

**Special Event Permit
July 17, 2012
City Commission
Consent Agenda**

SE-12-00054: Special Event request for a flea market and parking to be located at the southwest corner of E. 8th and Pennsylvania Streets. Submitted by Angela Longhurst for Lawrence Flea. Property owner of record is Tony Krsnich for Ohio Mortgage Investors LLC.

GENERAL INFORMATION

Current Zoning and Land Use:

CS (Commercial Strip) District and IG (General Industrial) District; vacant property

Surrounding Zoning and Land Use:

IG District to the north; Black Hills Energy shop

IG District to the south; Existing auto repair business

RM24 (Multi-Dwelling Residential) District to the west; single-family and duplex structures.

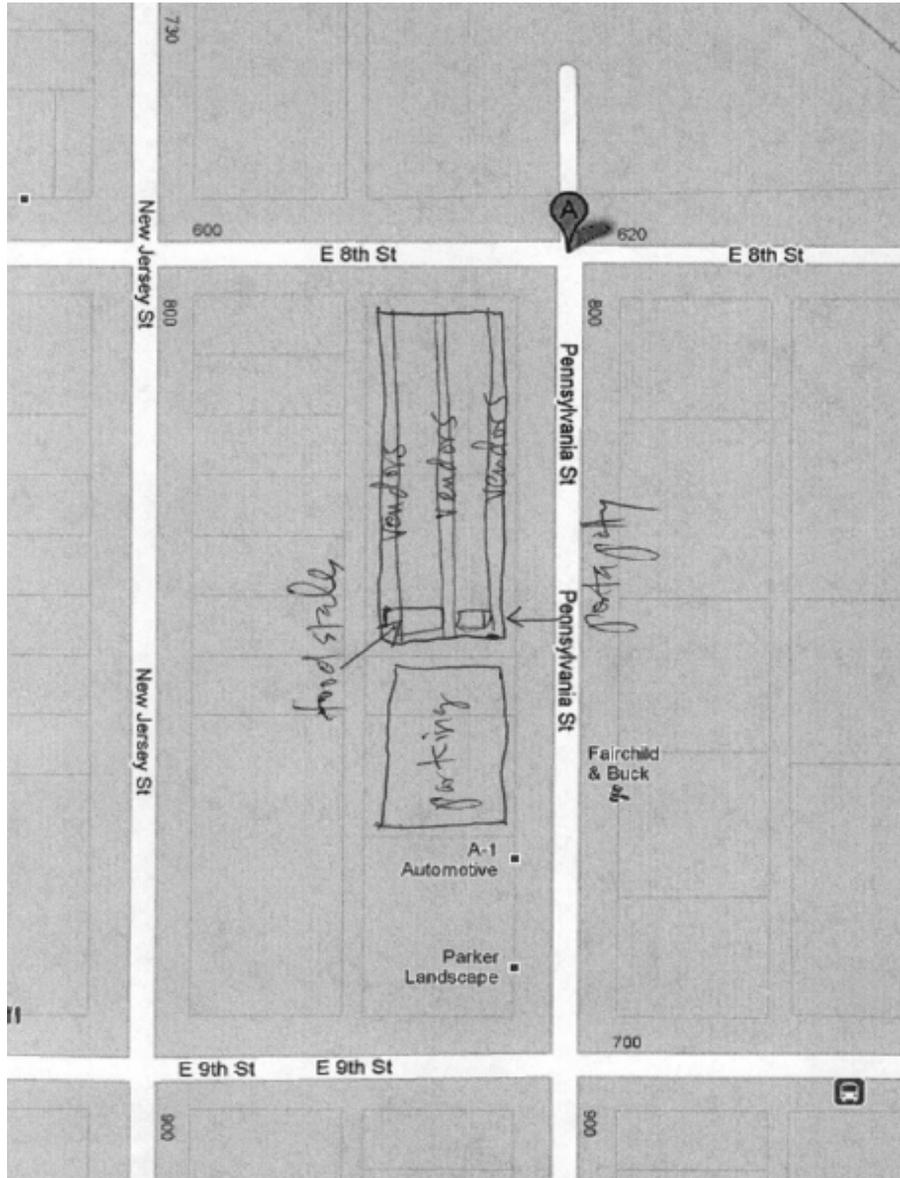
IG District and RM12D (Multi-Dwelling Residential) Districts to the east; a duplex, office space.

STAFF REVIEW

A Special Event Permit has been requested to allow for a flea market and parking located on vacant property at the southwest corner of E. 8th St and Pennsylvania St. This is a once a month seasonal market. The first event was held July 7th without an approved Special Event Permit. The next events are scheduled for August 4th, September 1st, October 6th, and November 3rd. This application is only for the August 4th event and the applicant will have to apply for and gain approval through City Commission for each of the additional events. The Special Event regulations require CC approval if a site does not have an approved site plan on file with the Planning Office. This site is unimproved.

The event is a flea market where individual vendors set up a space to sell goods. The north half of the area includes vendor space, food stalls, and porta potties. The southern half is a parking area. Parking is also available on the surrounding streets. The event is to occur from 9am-4pm with vendor set-up and teardown time before and after with an overall timeframe from 7am-5pm. Vendors provide all equipment and the coordinator will provide site maintenance.

Site Plan



Staff Recommendation: Planning Staff recommends approval of the Special Event Permit for a flea market located at the southwest corner of E. 8th and Pennsylvania Streets on August 4, 2012 for the event subject to the following conditions:

1. The Special Event Permit must be displayed on site during hours of operation.
2. Temporary sign permit must be obtained from Development Services for proposed temporary signage.
3. The applicant shall provide trash receptacles or other sanitation provisions as needed.
4. Provide "No Parking" signs to prevent parked vehicles in the alley.
5. Fire extinguishers are required for vendors with tents.
6. Parking shall be located 20' away from any tents.
7. No smoking signs shall be provided in vendor areas.