

# Memorandum

## City of Lawrence

### Planning Department

**TO:** David L. Corliss, City Manager

**FROM:** Planning Staff

**CC:** Scott McCullough, Director of Planning and Development Services

**Date:** June 12, 2012

**RE:** Acceptance of easement for MS-5-6-12

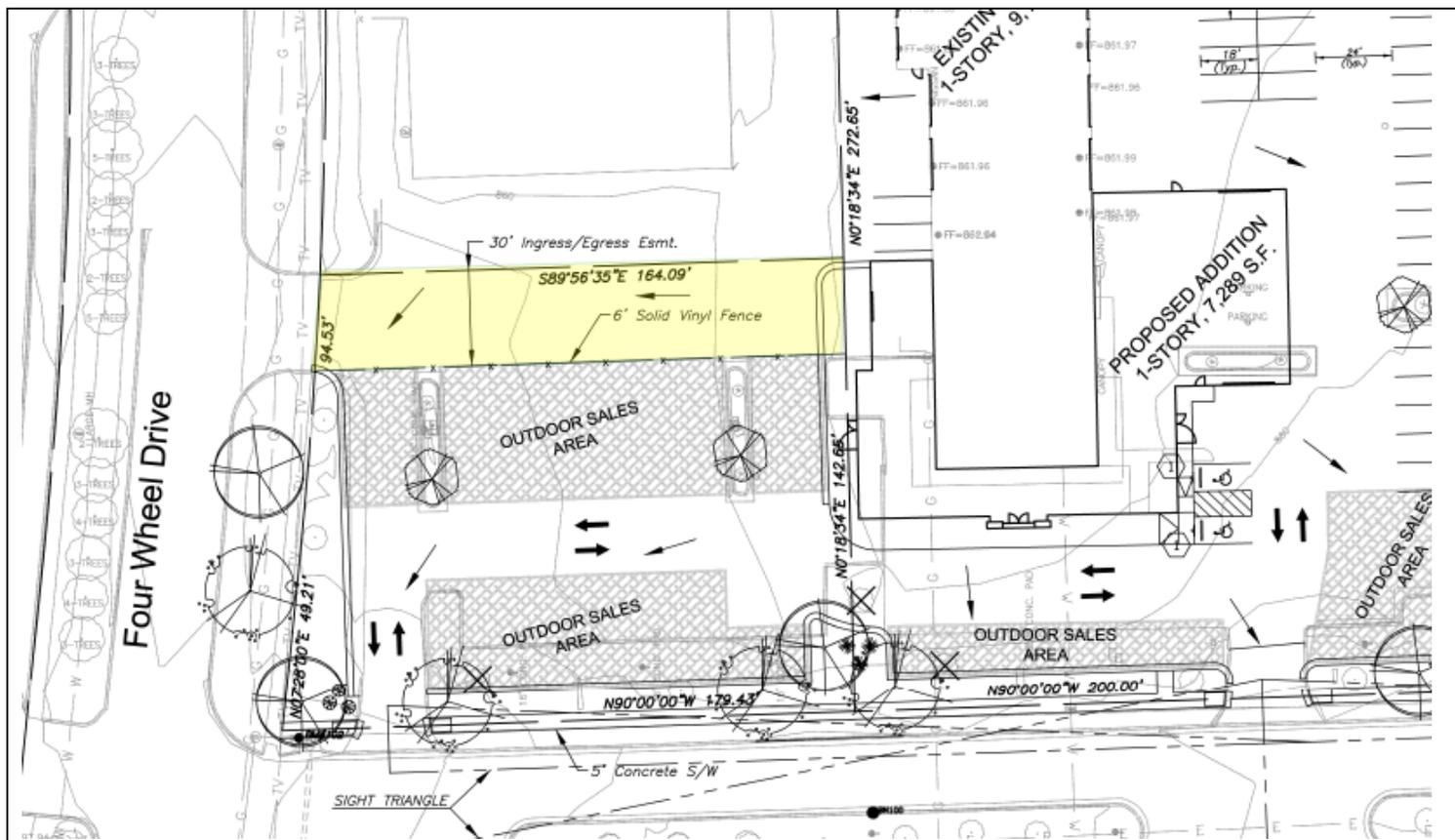
This property is located on the north side of W. 29<sup>th</sup> Terrace. The approval of this minor subdivision will facilitate the planned improvements for this site that include a building addition and revised parking and display areas for the automotive dealership.

This minor subdivision includes the dedication of an easement to cover the sidewalk. As such, this minor subdivision is being forwarded to the City Commission for their acceptance of the easement. No other changes are proposed to the lot configuration.

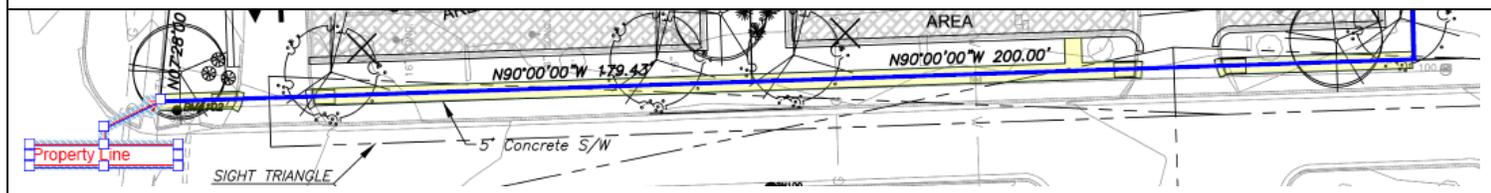
This Minor Subdivision does not alter existing utility easements or utilities serving the property.

#### **Action Requested**

Staff recommends acceptance of easements as shown on this Minor Subdivision.



**Figure 1:** Location of shared access with adjacent property to the north.



**Figure 2:** Sidewalk along W. 29<sup>th</sup> Terrace