media will broadcast live from event site. The event area will be a 30' x 40' fenced in area to include 2 tents, a Great Plain's Media area and the 23rd Street Brewery bus. Two points of access into and out of the fenced in area is required.

VNA will provide site maintenance around the event area and property management will provide portable toilets on site. No on-site parking is proposed for this event.

The Visiting Nurses will be selling KU licensed merchandise at this event. Staff has received a release from the KU Athletics Trademark Licensing Director Paul Vander Tuig giving permission to sell the items with approval of this Special Event Permit. This release will be included with the Special Event Permit if the City Commission approves the request.

Site Plan



Staff Recommendation: Planning Staff recommends approval of the Special Event Permit for a fundraiser tailgate located at the 1030 Maine Street on September 1, 2012 from 8 am-7 pm for the event subject to the following conditions:

1. The Special Event Permit must be displayed on site during hours of operation including the release from the KU Athletics Trademark Licensing Director.
2. Temporary sign permit must be obtained from Development Services for proposed temporary signage.
3. No additional onsite parking sales shall be permitted during this event.
4. Provide "No Parking" signs to prevent parked vehicles in the alley.
5. Fire extinguishers are required onsite.
6. Cooking under a tent is prohibited. Grill must be maintained 10' or more away from combustible material.
7. No smoking signs shall be provided in the fenced in area.
8. 2 points of entry/exit shall be provided with a maximum occupancy load of 115 for the fenced in area.
9. A temporary liquor license from the state and city is required in order to provide alcohol at the event.
10. Alcohol must remain inside the fenced in area.