



May 24, 2012

David Corliss, City Manager
City of Lawrence, Kansas
6 East 6th Street
Lawrence, Kansas 66044

Dear Mr. Corliss,

Please, consider this letter our formal request for approval of a seasonal sign of community interest. We are requesting permission to place the enclosed 14' flag with graphic at each of our three market sites, just prior to market until the end:

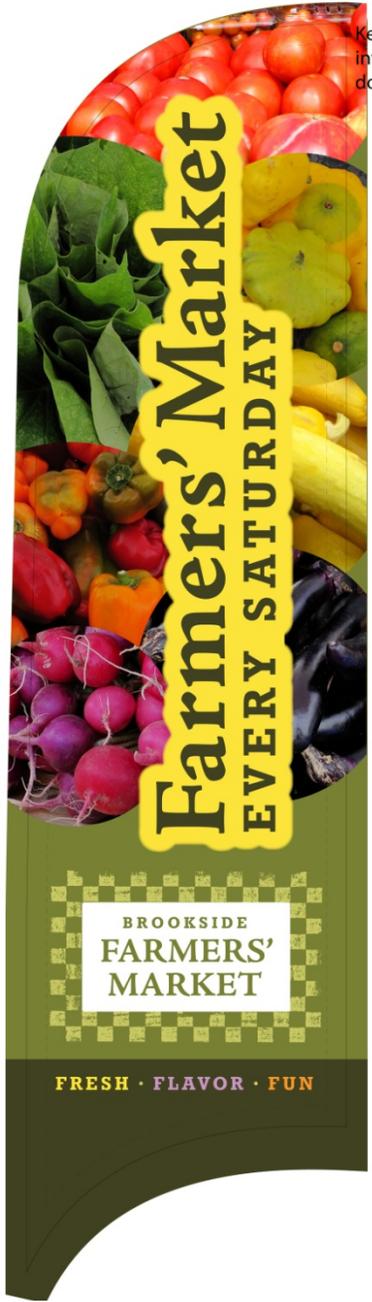
1. **Saturday Downtown Market** – 7 am to 11 am mid-April to first weekend in October, and 8 am to 12 noon October to third weekend in November.
2. **Tuesday Downtown Market** – 4 pm to 6 pm May through October
3. **Thursday Westside Market** - 4 pm to 6 pm May through October

The flag will have a full graphic similar to the attached picture, and similar to the community interest flag used by Final Fridays. It would be approximately 14' tall, but could be shorter, if necessary. The actual size of the 14' flag graphic is 115" x 26". It would have a quad leg stand, weighted down by the flag standard water-filled donut and additional weights provided by the market. I have also attached photos of our desired placement locations with addresses.

We feel the flag will be beneficial for increasing visibility of the market, which draws substantial commerce to the city. We will place the flags in such a way to not block any traffic signs, lights or visibility in intersections.

Thank you for your consideration of our request. Please, let me know if there is any other information we can provide.

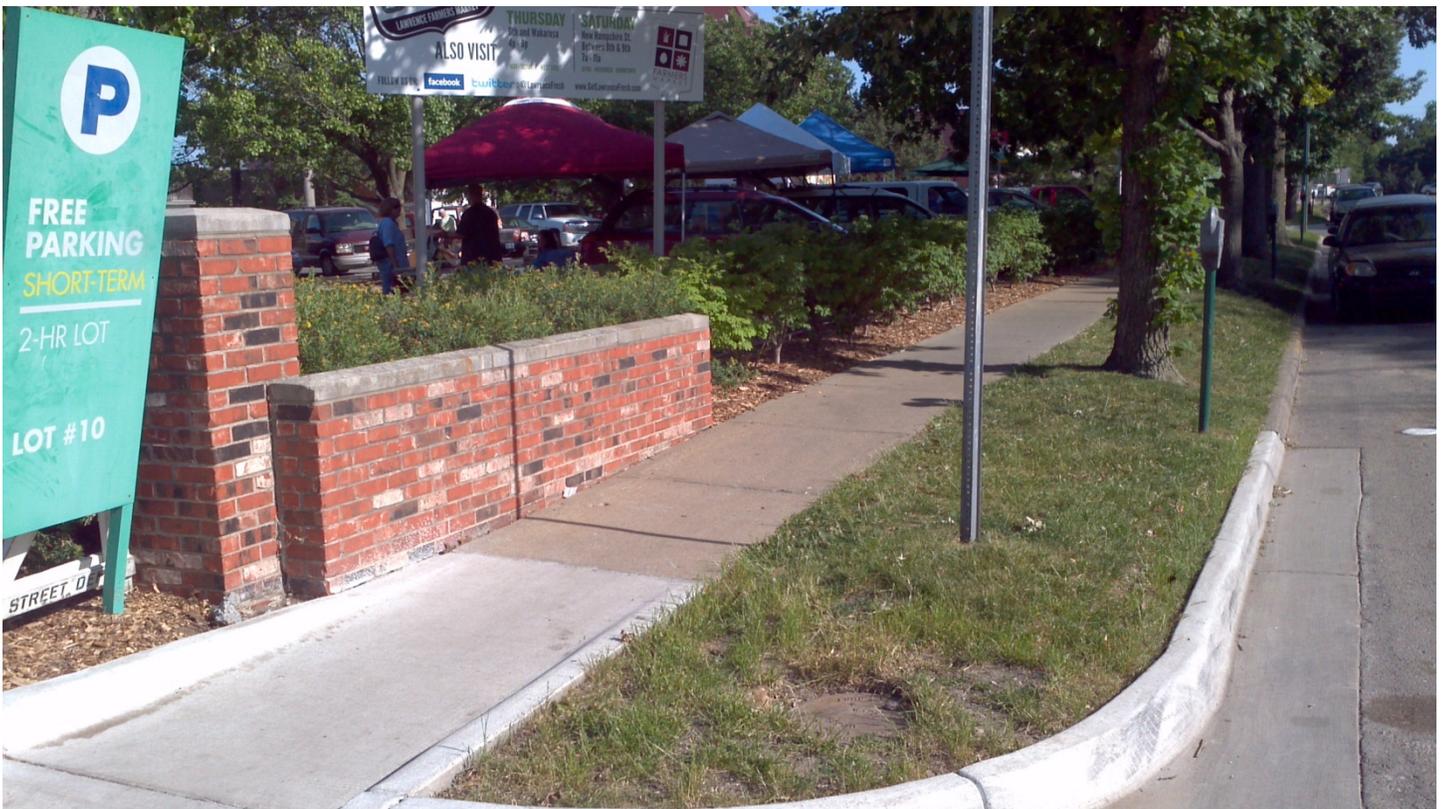
Sincerely,
Pamela Bramlett – Marketing Coordinator
Lawrence Farmers' Market
PO Box 44-2151, Lawrence, KS 66044
Phone: 785-331-4445
Email: lawrencefarmersmarket@gmail.com



Keep important information inside dotted lines



Saturday - Corner of 8th & New Hampshire – back 2' southwest of the existing pole.



Tuesday – Adjacent to North Parking entrance 1020 Vermont inside grassy area where curb curves.



Thursday – 1121 Wakarusa Drive – just inside the sidewalk on the corner – north of Emprise Bank driveway.